



# Penrith Town Council

Unit 1, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR

Tel: 01768 899 773 Email: [office@penrithtowncouncil.co.uk](mailto:office@penrithtowncouncil.co.uk)

**DATE: 7 January 2020**

You are summoned to attend a meeting of the

## PLANNING COMMITTEE

to be held on **Monday 13 January 2020**, at 2.00 p.m. Board Room, Unit 1, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR.

### COMMITTEE MEMBERSHIP

Cllr. Bowen	Pategill Ward	Cllr. Knaggs	West Ward
Cllr. Jackson	North Ward	Cllr. Shepherd	East Ward
Cllr. Kenyon	North Ward	Cllr. Snell	West Ward

A handwritten signature in black ink, appearing to read 'V. Tunnadine'. The signature is fluid and cursive.

Mrs V. Tunnadine, Town Clerk

**Where Members will be asked to:**

# AGENDA FOR THE MEETING OF

## PLANNING COMMITTEE

13 January 2020

### PART I

#### 1. Apologies for Absence

PAGES

Receive apologies from members.

#### 2. Minutes

Authorise the Chair to sign, as a correct record, the minutes of the meeting of the Committee held on Monday 2 December 2019.

#### 3. Declaration of Interests and Requests for Dispensations

Receive declarations by Members of interests in respect of items on this agenda and apply for a dispensation to remain, speak and/or vote during consideration of that item.

##### ADVICE NOTE:

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Interim Monitoring Officer at least 24 hours in advance of the meeting.

#### 4. Public Participation

Receive any questions or representations which have been received from members of the public.

##### ADVICE NOTE:

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The public must make a request in writing to the Town Clerk **PRIOR** to the meeting, when possible. A member of the public can speak for up to three minutes. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

#### 5. EXCLUDED ITEM: Public Bodies (Admission To Meetings) Act 1960

To consider whether any agenda items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

## 6. Car Parking and Movement Study

To receive a verbal update on the progress of the study.

## 7. Budgetary Control Statement

To note the budgetary control statement for the eight months ending November 2019.

## 8. Neighbourhood Development Plan

To receive a verbal update on the progress of the Neighbourhood Development Plan.

## 9. Council Plan Monitoring

To review and approve the work plan.

## 10. Planning Applications

### a) Delegated Responses to note:

Planning application number:	19/0824
Site address:	14 SYCAMORE DRIVE PENRITH CA11 8UG
Description:	Wooden extension to side elevation.

**Response:** No Objection

Planning application number:	19/0834
Site address:	1 BRANCANA EAST LAKES BUSINESS PARK PENRITH CA11 9BB
Description:	Two storey extension to existing commercial building.

**Response:** No Objection

Planning application number:	19/0838
Site address:	19 THE PARKLANDS PENRITH CA11 8TF
Description:	Extension to front of property to provide additional living space.

**Response:** Some concern about overlooking neighbouring property to the detriment of residential amenity and loss of privacy depending on distance from property and what windows are already in their gable wall but no objection if neighbours are happy.

Planning application number:	19/0844
Site address:	MOUNTE DEN PENRITH CA11 8SW
Description:	Variation of Condition 2 (plans compliance) to amend elevational materials, attached to approval 19/0070.

**Response:** Objection. Original application 19/0070 proposed rebuilding using traditional stone like the building that was already there. Proposed cladding gives a very different visual appearance not in keeping with area. Penrith Town Council would wish to see the building in this prominent location with a stone finish to complement the surrounding area. Although the cladding proposed can look fine it is felt that it would be too incongruent in this area.

Planning application number:	19/0855
Site address:	37 WORDSWORTH STREET PENRITH CA11 7QY
Description:	Ash - Prune to extent shown on marked photo to reduce impact on neighbouring property; Remove red-leaved tree beside patio; Remove Apple tree growing at an angle; Bramley Apple - Prune to extent shown on marked photo; Pear tree - prune to extent shown on marked photo; Plum tree - Prune to maintain and improve fruiting production / avoid adverse impact on surrounding trees; Penrith New Streets Conservation Area.

**Response:** No objection

Planning application number:	19/0817
Site address:	Eden Animal Rescue 37 GREAT DOCKRAY PENRITH CA11 7BN
Description:	Advertisement consent for replacement non-illuminated fascia sign.

**Response:** No objection, although sign is plastic (which will require less maintenance) it isn't illuminated and will blend in well with the building and surroundings, many of which are listed in Gt Dockray

Planning application number:	19/0867
Site address:	26 CORNMARKE T / 5A WHITE HART YARD CORNMARKE T PENRITH CA11 7HR
Description:	Listed Building Consent for retention of replacement windows and condenser units to 26 Cornmarket and retention of replacement doors and windows and proposed internal alterations, door and balustrades to 5A White Hart Yard.

