



Penrith Town Council

Unit 1, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR

Tel: 01768 899 773 Email: office@penrithtowncouncil.co.uk

DATE: 28 July 2020

You are summoned to attend an extra ordinary meeting of

COMMUNITY, CULTURE & ECONOMIC GROWTH COMMITTEE

To be held on **Monday 3 August 2020** and to be held virtually via video conference on at 3.30 p.m.

COMMITTEE MEMBERSHIP

Cllr. Davies	West Ward	Cllr. Knaggs	West Ward
Cllr. Donald	North Ward	Cllr. C. Shepherd	East Ward
Cllr. Jackson	North Ward	Cllr. Snell	West Ward

A handwritten signature in black ink that reads "V. Tunnadine".

Mrs V. Tunnadine, Town Clerk

The Town Council resolved from 20 May 2019, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012, to adopt the General Power of Competence.

AGENDA

VIRTUAL CCEG MEETING

MONDAY 3 August 2020

Due to the current restrictions in place, this meeting will be a virtual meeting and therefore will not take place in a physical location. Therefore, this is a meeting in public, not a public meeting.

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations") come in to force on 4 April 2020.

Section 78 of the 2020 Regulations enables local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May next year. The Regulations apply to local council meetings, committees, and sub-committees.

WELCOME

The Chair will welcome everyone to the meeting before introducing himself and then taking a roll call of attendees. Each person in turn will be invited by name to confirm they are in attendance and if they have to leave the meeting early:

Cllr. Davies	<input type="checkbox"/>
Cllr. Donald	<input type="checkbox"/>
Cllr. Jackson	<input type="checkbox"/>
Cllr. Knaggs	<input type="checkbox"/>
Cllr. C. Shepherd	<input type="checkbox"/>
Cllr. Snell	<input type="checkbox"/>

The Chair will ask attendees to:

- To have their microphones on mute.
- To adhere to the Councils Code of Conduct, General Standing Orders and the Teams Meeting Etiquette Guidance to support the chair as he or she manages the meeting.
- Only unmute when you have been invited in to speak.
- Speak clearly and look into the camera.
- Turn phones to silent.
- Be aware of time lags and allow time for participants to respond.
- Introduce themselves when raising a point.
- Respond to the Chair when their name is called.
- Be aware that some attendees may join by telephone.

The Chair will advise which officers are in attendance.

Officers of the Council will provide procedural advice and manage the virtual meeting process. We are unable to guarantee that each participant will remain connected to the meeting.

1. Apologies for Absence

Receive apologies from members

The Chair will read out any apologies received in advance of the meeting from Members of the Council. Members are asked to send apologies prior to the meeting and by midday on the day of the meeting at the latest to office@penrithtowncouncil.co.uk

The Chair will ask each Member in turn if they accept Members apologies.

Cllr. Davies	<input type="checkbox"/>
Cllr. Donald	<input type="checkbox"/>
Cllr. Jackson	<input type="checkbox"/>
Cllr. Knaggs	<input type="checkbox"/>
Cllr. C. Shepherd	<input type="checkbox"/>
Cllr. Snell	<input type="checkbox"/>

2. Public Participation and Representations

Receive public representations

The Chair will read out any questions, petitions or statements received in advance of the meeting.

ADVICE NOTE:

Members of the public may make representations, answer questions and give evidence at a meeting, which they are entitled to attend in respect of the business on the agenda. The public must make a request in writing to the Town Clerk **PRIOR** to the meeting, when possible. A member of the public can speak for up to three minutes. A question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given.

3. Declaration of Interests and Requests for Dispensations

Receive any declarations of interest of any disclosable pecuniary or other registrable interests relating to any items on the agenda for this meeting

The Chair will read out any declarations of interests received from Members in respect of items on this agenda and apply for a dispensation to remain, speak, and/or vote during consideration of that item. Members are asked to declare any interests by midday on the day of the meeting to office@penrithtowncouncil.co.uk . If a Member remembers an interest during the meeting, they should declare it when asked if they have a question on the agenda item in question.

The Chair will ask each Member in turn if they have any declarations of interests in respect of items on this agenda and if they need to apply for a dispensation to remain, speak, and/or vote during consideration of that item.

Cllr. Davies	<input type="checkbox"/>
Cllr. Donald	<input type="checkbox"/>
Cllr. Jackson	<input type="checkbox"/>
Cllr. Knaggs	<input type="checkbox"/>
Cllr. C. Shepherd	<input type="checkbox"/>
Cllr. Snell	<input type="checkbox"/>

ADVICE NOTE:

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests, which have not already been declared in the Council’s Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests, which they have already declared in the Register, as well as any other registrable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Interim Monitoring Officer at least 24 hours in advance of the meeting.

4. Excluded: Public Bodies (Admission to Meetings) Act 1960

Consider whether any agenda items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2 as publicity relating to that (any of those) matter/s may be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for the other special reasons noted in relation to that matter on the agenda.

The Chair will propose that Members approve that item 5 be considered in private session.

The Chair will ask a fellow councillor to second the motion that item 5 be considered in private session.

The Chair will seek to move the motion asking each Member in turn by name to vote orally registering “For”, “Against or “Abstain”.

Cllr. Davies	<input type="checkbox"/>
Cllr. Donald	<input type="checkbox"/>
Cllr. Jackson	<input type="checkbox"/>
Cllr. Knaggs	<input type="checkbox"/>
Cllr. C. Shepherd	<input type="checkbox"/>
Cllr. Snell	<input type="checkbox"/>

The Chair will announce the result of the vote.

Private Session

There is one item in this Part of the Agenda

Part Two

There is one item in this part of the Agenda, which should be considered in private. The reason that the item is likely to be considered in private is that it will involve the disclosure of exempt information under the following category of Part 1 of Schedule 12A of the Local Government Act 1972: Paragraph 3 - Exempt information relating to the financial or business affairs of any particular person (including the authority holding that information).

5. Grant Application

Note the written report and consider the recommendations contained within.

**FOR THE ATTENTION OF ALL MEMBERS OF THE CCEG COMMITTEE AND FOR
INFORMATION FOR MEMBERS OF THE TOWN COUNCIL**

ACCESS TO INFORMATION

Copies of the agenda are available for members of the public to inspect prior to the meeting. Agenda and Part I reports are available on the Town Council website:

www.penrithtowncouncil.co.uk

Background Papers

Requests for the background papers to the Part I reports, excluding those papers that contain exempt information, can be made to the Town Clerk address overleaf between the hours of 9.00 am and 3.00 pm, Monday to Wednesday via office@penrithtowncouncil.co.uk