



# Penrith Town Council

Unit 1, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR  
Tel: 01768 899 773 Email: [office@penrithtowncouncil.co.uk](mailto:office@penrithtowncouncil.co.uk)

**Draft** Minutes of the video conference live event

## FINANCE COMMITTEE

Held virtually via 'Zoom' video conference on  
Monday **29 June 2020** at 2.15pm

### PRESENT

Cllr. Bowen	Pategill Ward	Cllr. Jackson	North Ward
Cllr. Burgin	South Ward	Cllr. Kenyon	North Ward
Cllr. Hawkins	East Ward	Cllr. Shepherd	East Ward

Responsible Finance Officer  
Services and Contracts Manager

**DRAFT MINUTES OF THE**  
**FINANCE COMMITTEE**  
**29 JUNE 2020**

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (“the 2020 Regulations”) come into force on 4 April 2020.

Section 78 of the 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May next year. The Regulations apply to local council meetings, committees, and sub-committees.

## **PART I**

### **FIN20/01 APOLOGIES FOR ABSENCE**

There were no apologies for absence.

### **FIN20/02 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**

Members noted that no declarations of interests or requests for dispensations by Members in respect of items on the agenda were received prior to the meeting.

### **FIN20/03 PUBLIC PARTICIPATION**

Members noted that there were no questions or representations that had been received from members of the public prior to the meeting.

### **FIN20/04 EXCLUDED ITEM: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Members confirmed that no matters should be considered without the presence of the press and public.

### **FIN20/05 BUDGETARY CONTROL STATEMENT 2020/21: 31 MAY 2020**

Members considered the Budgetary Control Statement 2020/21 Expenditure to month end 31 May 2020.

### **RESOLVED THAT**

The Budgetary Control Statement of expenditure to 31 May 2020 be approved and go forward for final ratification by Full Council.

### **FIN20/06 PAYMENTS FOR APPROVAL**

Members noted that Cllr Kenyon and Cllr Shepherd accessed the Electronic Banking System and verified and confirmed that the banking transaction history ran concurrently from the last meeting and agreed with the transactions circulated with the meeting documents.

Members considered the Monthly Report of Payments for May 2020.

#### **RESOLVED THAT**

- i. The monthly report of payments be approved.
- ii. Cllr Jackson and Cllr Kenyon check the EBS and the Monthly Report of Payments for the meeting of the Finance Committee on the 21 September 2020.

### **FIN20/07 BANK RECONCILIATION**

Members considered the Bank Reconciliation for the HSBC Bank account for the period ending 31 May 2020.

#### **RESOLVED THAT**

The Bank Reconciliation for the HSBC Bank account for the period ending 31 May 2020 be approved and signed by Cllr Burgin and Cllr Bowen.

### **FIN20/08 INVESTMENTS CCLA**

Members noted that a transfer of £300,000 has been made from the HSBC account to the CCLA Investment Fund.

### **FIN20/09 NEXT MEETING**

Members noted the next meeting was scheduled for Monday 21 September 2020 at 6.00pm, Board Room, Unit 1, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR or that the meeting may be convened by video conferencing.

**CHAIR:**

**DATE:**

**FOR THE INFORMATION OF ALL MEMBERS OF  
THE FINANCE COMMITTEE**

**AND FOR INFORMATION FOR ALL REMAINING MEMBERS OF THE TOWN COUNCIL**