**Response:** No objection

Planning application number:	19/0902
Site address:	26 CORNMARKE/ 5A WHITE HART YARD CORNMARKE PENRITH CA11 7HR
Description:	Retrospective replacement windows and condenser units to 26 Cornmarket and retrospective replacement windows and proposed door and balustrades to 5a White Hart Yard.

**Response:** No objection

**b) Planning Applications for Consideration**

To consider the following applications for which information can be found on the Eden District Council Website

<http://eforms.eden.gov.uk/fastweb/search.asp> by inserting the appropriate planning reference number.

Planning application number:	19/0840
Site address:	LAND AT CARLETON ROAD PENRITH
Description:	Residential development of 128 dwellings and associated infrastructure.

Planning application number:	19/0908
Site address:	LAND AT WHITE OX FARM INGLEWOOD ROAD PENRITH CA11 8SE
Description:	Erection of 81 no. residential dwellings.

Planning application number:	19/0900
Site address:	THE BRIDGE WORDSWORTH STREET PENRITH CA11 7QY
Description:	Conversion of community and commercial premises into a 3-bed apartment and erection of a new 4-bed detached dwelling, refurbishment of existing 3-bed apartment.

Planning application number:	19/0922
Site address:	OMEGA PROTEINS GREYSTOKE ROAD PENRITH CA11 0BX
Description:	Retrospective application for the construction of two storey gatehouse building.

Planning application number:	19/0919
Site address:	GREYSTOKE ROAD PENRITH CA11 0BX
Description:	Variation of Condition 2 (plans compliance) to include a reduction of the footprint from 980m <sup>2</sup> to 882m <sup>2</sup> and increase in height of eaves from 10m to 11.5m and ridge height from 11.4m to 12.9m, attached to approval 17/0821.

Planning application number:	19/0921
Site address:	7 JUBILEE LODGE BEACON EDGE PENRITH CA11 7SQ
Description:	The erection of a single storey extension to the side of the property plus some landscaping works and tree removal.

Planning application number:	19/0896
Site address:	14 SANDGATE PENRITH CA11 7TN
Description:	Listed building consent for replacement rear door and frame and rear windows.

Planning application number:	19/0890
Site address:	14 SANDGATE PENRITH CA11 7TN
Description:	Replacement rear door and frame and rear windows

Planning application number:	19/0905
Site address:	PENRITH HOSPITAL BRIDGE LANE PENRITH CA11 8HX
Description:	Replacement of the existing stand-by electrical generator and associated fuel tank.

**11. Dates of Future Meetings**

To consider and approve the dates and times of meetings for the 2020/21 municipal year.

**12. Next Meeting**

Note the next meeting is scheduled for 3 February 2020 at 2.00pm, Board Room, Unit 1, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR.

**FOR THE INFORMATION OF ALL MEMBERS OF  
THE PLANNING COMMITTEE  
AND FOR INFORMATION TO ALL REMAINING MEMBERS OF  
THE TOWN COUNCIL**







# Penrith Town Council

Unit 1, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR

Tel: 01768 899 773 Email: [office@penrithtowncouncil.co.uk](mailto:office@penrithtowncouncil.co.uk)

Minutes of the meeting of

## PLANNING COMMITTEE

Held on 2 December 2019, at 2.00 p.m. Board Room, Unit 1, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR.

### PRESENT

Cllr. Bowen      Pategill Ward  
Cllr. Jackson    North Ward

Cllr. Kenyon     North Ward  
Cllr. Shepherd   East Ward

Deputy Town Clerk

## MINUTES FOR THE MEETING OF PLANNING

3 DECEMBER 2019

### PART I

#### **PL19/55 APOLOGIES FOR ABSENCE**

There were no apologies for absence for this meeting.

#### **PL19/56 MINUTES**

Members authorised the Chair to sign, as a correct record, the minutes of the meeting of the Council held on Monday 23 September 2019 with an amendment to minute number PL/19/49 (2) to show the base budget as £10,000 from 2021/22 onwards.

#### **PL19/57 PUBLIC PARTICIPATION**

Members noted that there were no questions or representations that had been received from members of the public prior to the meeting.

#### **PTL19/58 DECLARATION OF INTERESTS AND REQUESTS FOR DISPENSATIONS**

Members noted that no declarations of interests or requests for dispensations by Members in respect of items on the agenda were received prior to the meeting.

