



PENRITH TOWN COUNCIL

Unit 1, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR
Tel: 01768 899773 Email: deputy[townclerk@penrithtowncouncil.co.uk](mailto:deputytownclerk@penrithtowncouncil.co.uk)

DATE: 29th May 2018

Dear Councillor

You are hereby summoned to attend a meeting of the:

PLANNING COMMITTEE

to be held on:

Monday 4th June 2018 2.00 pm - 2.45 pm the Boardroom, Penrith Town Council Offices, Unit 1, Church House, 19-24 Friargate, Penrith

Mrs V. Tunnadine

TOWN CLERK

(Please Note: Under the Openness of Local Government Bodies Regulations 2014 this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public)

When it is proposed to consider the following business:-

AGENDA FOR THE PLANNING COMMITTEE

Monday 4 June 2018

2.00 PM – 2.50 PM

**the Boardroom, Penrith Town Council Offices, Unit 1, Church House,
19-24 Friargate, Penrith**

1. Election of Chairman

To elect a Chairman of the Planning Committee for the 2018-2019 municipal year.

2. Appointment of Vice-Chairman

To appoint a Vice-Chairman of the Planning Committee for the 2018-2019 municipal year.

3. Apologies for Absence

To receive apologies from members.

4. Minutes of the Previous Meeting

To authorise the Chairman to sign the Minutes of the Meeting of the Planning Committee held on 14 May 2018 as a true record.

5. Declaration of Interests and Dispensations

To receive any declarations of interest by elected or co-opted Members of any disclosable pecuniary or other registrable interests relating to any items on the agenda for this meeting and to decide requests for dispensations. Members are reminded to make any declarations at any stage during the meeting if it becomes apparent that this may be required when a particular item or issue is considered

Note: *If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk in advance of the meeting*

6. Public Participation

Members of the public who have requested in writing to speak prior to the meeting, are invited to speak on matters related to the agenda for up to three minutes.

7. Public Bodies (Admission to Meetings) Act 1960 – Excluded Item

To consider whether any agenda items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

8. Council Plan Monitoring

To consider and revise the attached Workplan.

9. Lazonby Parish Plan

To consider and comment as appropriate on the Regulation 16 Notification on the submission of the Neighbourhood Plan proposal from Lazonby Parish Council which can be found at <https://www.eden.gov.uk/planning-and-building/planning-policy/neighbourhood-planning/lazonby-parish-neighbourhood-planning-area/>

10. Planning Applications

a) Delegated Responses – To Note

Planning Application Number: 18/0296
Site Address: 13 BROOKLANDS GRANGE PENRITH CA11 8TQ
Description: First floor extension.

Response – No Objection

Planning application number: 18/0318
Site address: VICTORIA COTTAGE CARLETON ROAD PENRITH CA11 8LP
Description: Renewal of application 16/0327 to remove Ash tree (T1) showing signs of significant decline; Replace with flowering Cherry; Tree Preservation Order No 19, 1987, Victoria Cottage, Carleton Road, Penrith.

Response – No Objection but tree to be felled outside of the bird nesting season ie no before the end of September 2018 and before the end of March 2019

Planning application number: 18/0345
Site address: 16 MONNINGTON WAY PENRITH CA11 8QJ
Description: Addition of ramp to front elevation.

Proposed Response – No Objection

b) Planning Applications for Consideration

To consider the following applications for which information can be found on the Eden District Council Website <http://eforms.eden.gov.uk/fastweb/search.asp> by inserting the appropriate planning reference number.

Planning application number: 18/0371

Site address: 44 KING STREET PENRITH CA11 7AY
Description: Listed building consent for replacement of existing window panel with external door for disabled access and replace single pane front window with double glazed unit.

Planning Application Number: 18/0372
Site Address: 44 KING STREET PENRITH CA11 7AY
Description: Replace existing window panel with new external door for disabled access, and replace single pane front window with double glazed unit.

Planning Application Number: 18/0375
Site Address: 23 PATEGILL COURT PENRITH CA11 8LG
Description: Two storey extension to side of dwelling with single storey extension to rear.

Planning Application Number: 18/0375
Site Address: 12 GRAHAM STREET PENRITH CA11 9LG
Description: Extension and alteration to rear extension.

