



# Penrith Town Council

Unit 1, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR  
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Minutes of the meeting of

## COMMUNITY, CULTURE & ECONOMIC GROWTH COMMITTEE

Held on Monday 9 March 2020, at 4.00 p.m. Board Room, Unit 1,  
Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR.

### PRESENT

Cllr. Bowen	Pategill Ward	Cllr. Jackson	North Ward
Cllr. Davies	West Ward	Cllr. Knaggs	West Ward
Cllr. Donald	North Ward	Cllr. Snell	West Ward

Town Clerk  
Economic Development Officer  
Community Engagement Officer

## MINUTES FOR THE MEETING OF

# COMMUNITY, CULTURE & ECONOMIC GROWTH COMMITTEE

MONDAY 9 MARCH 2020

### PART I

#### CCEG19/61 APOLOGIES FOR ABSENCE

There were no apologies from Members

#### CCEG19/62 MINUTES

Members authorised the Chair to sign, as a correct record, the minutes of the meeting of the Council held on Monday 20 January 2020.

#### CCEG19/63 PUBLIC PARTICIPATION

Members noted that there were no questions, petitions or statements at the time of despatch of Agenda nor questions or representations that had been received from members of the public prior to the meeting.

#### CCEG19/64 DECLARATION OF INTERESTS AND REQUESTS FOR DISPENSATIONS

Members noted that no declarations of interests or requests for dispensations by Members in respect of items on the agenda were received prior to the meeting.

#### CCEG19/65 EXCLUDED ITEM: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Members confirmed that matters 10 and 14 should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2 as the matter involved exempt information of a legal context, and the order of the agenda be altered accordingly.

#### CCEG19/66 RESOLUTIONS REPORT

Members noted the Resolutions Report.

#### CCEG19/67 WORK PLAN REPORT - ECONOMIC DEVELOPMENT

Members noted the report and the progress in the Committee Work Plan from the Economic Development Officer.

#### CCEG19/68 WORK PLAN REPORT - COMMUNITY ENGAGEMENT

Members noted the report and the progress in the Committee Work Plan and Youth Engagement Report from the Community Engagement Officer

#### CCEG19/69 VE DAY REPORT

The Economic Development Officer informed the meeting that publicity leaflets had been printed and circulated and a programme of activities would follow. The Eden District Council (EDC) Licensing Officer attends the stakeholder meetings and has been providing support including arranging free carparking on the Bank Holiday. He has also informed the Pub Watch membership who appeared to be very interested in the event and have expressed interest in getting involved. Ullswater Community college have also offered use of their carpark.

#### CCEG19/69 VE DAY REPORT CONTINUED

Officers have met with the Police and have raised £10,000 in grants from EDC, Penrith BiD and Cumbria County Council.

The Community Engagement Officer informed the meeting that she has conducted several community memories interviews with evacuees, a host family for an evacuee, land girls and veterans and these memories will be edited and available on the Council website.

### **CCEG19/70 IN BLOOM REPORT**

Members received an oral report.

### **CCEG19/71 BUDGET STATEMENT REPORT**

Members considered the report and the recommendations contained within.

### **RESOLVED THAT**

The statement be approved.

### **CCEG19/72 NEXT MEETING**

Members noted the next meeting was scheduled for 11 May 2020 at 4.00pm, Board Room, Unit 1, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR.

## **PART II**

The following items were considered in private session as the matter involved commercially sensitive information of a confidential nature, related to financial and business affairs, and ongoing negotiations.

### **CCEG19/73 ARTS AND CULTURE STRATEGY REPORT**

Members noted that Cllrs. Bowen, Davies, Donald and Knaggs had reviewed the contract submissions with the Economic Development Officer prior to the meeting and the process was overseen by the Services and Contracts Manager. Members considered the results of the review and the weighting process and were asked to ratify the recommendation from the working group.

### **RESOLVED THAT**

- i That the quotation be awarded in principle to the top scoring organisation.
- ii That the organisation provide the following information:
  - a) Confirmation of capacity to deliver outcomes
  - b) Insurance certification
  - c) Equality and Diversity Statement
  - d) Two References
- iii That the working group be given delegated authority to review the information on submission and agree the quotation be accepted.
- iv That the working group determine regular performance monitoring mechanisms.

## **CCEG19/74 GRANT APPLICATIONS**

Members noted the written report and considered the recommendations contained within for each of the following bodies who had applied to the Council for grant funding.

### **A) PENRITH LIONS CLUB**

Members considered a grant for The Tea in the Park event.

#### **RESOLVED THAT**

A grant be approved for £3,875.

### **B) EVAN**

Members considered a grant for the Penrith Arts Festival

#### **RESOLVED THAT**

A grant of £3,600 be awarded for non-commercial activities associated with the event from the 2020/21 budget allocation.

### **C) HEART OF CUMBRIA**

Members considered a grant for tourism literature for specialist shops in Penrith.

#### **RESOLVED THAT**

A grant is not awarded at this time.

**CHAIR:**

**DATE:**

**FOR THE INFORMATION OF ALL MEMBERS OF  
THE COMMUNITY, CULTURE & ECONOMIC GROWTH COMMITTEE  
AND FOR INFORMATION FOR ALL REMAINING MEMBERS OF THE TOWN  
COUNCIL**