



# Penrith Town Council

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Minutes of the:

## MEETING OF THE TOWN COUNCIL

Held on Monday 15 July 2019 at 6.00 pm Room 2, Parish Centre,  
St Andrews Place, Penrith

### PRESENT:

Cllr. Bowen	Pategill Ward	Cllr. Kenyon	North Ward
Cllr. Burgin	South Ward	Cllr. Knaggs	West Ward
Cllr. Clark	South Ward	Cllr. Lawson	Carleton Ward
Cllr. Davies	West Ward	Cllr. Shepherd	East Ward
Cllr. Donald	North Ward	Cllr. Snell	West Ward
Cllr. Fallows	East Ward	Cllr. Whitby	North Ward
Cllr. Hawkins	East Ward		
Cllr. Jackson	North Ward		

Town Clerk

Services and Contracts Manager

**MINUTES OF THE ANNUAL MEETING  
OF THE TOWN COUNCIL  
15 JULY 2019**

**PTC19/28 Apologies for Absence**

There were no apologies for absence.

**PTC19/29 Public Bodies (Admission to Meetings) Act 1960**

Members were asked to consider if agenda items 4, 18, 21 and 22 should be considered without the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2 prior to the matter being considered.

**RESOLVED THAT:**

Items 4,18,21 and 22 be considered without the press and public.

**PTC19/30 Declaration of Interests**

Members were asked to receive any declaration of interests of any disclosable pecuniary or other registrable interests relating to any items on the agenda for the meeting.

Cllr. Davies declared in relation to item 4, Co-option, that he was from the same political party as one of the candidates.

Cllr Shepherd declared in relation to item 4, Co-Option, that he was a member of the Penrith BID with one of the candidates.

Cllr Kenyon declared in relation to item 4, Co-Option, that he had previously worked with one of the candidates.

**PTC19/31 Co-option to Council – Carleton Ward**

Members considered two applications for co-option to the single vacancy after the May election in Carleton Ward.

Members of the public were excluded from the meeting whilst Members discussed the applications and invited one of the applicants in to answer questions.

Members of the press and public were readmitted to the meeting.

**RESOLVED THAT:**

- i. A secret ballot be held to conduct the vote, proposed by Cllr Shepherd and seconded by Cllr Burgin.
- ii. Stephen Gregory Clarke be co-opted to the Council to represent Penrith Carleton Ward.

## **PTC19/32 Requests for Dispensations**

Members were asked to apply for a dispensation, if a Councillor had a pecuniary interest in an item on the agenda and who wished to remain, speak and/or vote during consideration of that item. None received

## **PTC19/33 Confirmation of the Minutes of the Previous Meeting**

Members authorised the Chair to sign the Minutes of the Meeting held on the 20 May 2019 as a true and accurate record.

### **RESOLVED THAT:**

The minutes of the previous meeting be approved with the following amendment, PTC19/17 Final Accounts, e) Finance Outturn Report, item ii the reserves as at 31 March 2019 be General Reserve £181,256, Devolution £55,815, Acquisitions £50,000, and the Chairman be authorised to sign the Minutes.

## **PTC19/34 Public Participation**

a) Members noted that no requests from members of the public had been received, to speak prior to the meeting.

b) Members received representations from:

### **i. Town Councillors**

Cllr Kenyon reported that he had an enquiry from a resident concerned about the Raiselands Farm, Persimmon Homes development with reference to the length of the grass, weeds and thistles. It was concluded that this is not a Town Council responsibility and as such the matter be raised with Eden District Council Planning Department, as it was an enforcement issue.

### **ii. District Councillors**

District Cllr Virginia Taylor reported that it had a been a busy period since the new administration took office. EDC had resolved that no further activity takes place with regards to the Penrith Masterplan, Beacon Villages concept. The Council had declared a Climate and Ecological Emergency. Councillor Taylor received questions from Councillors.

### **iii. County Councillors**

Apologies were received from County Cllr Patricia Bell.

County Cllr Hilary Carrick reported that the Penrith Working Group was meeting, to is bring together stakeholders with an interest in Penrith, and that action plans were being prepared. The tender brief for the Penrith Car Parking and Movement study is being progressed and the brief had been widened. It was anticipated that the study would be the most complex survey the Council will have commissioned.

