



Penrith Town Council

Unit 1, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR

Tel: 01768 899 773 Email: office@penrithtowncouncil.gov.uk

DATE: 12 October 2021

NOTICE IS HEREBY GIVEN that an **ORDINARY MEETING** of **THE COMMUNITY, CULTURE & ECONOMIC GROWTH COMMITTEE** will be held on **Monday 18th October** 2021, at 6.00pm and you are hereby **SUMMONED** to attend to transact the business as specified in the agenda and reports hereunder.

The Meeting will be held at Penrith Parish Rooms, St Andrews.

To assist in the speedy and efficient dispatch of business, Members should read the agenda and reports in advance of the meeting. Members wishing to obtain factual information on items included on the Agenda are asked to enquire of the relevant officer **PRIOR** to 9.00am on the day of the meeting.

Members are asked to indicate if they wish to speak on an item **PRIOR** to the meeting (by 1.00pm on the day of the meeting at the latest) by emailing office@penrithtowncouncil.gov.uk

COMMITTEE MEMBERSHIP

Cllr. Davies	West Ward	Cllr. Jackson	North Ward
Cllr. Donald	North Ward	Cllr. Knaggs	West Ward
Cllr Hawkins	East Ward	Cllr. Snell	West Ward

Mr I. Parker, Acting Town Clerk

Members of the public are welcome to attend. Details about how to comment on an agenda item are available on the Town Council Website.

The Town Council resolved from 20 May 2019, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012, to adopt the General Power of Competence.

**AGENDA FOR THE MEETING OF
COMMUNITY, CULTURE & ECONOMIC GROWTH
COMMITTEE
18th October 2021**

PART I

1. Apologies For Absence

Receive apologies from Members.

2. Minutes

Authorise the Chair to sign, as a correct record, the minutes of the meeting of

- a) the Community, Culture & Economic Growth Committee held on Monday on 26TH July 2021; and
- b) the Extra Ordinary Meeting held on the 6th September 2021 and agree they be signed as such.

3. Declarations of Interest and Requests for Dispensations

Receive declarations by Members of interests in respect of items on this agenda and apply for a dispensation to remain, speak and/or vote during consideration of that item.

ADVICE NOTE:

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Monitoring Officer at least 24 hours in advance of the meeting

4. Public Participation

Receive any questions or representations which have been received from members of the public. A period of up to 5 minutes for members of the public to ask questions or submit comments.

ADVICE NOTE:

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The public must make a request in writing to the Town Clerk **PRIOR** to the meeting, when possible. A member of the public can speak for up to three minutes. A question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given.

5. EXCLUDED ITEM: Public Bodies (Admissions To Meetings) Act 1960

Determine whether item 11 should be considered without the presence of the press and public, pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960, as publicity relating to that (any of those) matter/s may be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for the other special reasons noted in relation to that matter on the agenda.

6. Resolutions Report

Note the resolutions report.

7. Work Plan Report – Economic Development Report

Note the Economic Development Work Plan report.

8. In Bloom

Note the oral report from the Economic Development Officer.

9. Arts & Culture

Members are asked to consider the report and agree:

- i. That the CCEG Committee agree the programme of events as detailed below, namely the ongoing Music in Penrith project, the 1940's Event and the Queens Platinum Jubilee Event.
- ii. That the Committee requests Council to approve the creation of an Arts and Culture Development budget of £22,500 by transferring £6,300 from the Arts and Cultural Strategy budget, £13,200 from the Town Projects budget and £3,000 from the Large Grants budget in order to fund an allocation of £8,500 for the 1940's Event and £14,000 for the Queens Platinum Jubilee Event.
- iii. That the Committee note that the plan for the Medieval Market to mark 800 years of the Market Charter will be brought to the Committee at the next meeting.
- iv. That the Committee note the funding applications submitted to CCC

10. Budgetary Control Statement 2021/22: Expenditure to 31 August 2021

Members are recommended to:

- i) receive the budgetary control statement; and
- ii) recommend to Council the transfer of £3,000 from the Grow Nature Grants budget to the Greening budget, to meet an overspending in 2021/22.

11. 2021/22 Corporate Project Budget

Members are asked to consider whether to submit any proposals for funding from the corporate project budget.