11. Next Meeting

To note that the next Planning Committee Meeting will be held on Monday 2 July 2018 2.00pm – 3.00pm, in the Boardroom, Penrith Town Council Offices, Church House, 19-24 Friargate, Penrith

For the attention of the Planning Committee

Councillor P Baker
Councillor G Bowen
Councillor S Jackson
Councillor R Kenyon

Councillor R Burgin – Standing Deputy

For information to all other Councillors

Councillor M Clark
Councillor S Connelly
Councillor D Lawson

Councillor J Monk
Councillor J Thompson
Councillor D Whipp



PENRITH TOWN COUNCIL

Unit 1, Church House, 19-24 Friargate, Penrith, Cumbria CA11 7XR
Penrith, Cumbria, CA11 7XR

Tel: 01768 899773 **Email: deputytownclerk@penrithtowncouncil.co.uk**

Minutes of the meeting of the:

PLANNING COMMITTEE

Held on: Monday 14 May 2018, Unit 1, Church House, 19-24
Friargate, Penrith.

PRESENT:

Cllr Jackson - Chairman
Cllr Baker
Cllr Kenyon

Deputy Town Clerk

MINUTES FOR THE PLANNING COMMITTEE

14 May 2018

2.00PM – 3.30 PM Unit 1, Church House, 19-24 Friargate, Penrith

PL/18/113 Apologies for Absence

There were no apologies for absence for this meeting.

PL/18/114 Minutes of Previous Meeting

Members **RESOLVED** that the minutes of the meeting of the Planning Committee held on 9 April 2018 be signed by the Chairman as a true and accurate record.

PL/18/115 Declarations of Interest and Dispensations

Members were asked to disclose their interests in matters to be discussed whether disclosable pecuniary or other registrable interest, and to decide requests for dispensations.

There were no declarations of interest made at the meeting.

PL/18/116 Public Participation

No members of the public had requested in writing to speak prior to the meeting.

PL/18/117 Public Bodies (Admissions to Meetings) Act 1960 – Excluded Items

RESOLVED that there were no agenda items to be considered without the presence of the press and public, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 Section 2

PL/18/118 Planning Applications

a) Delegated Responses

Members noted the planning responses submitted under delegated authority by the Town Clerk

Planning application number:	17/1092
Site address:	THE GARAGE BLENCATHRA HOUSE HIGH CARLETON PENRITH CA11 8SW
Description:	Retrospective application for change of use from Transport Depot to Tyre Depot and storage. Installation of Tyre Fitting Bay, also MOT Centre's including siting of portakabin offices.

Response – No Objection

Planning application number: 18/0144
Site address: 1 SCAWS DRIVE PENRITH CA11 8BH
Description: First floor side extension.

Response – No Objection

Planning application number: 18/0166
Site address: LAUREL BANK FELL LANE PENRITH CA11 8AA
Description: Listed building consent for internal and external alterations.

Response – No Objection

Planning application number: 18/0151
Site address: 19 KING STREET PENRITH CA11 7AJ
Description: Listed building consent for erection of second floor accommodation to create 2 no. one bedroom apartments.

Response – No Objection

Planning application number: 18/0173
Site address: THACKA LEA THACKA LANE PENRITH CA11 9HX
Description: Proposed alterations and extension.

Response – No Objection

Planning application number: 18/0170
Site address: LAND BEHIND BEACON HILL COTTAGE FELL LANE PENRITH CA11 8BJ
Description: T1 Fir, T2 Holly, T3 Holly, T4 Fir, T5 Fir, T6 Fir, T7 Holly, T8 Apple: All trees to be removed as too close to existing and proposed dwellings; Penrith New Streets Conservation Area.

Response – No Objection but any felling to be carried out outside of bird nesting season (March to October). Trees are important habitats for wildlife (insects, mammals and birds) and provide a source of food and shelter. Would prefer to see the apple tree retained perhaps with some crown reduction at an appropriate time of the year. If however it is felt that they should be removed due to disease or safety would like to see it (and the hollies) replaced with two further fruit bearing trees.

