



# Penrith Town Council

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Minutes of the meeting of

## **PENRITH TOWN COUNCIL**

Held on **Tuesday 13 July 2021**, at 6.00 pm, at Penrith Methodist Church.

### **PRESENT**

Cllr. Bowen	Pategill Ward	Cllr. Fallows	East Ward
Cllr. Burgin	South Ward	Cllr. Kenyon	North Ward
Cllr. M. Clark	South Ward	Cllr. M. Shepherd	North Ward
Cllr. Davies	West Ward	Cllr. C. Shepherd	East Ward
Cllr. Donald	North Ward		

Acting Town Clerk  
Deputy Town Clerk

The Town Council resolved from 20 May 2019, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to adopt the General Power of Competence.

# **MINUTES FOR THE MEETING OF THE FULL COUNCIL 13 July 2021**

## **PTC21/25 Apologies for Absence**

Apologies for absence were received from Cllr Knaggs, Snell, Lawson.

A SMS voice message was received at 17:36 from Cllr S. Clarke registering his apologies due to personal reasons.

Councillors Hawkins and Jackson were absent without apologies.

## **PTC21/26 Minutes Appointment of Vice Chair**

a) Members noted that the minutes from the following committees had been circulated, and published on the Council website since the previous meeting:

- i. Planning Committee: 07 June 2021
- ii. Finance Committee: 28 June 2021
- iii. Planning Committee: 05 July 2021

b) Members were asked to authorise the Chair to sign, as a correct record, the minutes of the meeting of the Annual Meeting of Penrith Town Council held on Monday 24 May 2021.

### **RESOLVED THAT:**

The Chair be authorised to sign, as a correct record, the minutes of the meeting of the Annual Meeting of Penrith Town Council held on Monday 24 May 2021.

## **PTC21/27 Declarations of Interest and Requests for Dispensations**

Members were asked to disclose their interests in matters to be discussed whether disclosable pecuniary or other registrable interest, and to decide requests for dispensations:

Councillor Davies declared at the meeting that he was recording and live streaming the meeting.

Councillor Bowen declared in relation to Agenda item 13 A66 Community Liaison Group that she as a resident may be affected by the planned works.

## **PTC21/28 Public Participation**

### **a) Public Representations**

Members noted that there were no questions or representations that had been received from members of the public prior to the meeting.

## **b) Reports from District and County Councillors**

- i. Members noted that there were no questions, petitions or statements that had been received from County or District Councillors prior to the meeting.
- ii. Members received the following reports:

### **County Councillors**

County Councillor Carrick informed the meeting that Cumbria County Council has been allocated Government Funding which may be applied to for events and activities and capacity building as part of the covid recovery. Cllr. Carrick reported that junction improvements at Inglewood Road and Salkeld Road had been redesigned. Similarly designs for the alterations to Portland Place had been prepared. Both schemes will be subject to stakeholder consultation with the findings to be considered by Eden Local Committee on the 30 September and work scheduled to commence in November 2021.

County Councillor Bell submitted her apologies.

### **District Councillors**

District Councillor M. Clark informed the meeting that Eden District Council has commenced the partial review of the Eden Local Plan.

District Councillor Holden submitted her apologies.

## **PTC21/29 EXCLUDED ITEM: Public Bodies (Admissions to Meetings) Act 1960**

Members were informed that there were no items on the agenda that should be considered without the presence of the press and public, pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960.

## **ROUTINE BUSINESS MATTERS**

### **PTC21/29 Report from the Council Chair**

Members noted that the mayor had attended the rededication of the Rotary Garden. He attended the formal ceremony to unveil the replacement of the Milepost on Carleton Road and is attending the Britain in Bloom judging at the Coronation Garden.

### **PTC21/30 Reports from Members**

Members noted oral reports from Councillors regarding meetings that they had attended as representatives of the Town Council and matters of interest to the attention of the Council for information or future discussion:

- i. Cllr Donald reported that the Salvation Army continues to do a good job supporting the local community.
- ii. Cllr Davies reported that he has attended the Borderlands Group, the Town Working Group, and a meeting with Cumbria County Council Highways representatives to discuss the condition of some of the roads in Penrith West.

## **PTC21/31 Resolutions Report**

Members noted the report.

## **PTC21/32 Parking and Movement Study**

Members noted the report and requested that for future updates dates are set against the actions.

## **PTC21/33 Devolution Transfer of Assets**

Members noted the report.

## **PTC21/34 Rural Services Network Market Town Group**

Members noted that there had been no further meetings.

## **PTC21/35 Omega Proteins Liaison Group**

Members noted that there had been no further meetings.

## **PTC21/36 A66 Community Liaison Group**

Members received a verbal report from Cllr C. Shepherd and noted that Highways England have presented a comprehensive and detailed environmental scoping document. Designs suggest that the underpass to Carleton Hall will be retained and one layby between Kemplay Bank and Junction 40 may be removed to accommodate the improvements. Public Consultation is scheduled to commence on the 24 September 2021 for a period of 30 days.