12. 2022/2023 Budget: Process and Proposals

The Committee are requested to consider the report and indicate whether:

- a) any revision should be made to the CCEG services budget of £122,000 for the current financial year
- b) the changes made to the 2021/22 Budget to create the Grants scheme budget should be made permanent
- c) the ongoing budget of £109,500 as shown in the Medium-Term Financial Plan appears reasonable or whether Members wish to propose any redirection or reduction of estimates; and
- d) it wishes to identify any service development proposals to be submitted as growth bids in the 2022/23 budget process.

13. Date and Time of Meetings

Note the next meeting is scheduled for Monday 13th December.

PART II Private Section

14 Grants Applications

Note the written report and consider the recommendations contained within.

FOR THE INFORMATION OF ALL MEMBERS OF THE CCEG COMMITTEE AND FOR ATTENTION TO ALL REMAINING MEMBERS OF THE TOWN COUNCIL

Access to Information

Copies of the agenda are available for members of the public to inspect prior to the meeting. Agenda and Part I reports are available on the Town Council website

Background Papers

Requests for the background papers to the Part I reports, excluding those papers that contain exempt information, can be made to the Town Clerk address overleaf between the hours of 9.00 am and 3.00 pm, Monday to Wednesday.



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DRAFT Minutes of the meeting of the

COMMUNITY, CULTURE & ECONOMIC GROWTH COMMITTEE

Held virtually via video conference on **Monday 26th July 2021.**

PRESENT

Cllr. Davies
Cllr Hawkins

West Ward
North Ward

Cllr. Donald
Cllr. Jackson

Economic Development Officer
Deputy Town Clerk

The Town Council resolved from 20 May 2019, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012, to adopt the General Power of Competence.

DRAFT MINUTES FOR THE MEETING OF COMMUNITY, CULTURE & ECONOMIC GROWTH COMMITTEE

26th July 2021

PART I

CCEG21/01 Apologies for Absence

Apologies for absence were received from Councillor Knaggs and Cllr Snell.

CCEG21/02 Appointment of Deputy Chair

Cllr Jackson was appointed as Deputy Chair

CCEG21/03 Declaration of Interests and Requests for Dispensations

Members were asked to disclose their interests in matters to be discussed whether disclosable pecuniary or other registrable interest, and to decide requests for dispensations. No declarations were received.

CCEG21/04 Public Participation

Members noted that there were no questions or representations that had been received from members of the public prior to the meeting.

CCEG21/05 EXCLUDED ITEM: Public Bodies (Admissions to Meetings) Act 1960

Agreed that Item 11 could be considered without the presence of the press and public, pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960, and agreed that there were no applications to be considered without the press or public present.

CCEG21/06 Work Plan Report – Economic Development Report

Members noted the report.

CCEG21/07 In Bloom

Members noted the report.

CCEG21/08 Arts and Culture Strategy

Members considered the written report and the recommendations contained within.

RESOLVED THAT:

- i. delegated authority be given to the Economic Development Officer to work with Stakeholders to develop a series of events, activities and joint initiatives to enhance the provision of arts and cultural activities within Penrith.
- ii. the Committee the scope, objectives, key activities and a work programme, developed with partners which will be brought back to Committee.
- iii. the remaining budget from the Arts and Cultural Strategy budget be transferred to an Arts and Culture development budget.
- iv. the Economic Development Officer has delegated authority for this budget
- v. the Economic Development Officer has delegated authority to secure new funding streams to deliver the agreed programme
- vi. the Economic Development Officer has delegated authority to explore the potential to attract inward investment through the stimulation of the creative footprint in Penrith.
- vii. the Economic Development Officer works with Stakeholders to create a "What's on" Calander

CCEG21/09 Budget Statement Report

Members noted the report.

CCEG21/10 Next Meeting

Resolved that:

1. Future meetings of the CCEG Committee will be held at 6 pm.
2. The next meeting will be held on the 18th October 2021.

PART TWO

CCEG21/11 Grants Applications

Resolved that:

- a. It be noted that £1000 had been awarded to Penrith Bee Keepers under Officer delegated authority.
- b. No Grant would be awarded to Eden Arts for the following reasons:
 - i. That the application was for the same or similar elements previously funded.
 - ii. That the grant would not add value to the event
 - iii. The Committee were concerned that the number of opportunities for local Charities and community groups to have a stall or take part in the event had been decreased.