Planning application number: 18/0178
Site address: LAND OFF WHITE OX WAY PENRITH CA11 8QP

Description: Discharge of conditions 7 (surface water drainage) and 8 (carriageways, footways and associated works) attached to approval 11/0052

Response – No objection

Planning application number: 18/0145

Site address: Board & Elbow 10 - 11 CORNMARKE PENRITH CA11 7DA

Description: Listed building consent for internal works to fireplace to create a "Through Stove"

Response – No objection

Planning application number: 18/0180

Site address: FRIENDS MEETING HOUSE MEETING HOUSE LANE PENRITH CA11 7TR

Description: Retrospective advertisement consent for pole mounted sign not attached to building

Response – No objection

Planning application number: 18/0190

Site address: 44 MAYBURGH AVENUE PENRITH CA11 8PA

Description: Erection of single storey side extension

Response – No objection

Planning application number: 18/0211

Site address: A W JENKINSON FOREST PRODUCTS HAWESWATER ROAD PENRITH CA11 9EU

Description: Replacement entrance canopy and replacement of staircase with covered staircase.

Response – No objection

Planning application number: 18/0199

Site address: SAINSBURYS UNIT A2 & A3 BREWERY LANE COMMON GARDEN SQUARE PENRITH CA11 7FG

Description: Advertisement consent for 3.no illuminated signs and 8.no non illuminated signs

Response – No objection

Planning Application Number: 18/0192

Site Address: BEACONSIDE CE PRIMARY SCHOOL HUTTON HILL PENRITH CA11 8EN

Description: Installation of double decker bus to provide additional teaching accommodation

Proposed Response: Support the application

Planning application number: 18/0223
Site address: UNIT 5 MERESIDE GREENBANK ROAD PENRITH CA11 9FB
Description: Variation of condition 2 (drawings) attached to approval 16/0924.

Proposed Response: No Objection Subject to approval by Highways

Planning application number: 18/0220
Site address: STATION VIEW PENRITH CA11 0BX
Description: Temporary change of use of land in connection with the erection of concrete batching plant.

Proposed Response: No Objection, screening with earth bund already in position and this is in the back of an existing haulage yard

Planning application number: 18/0241
Site address: ST CATHERINES RECTORY DROVERS LANE PENRITH CA11 9EL
Description: Proposed fire escape doorway.

Proposed Response: No Objection

The proposed fire exit will not be visible from the highway and it is reassuring to note that they plan to use stone to match the existing. However, no details are given of the new door. Within the constraints imposed by Fire Regulations the door should be in-keeping with the age of the building and the existing external doors, i.e. not some modern off-the-shelf door.

Planning application number: 18/0245
Site address: 29 HUNTLEY AVENUE PENRITH CA11 8NU
Description: Two storey rear extension
Proposed Response: No Objection in the absence of any comments from neighbouring properties

Planning application number: 18/0262
Site address: 28 GREYSTOKE ROAD PENRITH CA11 9EB

Description: Single storey rear extension to dwelling and detached garage.

Proposed Response: No Objection in the absence of any comments from neighbouring properties

Planning application number: 18/0264

Site address: 33 HOLME RIGGS AVENUE PENRITH CA11 8NL

Description: Proposed two storey side extension.

Proposed Response: No Objection

Planning Application Number: 18/0267

Site Address: 64A ARTHUR STREET PENRITH CA11 7TX
Description: Listed Building Consent for conversion of external store into two additional bedrooms for an existing one bedroom flat. External walls to be repointed

Proposed Response: No Objection

Planning application number: 18/0231

Site address: A W JENKINSON HAWESWATER ROAD PENRITH CA11 9EU

Description: To extend the existing concrete culvert, install new boiler plant and associated works.

Proposed Response: No Objection

b) Planning Applications for Consideration

Members considered the following items which had been received and which required a committee decision due to the nature of the applications. Further information could be found on the Eden District Council Website

<http://eforms.eden.gov.uk/fastweb/search.asp> by inserting the appropriate planning reference number.

Planning application number: 18/0310

Site address: 5 FRIARS ROAD PENRITH CA11 8DG

Description: Single storey rear extension.

RESOLVED that a response of NO OBJECTION be returned to EDC.

Planning application number: 18/0263

Site address: CARLETON MEADOWS CARLETON HILL ROAD PENRITH CA11 8UR

Description: Discharge of condition 15 (removal of suspended solids from surface water run-off) attached to approval 08/0291

RESOLVED that a response of NO OBJECTION be returned to EDC

Planning application number: 18/0259
Site address: LAND KNOWN AS CARLETON HEIGHTS PENRITH
Description: Variation of condition 1 (plans compliance) comprising of updated layout plan and finishes schedule attached to approval 16/0811.