#### **PL19/59 EXCLUDED ITEM: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

##### **RESOLVED THAT**

There were no matters on the agenda that should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

#### **PL19/60 PENRITH PARKING & MOVEMENT STUDY**

Members were referred to the update given to Council on 25 November. The Stakeholder meeting has been confirmed for 7 January 2020, invitations were being sent to all stakeholders inviting them to attend.

#### **PL19/61 COMMUNITY INFRASTRUCTURE LEVY**

Members noted the information provided by CALC that EDC would be looking into the issue of a Community Infrastructure Levy.

#### **PL19/62 PLANNING OBJECTION FEEDBACK**

Due to the absence of Councillor Snell, members did not receive feedback. Members noted the decision of EDC to grant planning permission to 19/0426.

##### **RESOLVED THAT**

Delegated authority be authorised to allow officers to contact Storey Homes regarding the play area.

## PL19/63 PLANNING APPLICATIONS FOR CONSIDERATION

### A) DELEGATED RESPONSES

Members noted the planning responses submitted by the Deputy Town Clerk under delegated authority on behalf of the committee between the scheduled meetings of the Committee:

Planning application number:	19/0744
Site address:	43 CROFT TERRACE PENRITH CA11 7RU
Description:	Single storey extension to the south and west elevations of dwelling.

**Response:** No Objection

Planning application number:	19/0781
Site address:	FORMER CARE HOME - BEACON EDGE PENRITH CA11 8BN
Description:	Variation of condition 2 (plans compliance), condition 3 (surface water drainage scheme) and condition 4 (surface water management plan) attached to approval 18/1008.

**Response:** No Objection

Planning application number:	19/0716
Site address:	GREENGILL FOOT INGLEWOOD ROAD BOWSCAR PENRITH CA11 8RP
Description:	Certificate of lawfulness for installation of Biomass Boiler System.

**Response:** No Objection

Planning application number:	19/0787
Site address:	MILBURN HOUSE BOWSCAR ROAD BOWSCAR PENRITH CA11 9NW
Description:	Erection of an agricultural shed for cattle housing.

**Response:** No Objection

## **B) PLANNING APPLICATIONS FOR MEMBERS CONSIDERATION**

Members considered the following applications which had been received and which required a committee decision. Further information could be found on the Eden District Council Website <https://plansearch.eden.gov.uk/fastweb/> by inserting the appropriate planning reference number.

Planning application number:	19/0721
Site address:	BEAVERLODGE POULTRY FARM MAIDENHILL ROAD PENRITH CA11 8SQ
Description:	Certificate of lawfulness for the Installation of Biomass Boiler System.

**RESOLVED THAT** a response of NO OBJECTION be returned to EDC.

Planning application number:	19/0773
Site address:	MCDONALD'S RESTAURANT, PENRITH RAILWAY STATION ULLSWATER ROAD PENRITH CA11 7JQ
Description:	Advertisement consent for 3 no. illuminated digital freestanding signs and 1 no. illuminated digital booth screen.

**RESOLVED THAT** a response of NO OBJECTION be returned to EDC.

Planning application number:	19/0794
Site address:	PENRITH CRICKET CLUB TYNEFIELD PARK WETHERIGGS LANE PENRITH CA11 8PE
Description:	Retrospective application for the siting of two portacabins for additional changing facilities and ancillary uses.

**RESOLVED THAT** a response of NO OBJECTION be returned to EDC.

## **PL19/64 NEIGHBOURHOOD DEVELOPMENT PLAN**

Members noted a verbal update on the progress of the Neighbourhood Development Plan.

## **PTC19/65 NEXT MEETING**

Members noted that the next meeting was scheduled for 13 January 2020 at 2.00pm, Board Room, Unit 1, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR.

**CHAIR:**

**DATE:**

**FOR THE INFORMATION OF ALL MEMBERS OF  
THE PLANNING COMMITTEE  
AND FOR INFORMATION FOR ALL REMAINING MEMBERS OF THE TOWN COUNCIL**





## Penrith Town Council

### PLANNING COMMITTEE BUDGETARY CONTROL STATEMENT: EIGHT MONTHS ENDED 30 NOVEMBER 2019

Approved Budget 2019/20	Latest Budget 2019/20	Heading	Actual to Date	Commitments	Total to Date	Budget Remaining
£	£		£	£	£	£
		<b>PLANNING COMMITTEE:</b>				
0	0	Officer Support	1,423		1,423	}
0	0	Planning Consultancy	3,644	3,900	7,544	}
20,000	43,715	Consultation	514		514	}
<b>20,000</b>	<b>43,715</b>	<b>Planning Committee Total</b>	<b>5,581</b>	<b>3,900</b>	<b>9,481</b>	<b>34,234</b>

The Committee has been permitted to carry forward £23,715 of unspent budget from 2018/19 into 2019/20. This sum, together with the original budget of £20,000, is now a block allocation to meet all 2019/20 expenditure.