- iv. The Committee would welcome the opportunity to talk to Organisers before next years event and would look favourably at funding projects that would involve the local community and build on the success of the event.

c. Fellrunner:

- i. £3000 be awarded to Fellrunner for financial year 2021/22
- ii. £3000 be awarded in principal for the financial year 2022/23 on receipt of a report for financial year 2021/22 that includes details of passenger numbers in and out of Penrith.
- iii. That a meeting be held of all community transport providers within the area to develop a plan/strategy.

d. EVAN

- I. £1500 be awarded
- II. £1000, upfront with £500 on receipt of interim report.

CHAIR:

DATE:



Penrith Town Council

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Minutes of the meeting of

EXTRA ORDINARY COMMUNITY, CULTURE & ECONOMIC GROWTH COMMITTEE

Held on **Monday 6 September 2021**, at 6.00pm. Penrith Parish Rooms, St Andrews

PRESENT

Cllr. Davies	West Ward
Cllr Hawkins	East Ward
Cllr. Jackson	North Ward

Economic Development Officer
Deputy Town Clerk

The Town Council resolved from 20 May 2019, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to adopt the General Power of Competence.

MINUTES FOR THE EXTRA ORDINARY MEETING OF COMMUNITY, CULTURE & ECONOMIC GROWTH COMMITTEE 6 SEPTEMBER 2021

PART I

CCEG21/12 Apologies for Absence

Apologies for absence were received from Councillors Knaggs and Snell.

CCEG21/13 Declaration Of Interests and Requests for Dispensations

Members were asked to disclose their interests in matters to be discussed whether disclosable pecuniary or other registrable interest, and to decide requests for dispensations.

- i. Councillor Davies declared that he had been approached by, and had spoken to, Eden Arts following their previous application.

CCEG21/14 Public Participation

A representative of Eden Arts attended the meeting to provide Members with information about their application and this year's Winter Droving event and to answer questions. Following the presentation, they left the meeting.

CCEG21/15 EXCLUDED ITEM: Public Bodies (Admissions to Meetings) Act 1960

Members considered whether item 5 on the agenda should be considered without the presence of the press and public, pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960, and agreed that there were no applications to be considered without the press or public present.

RESOLVED THAT:

Agenda item 5 be considered in private session without the press and public.

Private Session

Part II

Members agreed that there was one item in this part of the Agenda be considered in private. The reason that the item was considered in private is that it would involve the disclosure of exempt information under the following category of Part 1 of Schedule 12A of the Local Government Act 1972:
Paragraph 3 - Exempt information relating to the financial or business affairs of any particular person (including the authority holding that information).

CCEG21/16 Grant Applications

Members noted the written report and considered the recommendations contained within.

RESOLVED THAT:

1. Eden Arts be awarded a grant of £3000 with £1800 for the Melodrome Stage and £1200 towards the costs of seating and benches
2. Eden Arts be requested to place the Penrith Town Council Logo on the stage as part of the grant award; and
3. Eden Arts be informed that should the event be cancelled monies should be returned to the Town Council.

CHAIR:

DATE:

**FOR THE INFORMATION OF ALL
MEMBERS OF THE CCEG COMMITTEE
AND FOR INFORMATION TO ALL REMAINING
MEMBERS OF THE TOWN COUNCIL**

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COMMUNITIES, CULTURE & ECONOMIC GROWTH COMMITTEE

MATTER: RESOLUTIONS REPORT

Note the report

ITEM NO: 5

AUTHOR: ECONOMIC DEVELOPMENT OFFICER

MINUTE REF	RESOLUTION	PROGRESS
CCEG21/11		
Grant Applications	a. Penrith Bee Keepers £1000 awarded	Grant to be released Dec 202
	b. Eden Arts No grant awarded	
	c. Fellrunner £3000 awarded 2021 £3000 awarded in principal 2022	SLA issued, signed and returned £3000 released
	d. EVAN £1500 awarded, £1000 upfront £500 on receipt of interim report	SLA issued, signed and returned £1000 released.

CCEG21/16

Eden Arts

Eden Arts awarded £3000 £1800
for the Melodrome Stage and £1200
towards the costs of seating and benches

SLA issued
awaiting return

Eden Arts be requested to place the Penrith
Town Council Logo on the stage

Eden Arts be informed that should the event
be cancelled monies should be returned to the
Town Council.