Cllr Bowen asked when the Council were last briefed on the scheme by Highways England. This was a presentation to Full Council in 2019 and a further briefing in 2020. Cllr Shepherd asked Cllr Bowen that if she has any questions relating to the scheme at this stage to send them to him to raise at the A66 Community Liaison Group.

## **PTC21/37 Assets of Community Value**

Members noted that:

- i. Eden District Council's Executive on the 20 April 2021 considered the Council's nomination for Robinson School to be registered as an Asset of Community Value. The nomination was approved, and Robinson School will be included in the List of Assets of Community Value maintained by Eden District Council.
- ii. Eden District Council's Executive on the 18 May 2021 considered the Council's nomination for the Penrith Town Hall to be registered as an Asset of Community Value. The nomination was approved, and the Town Hall will be included in the List of Assets of Community Value maintained by Eden District Council.

## **PTC21/38 Matters from Finance Committee**

Members were asked to consider and ratify the Budgetary Control Statement for the period 31 May 2021 which had been approved by the Council's Finance Committee at their meeting held on Monday 28 June 2021 and note the Investment of Funds in the CCLA Public Sector Deposit Fund Account.

### **RESOLVED THAT:**

- i. The Budgetary Control Statement for the period 31 May 2021 be ratified.
- ii. the withdrawal of £300,000 from the HSBC account which has been deposited in the CCLA Public Sector Deposit Fund Account be noted.

## **NEW BUSINESS**

### **PTC21/39 Ethical Decision Making, Code of Corporate Governance**

Members were asked to consider and approve the draft Code of Corporate Governance policy.

### **RESOLVED THAT:**

The draft Code of Corporate Governance policy be approved and retitled Code of Corporate Governance and Scrutiny policy.

### **PTC21/40 Equality and Diversity Policies**

Members were asked to consider the draft Equality and Diversity Policies, including:

- a. Equality and Diversity Policy
- b. Equality and Diversity Policy: Employment.
- c. Equality and Diversity Policy: Service Delivery.

### **RESOLVED THAT:**

- i. The Equality and Diversity Policies be approved.
- ii. The Employment Policy be checked to establish whether any reference to Adoption Leave needs adding into the policy.
- iii. Action Plans be prepared to implement and apply the Equality and Diversity policies, and these be considered by Council prior to the end of 2021.

### **PTC21/41 Anonymous Communications Policy**

Members were asked to consider and approve the draft Anonymous Communications Policy.

### **RESOLVED THAT:**

The draft Anonymous Communications Policy be approved.

## **PTC21/42 Sustainability and Climate Change**

Members were asked to consider and approve for the Council to sign up to:

- i. The Greening Campaign – Eden Parishes.
- ii. The Great Big Green Week

### **RESOLVED THAT:**

The Council signs up to The Greening Campaign – Eden Parishes and The Great Big Green Week.

## **PTC21/43 Motion from Councillor Jackson supporting 'Together with Refugees'.**

Members were to consider a motion from Councillor Jackson requesting that the Council signs up to being part of the Together with Refugees Campaign and that the Council writes to the MP Neil Hudson to request that the rewriting of the Immigration Bill does not discriminate against refugees.

### **RESOLVED THAT:**

In the absence of Cllr. Jackson the motion be deferred and considered at the Extra Ordinary Meeting of Council scheduled for 27 July 2021.

## **PTC21/44 Transport for the North – Decarbonisation Strategy Consultation**

Members were asked to note that Transport for the North are consulting on a new Decarbonisation Strategy that sets out a pathway to near zero emissions by 2045, and to approve for officers to prepare a draft response to the Transport for the North, Decarbonisation Strategy Consultation and circulate to Members for comments prior to the deadline for submissions of the 31 August 2021.

### **RESOLVED THAT:**

Officers prepare a draft response to the Transport for the North, Decarbonisation Strategy Consultation and circulate to Members for comments prior to the deadline for submissions of the 31 August 2021.

## **PTC21/45 Motion from Councillor Davies – '20mph Speed Limit Order'.**

Members considered a motion from Councillor Davies requesting that the Council calls on Cumbria County Council as the Highway Authority to create a Speed Limit Order to set a Penrith wide 20mph speed zone.

### **RESOLVED THAT:**

The Council approved the motion and agreed that the Town Council call on Cumbria County Council as the county Highways authority to create a Speed Limit Order to set a Penrith wide 20mph speed zone.

## **PTC21/46 NEXT MEETING**

Members noted that the next meeting which is the Extra Ordinary Meeting of Council would be held on 27 July 2021 at 6.00pm, at Penrith Methodist Church. The next scheduled meeting of Council is 27 September 2021.

**CHAIR:**

**DATE:**

**FOR INFORMATION FOR ALL  
MEMBERS OF THE TOWN COUNCIL**