RESOLVED that a response be returned to EDC OBJECTING to the application on the grounds that the original application included garaging and no proper justification or material considerations had been provided by the developers for the removal. Garages are required not only for cars but for additional storage

Planning application number: 18/0329
Site address: FORMER CAR PARK BRENTFIELD WAY PENRITH CA11 8DQ
Description: Variation of condition 2 (Boundary Treatment) attached to approval 16/0950.

RESOLVED that a response be returned to EDC OBJECTING to the application and requesting that the sandstone wall, a feature in the conservation area and around Penrith, be reinstated and the remainder retained.

PL/18/119 Traffic Regulation Order

Members considered the traffic regulation orders for 'No Waiting at any Time' on parts of Ash Road, Cherry Gardens and Princes Street / Great Dockray.

RESOLVED that a response be returned to Cumbria County Council supporting the introduction of 'No Waiting at any Time' and that a request be made asking that the County Council consider allowing early morning deliveries to businesses in Princes Street / Great Dockray.

PL/18/120 Environmental Permitting (England and Wales) Regulations 2010, SI 2010/675 - Regulation 13 and Schedule 5, Paragraph 6

RESOLVED that a response be returned to EDC advising that as PTC did not feel qualified to comment on the technicalities of the application they would support any conditions or decision of the Environment Agency and Environmental Health.

PL/18/121 Penrith Masterplan

Following the presentation by EDC the previous week, Members acknowledged that there were opportunities for growth given that Penrith was situated on an important

cross road, however the Masterplan seemed to be concentrating on one area for housing linked to an idea for a northern bypass, rather than exploring all possibilities. Given the low unemployment it was important to increase job opportunities and employment as, at the present time, there is no justification for all the additional housing other than a relief road.

The next Masterplan presentation by EDC would be on Tuesday 15 May.

PL/18/122 Next Meeting

Members noted that the next Planning Committee Meeting would be held on Monday 4 June 2018 in Rm.2 Parish Centre, St Andrews Place

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Chairman

PENRITH TOWN COUNCIL

PLANNING COMMITTEE: **4 June 2018**
MATTER: **COUNCIL PLAN MONITORING**
AUTHOR: **R. RICHARDSON**
DEPUTY TOWN CLERK

ITEM NO:

1. Purpose of Report

Members are asked to review the Work Plan and budget and make any amendments to the budget for recommendation to full Council.

2. Recommendation

- a) That the updated Work Plan be noted and approved; and
- b) The budget set out in Section 5 – Financial Implications be approved for recommendation to full Council.

3. Report Target/Measures

The Work Plan takes the relevant priorities from the Council Plan 2016 -2021. The Work Plan is how the Councils priorities, objectives and strategic activities as recorded in the Council Plan are delivered.

4. Policy Framework

The Council has six priorities which are:

Health & Wellbeing:

- To assume responsibility for devolved assets and services that contributes to the quality of life for residents and the visitor experience of Penrith.
- To preserve and enhance the nature of the town.
- To support and contribute to the social fabric of the Town, enhancing community facilities and supporting arts and culture.

Economic Development:

- To support and contribute to the economic growth and prosperity of the town through encouraging inward investment, sustainable employment, tourism and provision of devolved services.
- To support employment initiatives that deliver better paid employment, apprenticeships and encourage skills development.

Transport:

- To value the role of public transport and community transport schemes in influencing the vitality of the Towns economy
- To provide pedestrian and cycling opportunities that are safe, reliable and enhance the visitor experience.
- To support and contribute to sustainable transport.
- To support and lead on actions identified within the Community Led Plan.

Growth:

- To support sustainable appropriate development, where this meets local planning criteria.
- To develop a Neighbourhood Plan for Penrith.
- To protect and preserve local amenity.

Community Engagement:

- To encourage and facilitate community engagement ensuring those members of the community with the smallest voice are heard.
- To value the community's contributions and give them, due consideration.

Core Council Business:

- To ensure that the Council is run in a lawful and business-like manner.
- To give confidence in the new model of service delivery and decision-making.
- To provide good governance that provides:
 - Clear and effective decision-making.
 - Clarity about lines of responsibility.
 - Accountability for the different levels of decision-making.