ITEM 7. Work Plan Report – Economic Development

Health and Wellbeing

Strategic Priority Support and contribute to the social fabric of the town, enhancing community facilities and supporting arts and culture	Delivery Work	Progress at 27th September 2021	Reason for any underperformance and revised date when target will be met
Securing external funding, where possible, to develop and improve amenities, leisure, art and cultural facilities. Fund new and existing events and provide match funding support to sports, recreational, culture and arts and work to improve their funding base	Develop, assist and deliver Events Programme	Report to CCEG 19 th July Programme of Events for 2022 report to CCEG October 2021 to be considered	
Providing funds to support initiatives that raise the profile of Penrith nationally and for marketing activities that support and encourage tourism	Manage Community Grants and Events Grants	<ul style="list-style-type: none"> • New Grant Scheme ratified May 2021 • New Grant scheme on PTC Website • Funding Applications to CCEG July 2021 • Grants awarded to: Beekeepers EVAN Fellrunner Eden Arts 	
Securing external funding, where possible, to develop the existing offer for sports, recreation, arts, entertainment and culture	Arts and Cultural Strategy	Funding application submitted to CCC re Christmas Trail	
Encouraging local retailers and restaurants to use, and publicise their use of local products in order to encourage a reputation with residents and visitors of Penrith as a "Food Town"	Arts and Cultural Strategy		

Health and Wellbeing

Strategic Priority	Delivery Work	Progress at 27 th September 2021	Reason for any underperformance and revised date when target will be met
Exploring and developing international cultural and art exchanges			
Developing action plans to manage/operate/support the Towns heritage – for example The Two Lions, Museum, Great Dockray, Town Hall	Arts and Cultural Strategy		Arts and Cultural Strategy
Encouraging improvements to the gateways A6, A66 and M6 using signage, greening and maintained verges	Parking and Movement Study To work with CCC, EDC and other stakeholders to tender and oversee the completion of the Parking and Movement Study	<ul style="list-style-type: none"> • Study complete • Implementation Group established updates circulated to members monthly EDC crating a "Parking Charter", CCC reviewing on street parking. • A66 liaison group established public consultation began 24th September 2021. • LCWIP established public consultation to begin July 2021 results to be shared when analysed. 	
Considering and encouraging improvements to the Town Centre, Middlegate, Burrowgate, Devonshire Street, Great Dockray, The Narrows, London Road, King Street, Sandgate Bus Station, Bridge Lane (Gateway) Portland Place and Wordsworth Street for signage, greening, verge maintenance, shopfront improvements, parking, public			

realm and the pedestrian experience.			
Developing Penrith as an accessible and friendly Town			

Health and Wellbeing

Strategic Priority Increase the Town's attractiveness as a place to visit for both the local community and visitors:	Delivery Work	Progress at 27th September 2021	Reason for any underperformance and revised date when target will be met
<p>Developing a sense of "Penrith Self", consistency of approach and a town identity by developing guidelines on future street furniture, signage, soft and hard landscaping, lighting and their maintenance in the town centre</p>	<p>Streetscape/Public Realm</p>		
<p>Supporting Keep Penrith Tidy Campaign and Plastic Clever Penrith, Conservation volunteering events, community gardening and in-bloom greening events. Work with community groups and stakeholders to participate in these and similar campaigns, acting as the lead organisation for the Town when required. Facilitate Penrith in Bloom/Cumbria in Bloom/Britain in Bloom, encouraging vibrant and sustainable planting throughout the year.</p>	<p>Cumbria/Britain in Bloom</p> <p>Stakeholders: Community Gardeners, Penrith Bid, Eden Mencap, Beekeepers, Allotments, Avanti, Forest School, Thacka Beck Nature Reserve, Richardson's, Salvation Army, Great Dockray Residents</p>	<ul style="list-style-type: none"> • Cumbria and Britain in Bloom amended for 2021 because of COVID 19 restrictions and uncertainty. • There will be no overall Town competition in either Cumbria or Britain in Bloom. Awards will instead be presented to Community Groups for their projects. PTC have however been asked to collate all the work undertaken by our Community and present it to the organisers. • Working with Penrith Bid the large flower displays hanging baskets and barrier baskets will be displayed for summer 2021. • The planters are to be replaced around the monument and will become a Town Council Asset • A Penrith in Bloom film has been commissioned. • The Habitat Trail commissioned and launched the 12th of April has been a great success plans to be enhanced and repeated 2022. • C in B judging to take place 21st July for town entry • C in B judging for IYN 14th July • B in B entries close 26th July • B in B application submitted awaiting results. • C in B award ceremony to be held 19th October 2021 	