## **c) Mayors Report**

The Mayor reported that he had attended the following events:

- 80<sup>th</sup> Birthday of the Lakeland Dialect Society
- 40<sup>th</sup> Birthday of the Fellrunner Bus Service
- Armed Forces Breakfast Club
- Armed Forces Day at Penrith Town Hall

The Mayor had awarded Mike Freeman, Group Scout Leader with the Mayors Medal.

The Mayor had met the new Penrith Mission Area Leader, Cannon Cregeen.

The Mayor presented Cllr Jackson, the previous Mayor with the Mayors Medal, Certificate and gifts as thanks for his dedicated service to the Town.

## **PTC19/35 Members Briefing**

Members received oral reports from meetings and briefings attended:

Cllr Jackson reported that he had attended the Tea in the Castle Park event which was organised by Penrith Lions. Cllr Jackson reported that the event showcased the potential of the park and hoped that the event may be delivered in future years.

Cllr Bowen reported that he had attended the Pategill Residents Association meeting and the CALC Summer Conference.

Cllr Clark reported that the trees that had been planted in Castle Park have all died.

Cllr Davies reported that he attended the Omega Proteins Liaison Group.

Cllr Knaggs and Cllr Snell attended the opening of the Chopping Block in Penrith New Squares. Cllr Knaggs attended the NALC event.

Cllr Fallows reported that he attended the Scaws Residents Association meeting. The main item of discussion was around car parking.

## **PTC19/36 Resolutions Report**

Members noted the resolutions report for the Full Council Meeting held on Monday 20 May 2019.

## **PTC19/37 Council Business Plan 2017-23**

- a) Members noted that the Council Plan and individual committee work plans had been reviewed by each Council committee and members noted the progress made. Members noted that the Council Plan had been refreshed accordingly and had been

updated to include the electorate's feedback to three Neighbourhood Plan Consultations.

### **PTC19/37 Council Business Plan 2017-23, continued**

b) Members considered the refreshed Council Business Plan going forward for an eight-week consultation.

#### **RESOLVED THAT:**

The Council Business Plan 2017-23 be approved to go forward for an eight-week consultation.

### **PTC19/38 Neighbourhood Plan**

Members received an oral update from Cllr. Knaggs at which he reported that a meeting of the Neighbourhood Plan Group was held on 29 May to consider responses to the formal Regulation 14 Neighbourhood Plan Consultation carried out 4 February to 1 April. He advised that all the responses from the public were documented and the Town Council's responses to the comments considered and approved before being published on the website and a press release sent thanking the public for their views and letting them know where the responses could be found. It was reported that it was pleasing to see that the responses to EDCs consultation on the Masterplan mirrored those given as part of the initial consultation in the Neighbourhood Planning process and in the most recent consultation undertaken. Amendments are being made to the Plan to accord to some of the comments made. The draft Plan will be presented to this meeting in September 2019 before being submitted to Eden District Council.

### **PTC19/39 Devolution**

Members noted an oral update from Cllr. Jackson at which he reported that a meeting had been held with Eden District Council on the 03 July. The Council reaffirmed its commitment to the Devolution project. Tranche 1 Devolution is now complete, and the focus is on Tranche 2. All grant payments due to the Council have been received. The Council are meeting with Eden District Council in August to begin discussions about future toilet provision and the Council again confirmed its commitment to working with EDC on any plans for redevelopment of Castle Park.

### **PTC19/40 Motion from Cllr. Snell**

Members considered a motion from Cllr Snell, to apply the term Chair as opposed to Chairman for all Council meetings and documentation.

#### **RESOLVED THAT:**

The use of the term Chair in all future meetings and Council documentation be approved.

### **PTC19/41 Motion from Cllrs. Clark and Lawson**

Members considered a motion from Cllrs. Clark and Lawson that in liaison with the relevant authorities, identify areas in Penrith where speeding vehicles are an issue and explore using "Community Speedwatch" in these areas.