5. Implications

Legal

There are no legal implications arising from this report.

Financial

Any decision to reduce or increase resources must be made within the context of the Council's resolved priorities. The Planning Committee has delegated authority to manage funds related to the Neighbourhood Plan.

Budget 2018-2019

Planning Committee

Summary

	Original Budget 2017-18	Revised Budget 2017-18	Budget 2018-19	Notes
Budget Heading	£	£	£	
Officer support	6,000	6,000	6,000	2
Planning consultants	7,000	7,000	7,000	3
Specialist Consultants	5,000		5,000	4
Consultation events	7,000	7,000	7,000	6
Printing and stationery	5,000	5,000	5,000	
Grants	0		0	5
Total net expenditure	<u>30,000</u>	<u>25,000</u>	<u>30,000</u>	1

Notes

- 1 This budget is provided so that the committee can deliver the Neighbourhood Plan for Penrith. It is intended that the plan will be agreed in 2019/20. The estimated cost in future years is £20,000 in 2019/20. This is a revision from the original budget plan as the full costs of the referendum are borne by the District Council
- 2 Staff resource will be required to undertake research and support the specialist consultants.
- 3 Planning consultants have been appointed following a competitive procurement exercise.
- 4 Specialist Consultants will be required as part of the consultation for the draft plan
- 5 It is hoped to apply for another grant for 2017/18 from the Department of Communities and Local Government under its Community Rights Programme grant. The amount awarded in a second grant would be lower than the original grant. There is no certainty of receiving a grant and it is therefore not shown in the budget.
- 6 The Consultation on the draft Neighbourhood Plan will be costly as it will need to be posted to all households within the parish area.

6. Risk Management

Risk Management is a process whereby attempts are made to identify, actively control and reduce risk to protect the council. This covers not only the traditional areas of insurable risk but also the organisational risk that the council faces in undertaking all its activities.

The objectives in the Council's Plan take account of the responsibilities of the Council and the risks associated with them.

Planning Committee and Neighbourhood Plan Group Workplan Review 2017-2018

Strategic Priority 1: Health & Wellbeing				Responsibility - ALL	
Objective	Target/Measure	Timescales	Progress at 6 November 2017	Outturn - progress at 31 March 2018	Reason for any under performance and revised date when target will be met
Develop & Implement a comprehensive and sustainable long-term plan for parks and green spaces	1. Develop an Open Spaces Strategy as part of the Neighbourhood Plan process which would include inviting developers to include green open spaces in perpetuity and landscaping using native trees and fruit trees in design briefs.	2016-2019	<p>1. Work has been undertaken but needs to be finalised on identifying green space within Penrith and assessing it against the national criteria with a view to allocating it within the Neighbourhood Plan.</p> <p>2. Discussions with developers include the requirement of the Town Council to provide play areas, green spaces in perpetuity using native trees and fruit trees</p>	<p>1. All green spaces have been identified through the NP process with some spaces identified for additional protection through the NP</p> <p>2. An open spaces strategy will be developed with a sustainable long-term plan that will be adapted as play areas and green spaces are devolved to the Town Council.</p>	

Objective	Target/Measure	Timescales	Progress at 6 November 2017	Outturn - progress at 31 March 2017	Reason for any under performance and revised date when target will be met
Develop & Implement a comprehensive and sustainable long-term plan for parks and green spaces (continued)	2. Develop Management & Improvement Plans (MIPs) for all parks & green spaces	2016-2019	3. Work on developing a management plan will commence once green spaces have been mapped, assessed and finalised	1. Green spaces have been assessed and mapped. Work will commence on management plans once the spaces have been devolved.	
Value & Protect Penrith's parks and green spaces	<p>1. Create functional maps of Penrith's green spaces and green links and create on line interactive route maps</p> <p>2. Research and plan a network of corridors linking Penrith's open spaces and the river as part of the Neighbourhood Plan process</p>	<p>2016-2019</p> <p>2016-2019</p>	<p>1. Some work is already available on mapping greenspaces. This work is on-going but will need to link with development of the website.</p> <p>2. As above.</p>	<p>1. Mapping green spaces, links, cycle and walking routes has been undertaken as part of the NP process.</p> <p>2. Functional maps will need to link with the development of the website.</p>	