Economic Development

Strategic Priority			
Support and contribute to the economic growth and prosperity of the Town through encouraging inward investment, sustainable employment, tourism and provision of devolved services:	Delivery Work	Progress at 27th September 2021	Reason for any underperformance and revised date when target will be met
Working with stakeholders to develop effective strategies such as rate reductions/set up grants/marketing assistance/rent free period offers and shopfront improvements			
Identifying support packages to encourage a mix of retail premises in Middlegate, Devonshire Street, King Street, Corn Market, Great Dockray and the pedestrianised area centred on Angel Lane			
Exploring with the owners the impediments to the letting of the empty retail units in New Squares and to explore the option of using open space in this area for events and functions			
Reviewing tourism product/marketing/heritage/interpretation offer and develop a strategy for tourism and marketing	Tourism Strategy	<ul style="list-style-type: none"> Marketing group established with members of EDC, CCC, Penrith Bid, Industrial Bid and Chamber of Trade are working on the Comms Plan as part of the Recover od Penrith from Covid 19 Working with partners to establish a Marketing/Communications plan for 2021 Application submitted to CCC for funding to contract a Marketing Professional to develop a Marketing Plan for 2022. 	
Developing a thriving monthly market/farmers'/themed market and exploring the potential transfer of the Town's Market Charter to the Town Council	Tourism Strategy	<ul style="list-style-type: none"> EDC are offering initiatives to stall holders to encourage participation. 	
Working with EDC and other stakeholders to rekindle interest in improvements to Castle Park and developing the park as a major tourist attraction	Tourism Strategy		

Transport

Penrith Neighbourhood Development Plan

Plan Policy 11 Walking and Cycling

Requires that new development should include walking and cycling infrastructure that is of high-quality design and accessible to all. The policy outlines a set of principles that would be used to ensure that, where appropriate, new development improves the environment for all so that Penrith becomes a walking and cycle friendly Town.

Policy 4 Accessibility and Social Inclusion

Requires that all developments meet the needs of all groups and sections of the community and that the Town can reasonably accessed by walking, cycling, those with mobility aids, public transport and motor vehicles.

Resolved Climate Change Strategy Actions

- We would lobby for better public transport services and infrastructure including electric car charging ports and electric charging sharing schemes.
- We would provide automatic annual funds to community transport schemes of a value of £3,000 per community transport scheme every April.
- We endorse and support Walk to School Challenge which encourages families to leave their cars at home and where safe to do so, would challenge students across all the schools and colleges to walk, scoot, jog and cycle to school, as travelling to school in an active and sustainable fashion is kind to the environment and has huge health benefits.
- We would provide people with better travel options, working with our partner authorities to improve cycle and pedestrian connectivity and working with local cycle suppliers, we would encourage electric cycle hire, throughout Penrith.
- We would encourage the use of greener car share schemes and would promote and support car hire schemes such as Co-Wheels which is a pay-as-you-go car hire scheme, with vehicles available to hire in convenient locations across the UK providing electric, hybrid & low emission vehicles.

Working with partners to secure and encourage improvements in public transport services, look for real alternatives to public transport, promote community transport schemes and workable schemes for lift and car share	Parking and Movement Study	Study completed. Implementation Group established delivery leads identified for each package	
Providing grants for community bus services	Manage grants scheme		

Transport

Strategic Priority Connectivity	Delivery Work Parking and Movement Study/ Climate Change Strategy	Progress at 27th September 2021	Reason for any underperformance and revised date when target will be met
Maintaining footpaths and bridleways	Parking and Movement Study		
Improving all pedestrian, cycle, wheelchair, electric buggy infrastructure into the Town	Parking and Movement Study	LCWIP for Penrith established Initial survey of Existing Cycling Network undertaken Suggested Walking and Cycling network discussed with stakeholders. Public consultation to be undertaken in July online, hard copies will be available. Final Plan will be completed in the Autumn	

Strategic Priority Safety	Delivery Work	Progress at 27th September 2021	Reason for any underperformance and revised date when target will be met
Providing traffic signs and other objects or devices warning of danger	Parking and Movement Study		
Contributing financially to traffic calming schemes	Parking and Movement Study		
Facilitating community speed watch schemes	Parking and Movement Study		

Strategic Priority Signage and Information	Delivery Work	Progress at 27th September 2021	Reason for any underperformance and revised date when target will be met
Securing the delivery of new signage of high-quality design appropriate to the local context and suitable for directing users to key locations and buildings.	Parking and Movement Study	Initial discussion with EDC regarding the updating of the Interpretation Panels in town.	