The Committee has agreed a Forecast Outturn of £15,000 for 2019/20 and that £5,000 of the budget will slip into 2020/21.







## PLANNING COMMITTEE

3/12/19

**MATTER:** Council Plan Monitoring

To review and approve the Work Plan previously considered on 3 June 2019

**ITEM NO:**

**AUTHOR:** R Richardson  
Deputy Town Clerk

**SUPPORTING MEMBER:** Cllr Jackson  
Planning Committee Chair

### LINK TO COUNCIL PLAN PRIORITIES

The Town Council has six priorities for Penrith which are:

- a. Health & Wellbeing
- b. Economic Development
- c. Transport
- d. Growth
- e. Community Engagement
- f. Council Business

The Planning Committee Workplan, through the Neighbourhood Plan, links to actions within all the priorities.

### RECOMMENDATIONS

Members are recommended to review the outturn progress since June 2019 and approve the revised Workplan.

## REPORT

1. The current Workplan, takes its relevant priorities from the Council Plan 2017 – 2023 which was approved by Council on 25 November 2019. The Workplan is how the Council’s priorities, objectives and strategic activities as recorded in the Council Plan are delivered.
2. The six priorities for Penrith are:
  - Health & Wellbeing
  - Economic Development
  - Transport
  - Growth
  - Community Engagement
  - Council Business.
3. The Planning Committee workplan relates to four of the six priorities
4. There are no legal implications arising from the Workplan.
5. Any decision to reduce or increase resources must be made within the context of the Council’s resolved priorities. The Planning Committee has delegated authority to manage funds related to the Neighbourhood Plan.

## RISK ASSESSMENT

Areas of Risk	Consequence	Controls Required
<b>Members and Staff Capacity</b>	Projects take up a disproportionate amount of staff time which impacts on the normal day to day work of the Council	Regular discussion between staff and updates to Committee to review progress and deadlines
<b>Reputation Management</b>	Actions aren’t progressed.	Regular discussion between staff and updates to Committee to review progress and deadlines
<b>Recognition</b>	A number of the projects need to be progressed in conjunction with partners. Penrith Town Council needs to be recognised and consulted on these areas of work.	Ensure that wherever possible for joint projects joint press releases are prepared and released and press partners to consult where it is known that they are planning to carry out work relating to anything on the workplan.

## SUPPORTING DOCUMENTS

- Full Council November 2019 – agenda and minutes

## Planning Committee and Neighbourhood Plan Group Workplan Review 2017-2023

Strategic Priority 1: Health & Wellbeing				Responsibility - ALL	
Objective	Target/Measure	Timescales	Progress at 3 June 2019	Outturn - progress at 13 February 2020	Reason for any under performance and revised date when target will be met
<b>Support and contribute to the social fabric of the town, enhancing community facilities and supporting arts and culture</b>					
Protect and improve the Town, the environment, leisure and recreational community facilities, services and assets that contribute to our quality of life and its attractiveness as a place to visit.	<p>1. Developing a sense of 'Penrith Self', consistency of approach and a town identity by developing guidelines on future street furniture, signage, soft and hard landscaping.</p> <p>2. Developing Penrith as an accessible and friendly town.</p>	On-going	1a. In November 2018 PTC agreed a policy for benches to create a standard theme through the town.	<p>1a. At the present time signage and landscaping (flowerbeds) is a County or District function. Officers are liaising with the appropriate authorities</p> <p><b>New target</b> – accessibility will be considered as part of the Parking and Movement Study</p>	

Strategic Priority 1: Health & Wellbeing				Responsibility - ALL	
Objective	Target/Measure	Timescales	Progress at 3 June 2019	Outturn - progress at 13 February 2020	Reason for any under performance and revised date when target will be met
<b>Increase the Town's attractiveness as a place to visit for both the local community and visitors</b>					
	3. Consider and Encourage improvements to the Town Centre, Middlegate, Burrowgate, Devonshire Street, Great Dockray, The Narrows, London Road, King Street, Sandgate Bus Station, Bridge Lane (Gateway), Portland Place and Wordsworth Street for signage, greening, verge maintenance, shopfront improvements, parking, public realm and the pedestrian experience	2019-2023 on-going thereafter.	3a. EDC has a design guide on shop fronts. 3b. In November 2018 the TC agreed a policy for benches to create a standard theme through the town. 3c. Policy 16 of the NDP covers shopfront design	3a. PTC is working with partners such as EDC, CCC and Penrith BID to consider improvements	