Objective	Target/Measure	Timescales	Progress at 6 November 2017	Outturn - progress at 31 March 2017	Reason for any under performance and revised date when target will be met
Value & Protect Penrith's parks and green spaces (continued)	3. Register open spaces and use national agencies to support their preservation such as spaces in trusts for additional protection	2016-2019	3. Work has started on mapping the green spaces and assessing them against national criteria with a view to designating local green space for added protection. z	1. All spaces have been mapped and assessed against national criteria and some areas designated for added protection in the NP document.	
Provide inclusive walking and cycling opportunities in and around Penrith	1. Encourage the development of a network of improved walking and cycling routes in and around the town, to shared-use footpath standards when & where possible. Discuss with planners integrated sustainable low carbon routes as part of design briefs	2016-2019	1. During preliminary discussions with developers, sustainable walking and cycling routes have already been raised and this will be on-going.	1. Developers are encouraged to include sustainable walking and cycling routes in new developments. This will continue.	

Objective	Target/Measure	Timescales	Progress at 6 November 2017	Outturn - progress at 31 March 2017	Reason for any under performance and revised date when target will be met
Promote accessibility & inclusivity	1.Invite Penrith Access Group campaign to participate in the Neighbourhood Plan	2016-2019	1.Penrith Access Group have a standing invitation to attend the meetings of the Neighbourhood Plan Group and will be consulted throughout the process.	1. Penrith Access Group have a standing invitation to attend the meetings of the Neighbourhood Plan Group and will be consulted throughout the process.	
Protect & improve Penrith's tree lined streets for future years and generations and to facilitate flood ameliorisation	1.Develop and planning documents that requires tree planting in respect of new developments.	2016-2019	1.Developers already encouraged to include landscaping using native trees and fruit trees	1. Developers encouraged to include landscaping using native trees and fruit trees	

Priority	Target/Measure	Timescales	Progress at 6 November 2017	Outturn - progress at 31 March 2017	Reason for any under performance and revised date when target will be met
Pedestrianisation	1.Work closely with partners with a view to developing the town centre pedestrianisation via the Neighbourhood Plan process	2016-2019	1.On-going. Initial consultation views were mixed. Work needs to be undertaken on the feasibility of pedestrianisation	1. Additional consultation as part of the NP process will be undertaken to gauge additional views.	
Extend town centre improvements with the implementation of a coherent design for street furniture and landscaping	1.Commission a specialist report setting out guidelines on future street furniture, signage, soft and hard landscaping, lighting and their maintenance in the town centre	2016-2019 ongoing thereafter	1.The initial Neighbourhood Plan consultation gathered views on street furniture, signage and the town centre which will be shared with the Economic Development Officer with a view to developing policies / guidelines.	1. This could be carried out in-house by officers with the expertise and should form part of a design guide for the NP. 2. Community consultation with groups will help to develop this further with regard to seating etc	

Strategic Priority 2: Economic Development				Responsibility - ALL	
Priority	Target/Measure	Timescales	Progress at 6 November 2017	Outturn - progress at 5 June 2017	Reason for any under performance and revised date when target will be met
Look at improvements to the town centre including the development of an arts/cultural area	1. Commission a specialist report setting out guidelines on shopfronts, street furniture and street scape and establish a cultural strategy to explore how to enhance and develop them in the town	2017-18 ongoing thereafter	1. The initial Neighbourhood Plan questionnaire gathered information about arts and culture and will be used to draw up a strategy to take this forward.	1. EDC has a design guide on shop fronts. As benches are devolved work needs to be undertaken, with partners, on street furniture	2019-2020 This is tied to the consultation and production of the Neighbourhood Plan.
Transport Infrastructure	1. Work with EDC and CCC to improve highways infrastructure in and around Penrith, improve traffic congestion and reduce carbon emissions from town centre traffic	2016-2019	1. The initial Neighbourhood Plan questionnaire gathered views about highways infrastructure and parking and PTC has asked to be a partner in the Traffic study which will be undertaken by CCC.	1. A meeting has already been held with CCC regarding Highways Issues and they are undertaking reviews. 2. CCC's transport and parking study has commenced.	2019 - ongoing This will now be impacted upon by EDC's Masterplan document