Transport

Strategic Priority Traffic Flow and Car Parking	Delivery Work	Progress at 27th September 2021	Reason for any underperformance and revised date when target will be met
Working with partners to improve highways infrastructure in and around Penrith, reviewing the town centre traffic flow to allow for full or partial pedestrianisation, improve/reduce traffic congestion and reduce carbon emissions. Identify infrastructure shortfall by contributing to a joint Parking and Movement Survey which will be instrumental for the Town Centre improvements and implementing the recommendations from the survey with stakeholders and partner authorities	Parking and Movement Study	Initial meeting held with EDC and CCC regarding the commissioning of a review of car park signage. Consideration to be given to Blue Bell Lane Car park to be used as the main destination car park for visitors to alleviate some of the congestion in Middlegate. Pay by phone implemented.	
Supporting the provision of electric charging points in public car parks. Encouraging developers to include electric vehicle charging points for sustainable lifestyles		EDC in discussion regarding the installation of charging points in Drovers Lane and the Leisure Centre Car Parks	
Reducing on-street parking by providing modern car parking infrastructure appropriate to the size and role of Penrith		CCC to begin review of on street parking	
Exploring opportunities to improve car parking for Town residents and provide low cost long-		EDC Parking Charter	

stay car parking (for example: £1 a day for vehicles parked before 9.00am) for those commuting into the Town in connection with employment.		PTC Officers continue to lobby for the review of Car Parking Charges as a priority.	
Supporting the provision of affordable long-stay car parking for visitors and additional disabled car parking facilities		PTC officers continue to lobby	

COMMUNITIES, CULTURE & ECONOMIC GROWTH COMMITTEE

18th October 2021

Matter: Arts and Culture

Purpose of Report:

This report sets out how Penrith Town Council can work with Stakeholders to develop Arts and Culture provision in Penrith.

Item no: 9

Author: Economic Development Officer

Recommendations

- i. That the CCEG Committee agree the programme of events as detailed below, namely the ongoing Music in Penrith project, the 1940's Event and the Queens Platinum Jubilee Event.
- ii. That the Committee requests Council to approve the creation of an Arts and Culture Development budget of £22,500 by transferring £6,300 from the Arts and Cultural Strategy budget, £13,200 from the Town Projects budget and £3,000 from the Large Grants budget in order to fund an allocation of £8,500 for the 1940's Event and £14,000 for the Queens Platinum Jubilee Event.
- iii. That the Committee note that the plan for the Medieval Market to mark 800 years of the Market Charter will be brought to the Committee at the next meeting.
- iv. That the Committee note the funding applications submitted to CCC
- v. Note that a policy framework will be brought back to the next meeting.

Law

Local Government Act 1972, Sections 101 and 102.

The Town Council resolved from 20 May 2019, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to adopt the General Power of Competence.

Link to Council Priorities

This report aligns with the strategic priority 1 for Health and Wellbeing.

1. Introduction

- 1.1 The Communities, Culture and Economic Growth Committee agreed to commence work to develop an approach for arts and culture in Penrith. The Town Council recognises that arts and culture have a significant role to play for

Penrith's strategic economic growth and can bring a number of community benefits such as health and well-being, community cohesion, a sense of place and belonging, understanding of cultural and environmental heritage, opportunities to develop educational, and life skills.

- 1.2 A six-week period of consultation has taken place. The survey results have been analysed.
- 1.3 This report sets out how PTC can begin to work with partners to develop and enhance Arts and Culture in Penrith Town Council.
- 1.4 Following analysis of the Survey results, one to one interviews and stakeholder workshops the following has been highlighted:
 - a. The need for a network of organisations
 - b. The desire to share facilities and resources.
 - c. The Sharing of skills and ideas
 - d. Encouragement of innovation and new set up businesses
 - e. Mutual support
 - f. Joint marketing and promotion
 - g. Shared branding
 - h. Coordination and development of a program of events, festivals and activities
- 1.5 Discussions have been held with Eden District Council with reference to their development of an Arts and Culture Programme for Eden which sets out to:
 - a. map creative assets and resources, economic supply and demand and their impact in Eden.
 - b. develop an Arts and Culture Programme for Eden which will cover a period of three years and will have as its basis the following elements:
 - Co-design an approach with local voluntary, community and private arts and culture groups to set local goals linked to regional and national priorities, taking inspiration from international and national developments.
 - Clear, ongoing involvement of the community, with a specific focus on engaging young people in developing a consensus on priorities and goals for Arts and Culture in the Eden District area.
 - c. embed support into local policies and strategies and design programmes to build capacity making the most of key assets and resources.
 - d. develop a local Arts and Culture Investment Fund and where possible, secure additional funding, and in particular in the development phase of the Programme; prepare a funding application to Arts Council England to raise match funding for this programme.