Strategic Priority 1: Health & Wellbeing				Responsibility - ALL	
Objective	Target/Measure	Timescales	Progress at 3 June 2019	Outturn - progress at 13 February 2020	Reason for any under performance and revised date when target will be met
<b>Increase the Town's attractiveness as a place to visit for both the local community and visitors</b>					
Encourage better health for everyone	<p>1. All major new developments and developers will be encouraged to liaise with the Northwest Ambulance Service (NWAS) to provide Automatic External Defibrillators (AEDs)</p> <p>2. Work with EDC, CCC and the NHS to encourage the expansion of healthcare facilities at the Old Fire Station Site</p> <p>3. Ensuring that all green spaces are accessible to all.</p>			<p><b>New Target</b> - a letter will be sent to all major new developments asking them to liaise with NWAS.</p> <p><b>New Target</b> - CCC initiative that PTC will support.</p> <p><b>New Target</b> - work is being undertaken at Fairhill to make the field accessible. All other work can only be undertaken once devolution has occurred.</p>	

Strategic Priority 1: Health & Wellbeing				Responsibility - ALL	
Objective	Target/Measure	Timescales	Progress at 3 June 2019	Outturn - progress at 13 February 2020	Reason for any under performance and revised date when target will be met
<b>Increase the Town's attractiveness as a place to visit for both the local community and visitors</b>					
Support projects that reduce waste, emissions and address climate change.	1. Supporting Keep Penrith Tidy Campaign and Plastic Clever Penrith.	2019-2023		<b>New Target</b> will appear on the workplans of both Planning and CCEG. Officers will work together and with partners to move this forward	

Strategic Priority 2: Economic Development				Responsibility - ALL	
Objective	Target/Measure	Timescales	Progress at 3 June 2019	Outturn - progress at 13 February 2020	Reason for any under performance and revised date when target will be met
<b>Support and contribute to the economic growth and prosperity of the town through encouraging inward investment, sustainable employment, tourism and provision of devolved services</b>					
Improve the Town's prosperity through economic growth and tourism.	<p>1. Work with stakeholders to develop shopfront improvements.</p> <p>2. Exploring with the owners the impediments to the letting of the empty retail units in New Squares and to explore the option of using open space in this area for events and functions.</p> <p>3. Develop a thriving monthly market/farmers/themed market and exploring the potential transfer of the town's Market Charter to the Town Council.</p>		<p>1a. EDC has a design guide on shop fronts.</p> <p>1b. Policy 14 of the NDP covers shopfront design</p>	<p>1a. EDC has a design guide on shop fronts.</p> <p>1b. Policy 14 of the NDP covers shopfront design</p> <p><b>New Target</b> – both 2 &amp; 3 will appear on the workplans of both Planning and CCEG. Officers will work together and with partners to move this forward</p>	

Strategic Priority 3: Transport				Responsibility - ALL	
Objective	Target/Measure	Timescales	Progress at 3 June 2018	Outturn - progress at 2 December 2019	Reason for any under performance and revised date when target will be met
<b>Public and Community Transport Schemes</b>					
Support public and community transport schemes.	1. Working with partners to secure and encourage improvements in public transport services, look for real alternatives to public transport, promote community transport schemes and workable schemes for lift and car share.	2019-2023		<b>New Target</b> – grants have been provided to support community transport schemes – suggestions may come through Parking and Movement Study	
Improve signage and town centre information.	1. Providing traffic signs and other objects or devices warning of danger.	On-going		<b>New Target</b> – work with partners is essential – Parking and Movement Study will help to address	
Improve traffic flow and car parking.	1. Contribute financially to traffic calming schemes.  2. Working with all social housing providers, Eden District Council and Cumbria County Council to create more off street private/residential parking.	On-going		<b>New Target</b> – work with partners is essential – Parking and Movement Study will address. CCC have guidelines for residential parking	



Strategic Priority 3: Transport				Responsibility - ALL	
Objective	Target/Measure	Timescales	Progress at 3 June 2018	Outturn - progress at 2 December 2019	Reason for any under performance and revised date when target will be met
<b>Public and Community Transport Schemes</b>					
Improve traffic flow and car parking (continued)	<p>3. Utilise an existing car park, in a non-residential area, for overnight parking for camper vans and touring caravans.</p> <p>4. Reduce on-street parking by providing modern car parking infrastructure appropriate to the size and role of Penrith.</p> <p>5. Explore opportunities to improve car parking for town residents and provide low cost long-stay car parking (for example: £1 day for vehicles parked before 9.00am) for those commuting into town in connection with employment.</p> <p>6. Supporting the provision of affordable long-stay car parking for visitors and additional disabled car parking facilities.</p>	On-going		<b>New Targets</b> – work with partners is essential – Parking and Movement Study will consider and make suggestions to address issues 3-6.	