Priority	Target/Measure	Timescales	Progress at 6 November 2017	Outturn - progress at 5 June 2017	Reason for any under performance and revised date when target will be met
Transport Infrastructure (Continued)	Work with EDC and CCC to improve highways infrastructure in and around Penrith, improve traffic congestion and reduce carbon emissions from town centre traffic	2016-2019	2. The Highways Agency have agreed funding to dual the A66 and EDC have put forward plans for an eastern by-pass.	1. The eastern by-pass route is tied up with EDCs proposed Masterplan, PTC are invited to meetings. 2. PTC have objected to a flyover at J40.	
Parking	1. Encourage EDC to pursue a strategic review of parking provision in the town including location and number, to ensure it is sufficient for those working in and visiting the town	2016-2019	1. CCC will be commencing a parking study about on street parking and PTC have asked that it be a complete on and off street study with involvement from CCC, EDC and PTC.	1. CCC movement and parking study commenced. 2. PTC requested that on and off street parking be included.	

Priority	Target/Measure	Timescales	Progress at 6 November 2017	Outturn - progress at 31 March 2018	Reason for any under performance and revised date when target will be met
Parking (Continued)	Encourage EDC to pursue a strategic review of parking provision in the town including location and number, to ensure it is sufficient for those working in and visiting the town	2016-2019	2. PTC asked EDC to undertake a scrutiny review on off street parking in the town. This was rejected in favour of EDC members receiving a presentation but PTC have asked that the Parking Study be a complete on and off street study with involvement from CCC, EDC and PTC.	3. PTC to consider requesting EDC to look at providing cheaper long term parking for workers and visitors on a similar scheme to SLDC where in certain car parks it is £1 all day if ticket is purchased before 9am	

Strategic Priority 4: Growth				Responsibility - ALL	
Priority	Target/Measure	Timescales	Progress at 6 November 2017	Outturn - progress at 31 March 2018	Reason for any under performance and revised date when target will be met
Consultation	Respond to planning application consultations from the local planning authority	Ongoing	<p>1. All planning applications for Penrith are responded to within the necessary planning timescales.</p> <p>2. Extensions to the timescales are requested if necessary to enable PTC to consider the application fully.</p> <p>3. Planning Applications going to committee are advertised and shared on the Facebook page and comments invited</p>	<p>1. All planning applications for Penrith are responded to within the necessary planning timescales.</p> <p>2. Extensions to the timescales are requested if necessary to enable PTC to consider the application fully.</p> <p>3. Planning Applications going to committee are advertised and shared on the Facebook page and comments invited</p>	

Priority	Target/Measure	Timescales	Progress at 6 November 2017	Outturn - progress at 31 March 2018	Reason for any under performance and revised date when target will be met
Consultation (Continued)	Respond to planning application consultations from the local planning authority	Ongoing	4. A section has been added to the website and an information sheet put in the noticeboard advising the public to send any objections to applications to the Town Council as well as EDC		
Neighbourhood Plan	1.Develop and implement a Neighbourhood Plan	2016-2019	1.Draft policies have been drawn up from the consultation responses for discussion. At the present time it is hoped to go to referendum in 2019.	1. Draft Neighbourhood Plan is nearly complete. Hoped to hold an informal consultation during June-July prior to the Regulation 16 Consultation.	

Priority	Target/Measure	Timescales	Progress at 6 November 2017	Outturn - progress at 31 March 2018	Reason for any under performance and revised date when target will be met
Ensure appropriate and high quality developments are encouraged and supported.	1. Actively participate in planning consultations and encourage developers to talk to PTC prior to submitting their applications so that we can encourage all new developments to include an element of affordable housing, housing that matches the demographic and other features such as open spaces and play areas for the benefit of the people who will live there and which fit in with the vernacular of the town.	Ongoing	1. All developers have been contacted and invited to talk to PTC prior to submitting their application. Where this hasn't happened and an application has been submitted for consideration, individual developers are invited to a meeting of PTC to explain the development and hear about the features that PTC would wish to see in the full application.	1. All developers have been contacted and invited to talk to PTC prior to submitting their application. Where this hasn't happened and an application has been submitted for consideration, individual developers are invited to a meeting of PTC to explain the development and hear about the features that PTC would wish to see in the full application.	