It is expected that both EDC and PTC approaches will complement each other, and shared resources will be used where appropriate.

- 1.6 At the CCEG Meeting held on the 26TH of July 2021 members resolved that:
 - A. delegated authority be given to the Economic Development Officer and Deputy Town Clerk to work with Stakeholders to develop a series of events, activities

and joint initiatives to enhance the provision of arts and cultural activities within Penrith.

- B. the scope, objectives, key activities and a work programme, developed with partners which will be brought back to Committee.
- C. the remaining budget from the Arts and Cultural Strategy budget be transferred to an Arts and Culture development budget.
- D. the Economic Development Officer has delegated authority for this budget
- E. the Economic Development Officer has delegated authority to secure new funding streams to deliver the agreed programme
- F. the Economic Development Officer has delegated authority to explore the potential to attract inward investment through the stimulation of the creative footprint in Penrith.
- G. the Economic Development Officer works with Stakeholders to create a "What's on "Calander

2 Proposal

- 2.1 That Penrith Town Council work with stakeholders to deliver a series of events in Penrith:

a. Music in Penrith

A series of live music in the town centre throughout the summer has proven to be highly successful and has been seen as a catalyst for other activities in the town. Funding for this project was also received from Penrith Bid and CCC and, as a result the organiser has been able to provide more activity. He is therefore using the grant monies from Penrith Town Council to extend the project and provide live music, weather permitting up to Christmas.

Budget already allocated.

b. A 1940's-event.

An event for VE Day 75 was scheduled to take place in 2020 and was cancelled because of COVID 19, subsequently the 2021 Wartime Weekend at Brougham Hall was also cancelled.

Initial discussions between officers with The Military Vehicle Trust and Brougham Hall Wartime Weekend, a nationally renowned 1940's event, has resulted in a proposal to renew the planned VE Day celebrations. The proposal is to Transport Penrith into the 1940's with not only military vehicles but vintage cars and tractors/farm equipment, themed entertainment and a 1940's party at night. Local businesses will be asked to join in by decorating their shops and offering 1940's type goods and menus. There will be a parade of period vehicles with military vehicles parked in Great Dockary and vintage cars and tractors parked throughout the town for visitors to see and chat to the owners. Entertainment will be throughout the town centre.

The event will take place over 2 days with the majority of the activity being on the Saturday, which will end with an outdoor 1940's dance and music in Great Dockray.

All activities will be free and open to all members of the public.

There will be no large gathering point and all activities are outside so social distancing can be observed

The Lions ~~who~~ will not be holding May Day in 2021 but will possibly be holding a vintage Fun Fair in Sandgate as part of their own fundraising – TO BE CONFIRMED.

The majority of the event will be organised and run by enthusiastic amateurs, who do this type of event throughout the Country with great success and who are looking at building the Brougham Hall/Penrith Event into one of the largest in the North of England. Their input is free or at minim cost, the only cost to PTC would be the infrastructure costs of holding the event in Penrith and for any added extras that have been identified as adding value to the residents of Penrith and to encourage tourism.

Budget:

Infrastructure costs associated with suspending parking in Great Dockary Car Park and some of the parking bays on Middelgate, no street closures are required - £1000

1940's Party Local 40's Swing Band - £1500

Marquee £1500

Entertainment £2500

Marketing £500

Vintage Bus - £980 last time but would need to be confirmed?

Kentdale First Aid £400

Total - £8,380

c. The Queens Platinum Jubilee

Her Majesty the Queen will celebrate her Platinum Jubilee, 70 years of service, on 6th February 2022. The focal point to mark this historic occasion will be an extended bank holiday from Thursday 2nd to Sunday 5th June 2022. The Pageant Master has set out the public events and community activities nationwide which are planned:

Trooping the Colour.

Lighting of Platinum Jubilee Beacons.

Service of Thanksgiving @StPaulsLondon.

A live concert 'Platinum Party at the Palace'.

The Big Jubilee Lunch.