Strategic Priority 3: Transport				Responsibility - ALL	
Objective	Target/Measure	Timescales	Progress at 3 June 2018	Outturn - progress at 2 December 2019	Reason for any under performance and revised date when target will be met
<b>Public and Community Transport Schemes</b>					
Improve traffic flow and car parking (continued)	7. Supporting the provision of electric charging points in public car parks. Encouraging developers to include electric vehicle charging points for sustainable lifestyles.	2019-2023		<b>New Target</b> – PTC have supported planning applications for charging points – developers will be encouraged to provide in new developments.	
Improve connectivity throughout the Town by supporting pedestrian, wheelchair, pushchair and cycling experiences that are safe and reliable.	<p>1. Maintain footpaths and bridleways.</p> <p>2. Improve all pedestrian, cycle, wheelchair, electric buggy infrastructure into town.</p> <p>3. Promote accessibility and inclusivity and inviting Penrith Access Group to participate in the Neighbourhood Plan.</p>	2019-2023	3a. Penrith Access Group have a standing invitation to attend the meetings of the Neighbourhood Plan Group.	<b>New Targets</b> - Parking and Movement Study will consider and make suggestions to address these issues.  3a. Consultations continue to be sent but at the present time this group are not meeting.	

Strategic Priority 3: Transport				Responsibility - ALL	
Objective	Target/Measure	Timescales	Progress at 3 June 2018	Outturn - progress at 2 December 2019	Reason for any under performance and revised date when target will be met
<b>Public and Community Transport Schemes</b>					
	4. Lobby via the Cumbria Association of Local Councils for the adoption of the Community Infrastructure Levy (CIL) to result in parishes receipt of developer contribution to ensure infrastructure is developed and targeted appropriately.	2016-2019	4a. A letter has been sent by PTC to CALC asking them to lobby EDC on behalf of all Town and Parish Councils in Eden	4a. CALC have advised that they have spoken to EDC who have agreed to look at the issue of adopting CIL in Eden	
Improve connectivity throughout the Town by supporting pedestrian, wheelchair, pushchair and cycling experiences that are safe and reliable. (continued)	5. Work with partners to improve highways infrastructure in and around Penrith, reviewing the town centre traffic flow to allow for full or partial pedestrianisation, improve/reduce traffic congestion and reduce carbon emissions. Identify infrastructure shortfall by contributing to a joint Parking and Movement Survey which will be instrumental for the Town Centre improvements and implementing the recommendations from the survey with stakeholders and partner authorities.	2016-2019 and ongoing	5a. Developers are encouraged to include sustainable walking and cycling routes in new developments. This is included in Policy 11 of the NDP.	5a. PTC has contributed to, and is working with EDC and CCC on a Parking and Movement Study for Penrith which will look at connectivity	

Strategic Priority 4: Growth				Responsibility - ALL	
Objective	Target/Measure	Timescales	Progress at 3 June 2019	Outturn - progress at 13 January 2020	Reason for any under performance and revised date when target will be met
<b>Sustainable Appropriate Development</b>					
Develop a Neighbourhood Plan	<p>1. Develop and implement a Neighbourhood Plan.</p> <p>2. Representing the interests of Penrith during the planning application process.</p>	<p>2016-2019 and on-going</p> <p>2016-2019 and on-going</p>	<p>1. The Draft PNDP was amended following responses to the Regulation 14 Consultation</p> <p>2a All planning applications for Penrith are responded to within the necessary timescales.</p> <p>2b Extensions to the timescales are requested if necessary to enable PTC to consider the application fully.</p> <p>2c. Planning Applications going to committee are advertised and shared on the Facebook page and comments invited</p>	<p>1. The Draft PNDP has been submitted to EDC for the Regulation 16 Consultation.</p> <p>2a All applications for Penrith are responded to within the necessary timescales.</p> <p>2b Extensions to the timescales are requested if necessary to enable PTC to consider the application fully.</p> <p>2c. Planning Applications going to committee are advertised and shared on the Facebook page and comments invited.</p>	Process delayed due to the release of the Penrith Masterplan.