#### **RESOLVED THAT:**

- i.** The Council recognised the ongoing action taken by the police to tackle this problem and that limited police resources restrict the amount of police time that can be devoted to this;
- ii.** The Council noted that "Community Speedwatch" initiatives, where members of the public are trained by the police to use speed guns, across the UK have played a part in reducing speeds and changing driver behaviour;
- iii.** The Council liaises with local Police and "Community Speedwatch" organisation, to investigate options and report back to Full Council in due course.
- iv.** The Council enquires with Cumbria County Council as to when the 20mph signs will be installed on the Pategill estate.

### **PTC19/42 Bench Disposal Policy**

Members were requested to ratify the Bench Disposal Policy as approved and recommended by the Council's Finance Committee.

#### **RESOLVED THAT:**

The Bench Disposal Policy be ratified.

### **PTC19/43 Town Council Investments**

Members were requested to ratify the arrangements for the operation of the Council's new CCLA Deposit Fund account and to note the investment transactions as recommended by the Council's Finance Committee.

#### **RESOLVED THAT:**

- i.** The arrangements for the operation of the Council's CCLA Deposit Fund Account be ratified.
- ii.** The investment transactions be noted.

### **PTC19/44 Committee Membership**

Members were asked to consider the appointment of a Councillor to the Council's Planning Committee. The Chairman invited other nominations and none were forthcoming.

#### **RESOLVED THAT:**

Councillor Kenyon be appointed to the Council's Planning Committee for the remainder of the 2019-20 municipal year.

### **PTC19/45 A66 Northern Trans-Pennine Project Consultation**

Members noted the Council's response to the Highways England A66 Northern Trans-Pennine Project Consultation as resolved by the Council's Planning Committee on Monday 8 July 2019.

### **PTC19/46 Street Trading Consent for the Cornmarket Bandstand**

Members considered a report approving the Council's application for a Street Trading Consent for the Cornmarket Bandstand.

#### **RESOLVED THAT:**

The Council applies for a Street Trading Consent for the Cornmarket Bandstand.

### **PTC19/47 VE Day Sub Committee Terms of Reference**

Members considered the approval of new VE Day Sub Committee Terms of Reference.

#### **RESOLVED THAT:**

The VE Day Sub Committee Terms of Reference be approved.

The meeting adjourned between 7.35pm and 7.50pm

## **PART TWO**

In accordance with the Public Bodies (Admission to Meetings) Act 1960 Section 2, members of the public (including the press) should be excluded from the meeting during discussion of the following three items of business on the grounds that they involve the likely disclosure of exempt information.

### **PTC19/48 Penrith Car Parking and Movement Study**

Members were asked to consider a request from Cumbria County Council to provide a financial contribution towards the Penrith Car Parking and Movement Study.

#### **RESOLVED THAT:**

The Council approve an in principle financial contribution of £10,000 towards the Penrith Car Parking and Movement Study, funded from the Town Projects budget over two financial years, subject to being able to view and input into the scope of the tender brief.

### **PTC19/49 Land Transfer Thacka Beck (Pategill)**

Members received an oral update on the transfer of land at Thacka Beck (Pategill).

#### **RESOLVED THAT:**

The Council waits for its Solicitor to confirm the position with regards to the effects of the potential loss of access to Thacka Beck should Highways England seek to alter the access in the future.

### **PTC19/50 Councillor Personal Information**

Members considered an oral report setting out a proposal that the Town Council seeks the Monitoring Officer's approval for the public disclosure of Members personal addresses, phone numbers and personal email addresses cease at both a local and national level. Members noted that members of the public can access their ward representative via a dedicated individual councillor email, the Council Office and Council telephone number.

#### **RESOLVED THAT:**

- i. The Council writes to Eden District Council Monitoring Officer requesting that in the interest of Members personal safety, the personal details of all the Town Councillors are removed from the public domain and inform the Monitoring Officer that the Town Council will seek support from the National Association of Local Council's on the matter.
- ii. The Council writes to CALC and NALC requesting their support for non-disclosure of councillors personal details in the public domain.

Members of the press and public were readmitted to the meeting

### **PTC19/51 Next Meeting**

Members noted that the next meeting of the Full Council would take place on Monday 23 September 2019, 6.00pm, Room 2, Parish Centre, St Andrews, Penrith.

**CHAIR:**

**DATE:**