



## Penrith Town Council

Unit 1, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR

Tel: 01768 899 773 Email: [scmanager@penrithtowncouncil.co.uk](mailto:scmanager@penrithtowncouncil.co.uk)

### APPROVED CONTRACTOR POLICY APPLICATION FORM

#### SECTION A – COMPANY DETAILS

Company Name:

Address:

Telephone:

Mobile:

Email:

Website:

Are you VAT Registered? Yes ☐ No ☐

VAT Number:

## SECTION B – REFERENCES

Please provide details of two references who can vouch for the quality of your work.

<b>Reference 1</b>	<b>Reference 2</b>
Name and Address	Name and Address
Telephone Number:	Telephone Number:
Type of Work Undertaken:	Type of Work Undertaken:
Name an example of your work:	Name an example of your work:

## SECTION D – TYPES OF WORK

Please identify the types of work you would be interested in undertaking? (Tick all that apply)

<b>Types of Work</b>	<b>Please Tick (✓)</b>
Clock Maintenance	
General Building Services	
Plumbing Services	
Electrical Services	
Joinery Services	
Painting and Decorating Services	
Bus Shelter Repairs	
Fencing and Gates	
Fabrication and Repair to Metal Gates	
Signage and Branding	
Groundworks including paths and drainage	
Natural Stone walling	

### Other (please specify)

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## SECTION E – INSURANCE

I can confirm that our company named in Section A has full public liability cover with a minimum of £5,000,000 cover in place?

Yes ☐ No ☐

I enclose a copy of the Policy Statement Yes ☐ No ☐

## Section F – Declaration

I confirm that the above details are correct to my knowledge

**Signed:**

**Print Name:**

**Position in Organisation:**

**Return this form to:**

### **The Services & Contracts Manager**

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19-24 Friargate,

Penrith, Cumbria,

CA11 7XR

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**NO LATER THAN 31 MAY 2019**