Strategic Priority 4: Growth				Responsibility - ALL	
Objective	Target/Measure	Timescales	Progress at 3 June 2018	Outturn - progress at 2 December 2019	Reason for any under performance and revised date when target will be met
<b>Sustainable Appropriate Development</b>					
Develop a Neighbourhood Plan (continued)	3. Actively participate in planning consultations and encourage developers to talk to PTC prior to submitting their applications so that we can encourage all new developments to include an element of affordable housing, housing that matches the demographic and other features such as open spaces and play areas for the benefit of the people who will live there and which fit in with the vernacular of the town.	2016-2019 and on-going	3a. All developers have been contacted and invited to talk to PTC prior to submitting their application. Where this hasn't happened and an application has been submitted for consideration, individual developers are invited to a meeting of PTC to explain the development and hear about the features that PTC would wish to see in the full application.	3a. All developers have been contacted and invited to talk to PTC prior to submitting their application. Where this hasn't happened and an application has been submitted for consideration, individual developers are invited to a meeting of PTC to explain the development and hear about the features that PTC would wish to see in the full application.	

Strategic Priority 4: Growth				Responsibility - ALL	
Objective	Target/Measure	Timescales	Progress at 3 June 2018	Outturn - progress at 2 December 2019	Reason for any under performance and revised date when target will be met
<b>Sustainable Appropriate Development</b>					
Develop a Neighbourhood Plan (continued)	4. Work with Eden District Council to ensure that developers deliver on their commitments identified in planning obligations, agreements and conditions	2019-2023		<b>New Target</b> – systems need to be set up to monitor planning conditions and obligations	
Support the development of renewable energy, low carbon economy and sustainable appropriate developments.	<p>1. Encouraging the development of initiatives to address energy loss in new builds and existing older homes.</p> <p>2. Discussing with planners the creation of integrated sustainable low carbon routes as part of design briefs.</p>	2019-2020		<b>New Target</b> – Covered in Policy 2 of the NDP	

Strategic Priority 4: Growth				Responsibility - ALL	
Objective	Target/Measure	Timescales	Progress at 3 June 2019	Outturn - progress at 13 January 2020	Reason for any under performance and revised date when target will be met
<b>Protect local amenity, green spaces and the environment</b>					
Protect local amenity, green spaces and the environment.	1. Developing a planning document that requires tree planting and landscaping in respect of new developments which considers environmental improvements, biodiversity, flora and fauna as part of any future site improvement plans.	2019-2023		<b>New Target.</b> The PNDP includes this in Policy 6 and developers are encouraged to provide in new developments.	
	2. Develop management and improvements plans for all parks and protected open spaces, working with relevant organisations to ensure that green spaces are fully accessible for pram/pushchair or wheelchair use.	2019-2023	2a All green spaces have been mapped	2a. The only green space devolved to the Town Council is Fairhill. CCC have agreed to devolve Thacka Glen to the TC. Negotiations are still ongoing with EDC for play areas and green spaces	2a. Work will commence on management plans once the green spaces have been devolved.

Strategic Priority 4: Growth				Responsibility - ALL	
Objective	Target/Measure	Timescales	Progress at 3 June 2019	Outturn - progress at 13 January 2020	Reason for any under performance and revised date when target will be met
<b>Protect local amenity, green spaces and the environment</b>					
	3. Develop an open spaces strategy as part of the Neighbourhood Plan process which would include inviting developers to include green open spaces in perpetuity and landscaping using native trees and fruit trees in design briefs.	2019-2023	3a. Developers encouraged to include landscaping using native trees and fruit trees in the NP – Policy 6.6	3a. Developers encouraged to include landscaping using native trees and fruit trees in the NP – Policy 6.6	3a. A delay in devolution has resulted in a delay to the open spaces strategy which has still to be developed.
	4. Work in partnership with stakeholders, community and resident’s groups to develop management improvement plans for individual open areas	2016-2019	4a. A delay in devolution has resulted in a delay to developing management plans	4a. Progress on devolution has slowed. Plans for Fairhill being developed with Community Group	4a Time scale to be revised to 2020-2025
	5. Protect and improve Penrith’s tree-lined streets for future years and generations and to improve flood prevention.	On-going	5a. Developers encouraged to include landscaping	5a. The New Streets are in the conservation area, PTC would be consulted should any work be required.	



Strategic Priority 4: Growth				Responsibility - ALL	
Objective	Target/Measure	Timescales	Progress at 3 June 2019	Outturn - progress at 13 January 2020	Reason for any under performance and revised date when target will be met
<b>Protect local amenity, green spaces and the environment</b>					
Protect local amenity, green spaces and the environment. (continued)	6. Research and plan a network of corridors linking Penrith's open spaces and the river as part of the Neighbourhood Plan process.	2016-2019	6a. Mapping of green corridors has been undertaken as part of the NDP process	6a. Functional maps will need to link to development of the website	6a. This work cannot be started properly until the NDP has been adopted. Timescale review
	7. Register open spaces and use national agencies to support their preservation such as spaces in trust for additional protection.	2016-2019 and on-going	7a. All spaces have been mapped and assessed against national criteria and some areas designated for added protection in the NDP document.	7a. All spaces have been mapped and assessed against national criteria and some areas designated for added protection in the NDP document.	

Strategic Priority 4: Growth				Responsibility - ALL	
Objective	Target/Measure	Timescales	Progress at 3 June 2018	Outturn - progress at 2 December 2019	Reason for any under performance and revised date when target will be met
<b>Heritage</b>					
Conserve the historic and notable buildings	<p>1. Work with EDC to review the Penrith Conservation Area boundary and seek the incorporation of Drovers Lane and Croft Avenue.</p> <p>2. Work with EDC to investigate the desirability of designating some of the residential properties in Castletown a Conservation Area and the potential for Heritage Action Zones.</p>	2019-2023		<b>New Target –</b> Once the PNDP has been adopted, work will commence with EDC.	

# PENRITH TOWN COUNCIL - DRAFT 2020-2021 MEETINGS SCHEDULE

May 2020						
◀ Apr 2020						Jun 2020 ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4 PLANNING – MOVED FROM 11TH	5	6	7	8	9
10	11 CCEG	12	13	14	15	16
17	18 FULL COUNCIL	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2020						
◀ May 2020						Jul 2020 ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8 PLANNING	9	10	11	12	13
14	15 BRIEFING	16	17	18	19	20
21	22	23	24	25	26	27
28	29 FINANCE	30				

July 2020						
◀ Jun 2020						Aug 2020 ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6 PLANNING	7	8	9	10	11
12	13 FULL COUNCIL	14	15	16	17	18
19	20 BRIEFING	21	22	23	24	25
26	27 CCEG	28	29	30	31	

August 2020						
◀ Jul 2020						Sep 2020 ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 PLANNING	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2020						
◀ Aug 2020						Oct 2020 ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7 BRIEFING	8	9	10	11	12
13	14 PLANNING	15	16	17	18	19
20	21 FINANCE	22	23	24	25	26
27	28 FULL COUNCIL	29	30			

October 2020						
◀ Sep 2020						Nov 2020 ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5 PLANNING	6	7	8	9	10
11	12 CCEG	13	14	15	16	17
18	19 BRIEFING	20	21	22	23	24
25	26	27	28	29	30	31

November 2020						
◀ Oct 2020						Dec 2020 ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 PLANNING	3	4	5	6	7
8	9 BRIEFING	10	11	12	13	14
15	16 FINANCE	17	18	19	20	21
22	23	24	25	26	27	28
29	30 FULL COUNCIL					

December 2020						
◀ Nov 2020						Jan 2021 ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7 PLANNING	8	9	10	11	12
13	14 CCEG	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2021						
◀ Dec 2020						Feb 2021 ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11 PLANNING	12	13	14	15	16
17	18 FINANCE	19	20	21	22	23
24	25 FULL COUNCIL	26	27	28	29	30
31						

February 2021						
◀ Jan 2021						Mar 2021 ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 PLANNING	2	3	4	5	6
7	8 BRIEFING	9	10	11	12	13
14	15 CCEG	16	17	18	19	20
21	22	23	24	25	26	27
28						

◀ Feb 2021		<b>March 2021</b>					Apr 2021 ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
	<b>1</b> PLANNING	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	
<b>7</b>	<b>8</b> BRIEFING	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	
<b>14</b>	<b>15</b> ANNUAL TOWN MEETING	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	
<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	
<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>				

◀ Mar 2021		<b>April 2021</b>					May 2021 ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
				<b>1</b>	<b>2</b>	<b>3</b>	
<b>4</b>		<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	
<b>11</b>	<b>12</b> PLANNING	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	
<b>18</b>	<b>19</b> FINANCE	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	
<b>25</b>	<b>26</b> CCEG	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>		



◀ Apr 2021		<b>May 2021</b>					Jun 2021 ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
						1	
2	3	4	5	6	7	8	
9	10 PLANNING	11	12	13	14	15	
16	17 BRIEFING	18	19	20	21	22	
23	24 ANNUAL TC MEETING	25	26	27	28	29	
30	31						