The Platinum Jubilee Pageant.

www.queensjubileebeacons.com

It is proposed that an event is held in Castle Park. Large Screens will be positioned around the park to live stream the "Platinum Party at the Palace" on the Saturday and Platinum Jubilee the Pageant on the Sunday. Residents will be asked to either bring a picnic or purchase one of the Penrith Lions "Cream Teas" who will be joining in on the occasion to replicate their successful Tea in The Park event. Entertainment will be provided on both days and although the preference would be to light the Beacon as was done for the 100 years commemoration, it may not be possible due to the time of the year with lighter nights and permissions. Officers are therefore discussing alternatives with lighting companies.

One of the themes of the celebration is that of Commonwealth. Conversations with stakeholders have resulted in a proposal to hold a series of workshops for all residents of Penrith to come together and either run a workshop or take part in a workshop to celebrate communities around the world. These will be a combination of art, music, theatre or dance. An exhibition of work will be held at the EVAN Gallery and any performances created will be performed at the event.

Infrastructure costs:

Big Screen Hire, Streaming permissions, generators etc £4000
Entertainment

Workshops £3000

Entertainment £2000

Beacon/Lighting £1000

Vintage Fairground Stalls £3500

Security £500

Total Cost £14000

d. Penrith 800th Market and Fayre Charter Anniversary

2022 marks the 800th Market and Fayre Charter Anniversary which was granted to Penrith in 1222. <https://www.british-history.ac.uk/list-index-soc/markets-fairs-gazetteer-to-1516>

Penrith Town Council have been approached by an events company specialising in the creation of Medieval Markets/Fayres enquiring if PTC would be interested in holding such an event. It is proposed that officers explore the potential of holding such an event.

www.historicalpromotions.com <<http://www.historicalpromotions.com/>>

Awaiting more detailed plans, it is envisaged that this may cost between £5000 and £10000. It is proposed that this event be brought to the next Committee Meeting.

The analysis of the Arts and Culture survey highlighted the desire and potential for more Events to be held in Penrith. It also identified the importance of the towns market in Penrith's Culture and identity.

Please note that the Market Charter is held by Eden District Council.

The survey also highlighted:

- The need for a network of organisations
- The desire to share facilities and resources.
- The Sharing of skills and ideas
- Mutual support
- Joint marketing and promotion
- Shared branding

A meeting of stakeholders is due to take place to discuss joint initiatives and the potential for a joint funding bid.

e. Joint Marketing

A funding application has been submitted to CCC for £4500 to commission a Marketing consultant to develop a Marketing Plan for 2022.

The brief to work with key stakeholders, including those from the cultural sectors, PTC, CCC, EDC, Penrith Bid, the Chamber and Industrial Bid to review what is being done currently in terms of marketing, what is working and what is not and work together to create an action plan of what needs to be done going forward, together with a new approach that appeals to visitors, shoppers and residents to showcase the town.

It is expected that the work will be undertaken in December 2021/January 2022 with the Plan completed in March 2022. Funding will then be sourced, and the plan implemented.

f. Christmas Trail

A funding application has also been submitted to CCC for £4000 to commission a local artist to create a Christmas Trail for families. A series of Gnome Themed dioramas will be hidden in windows through out the town centre for children to find. There will be no need for entry into any of the businesses so the activity will be COVID secure.

3 Options Analysis including risk assessment.

Risk

That priority 1 is not realised.

Consequence

Impact on the Council's reputation and perceived ability to deliver community/town centre projects.

Controls Required

The scheme of work continues with community collaboration.

Extensive research takes place to provide options and possible approaches to move activities and initiatives forward in a realistic and achievable direction.

4 Financial and Resource Implications

- 1.1 A Total budget of £ £22,500 is required:
£8,500 1940's Weekend
£14,000 Queens Platinum Jubilee
- 1.2 Additional Grants will be applied for.
- 1.3 It is requested that the £22,500 is allocated as follows:
 - £6,300 from the Arts and Culture Strategy Budget, £6,325 available;
 - £13,200 from the Town Projects Budget, £13,383 available following the £1,000 agreed contribution to the Beacon Edge signpost; and
 - the remaining £3,000 from the Large Grants budget.
- 1.4 The total allocation of £22,500 should be transferred to a new Arts and Culture Development budget, as proposed at the Committee's last meeting.
- 1.5 Officer time for the 1940's Weekend, the Queens Jubilee Event, the Christmas Trail and the Marketing project will be allocated to the Arts and Culture Officer Support Budget.

4.1

Background Papers

For more information on Queens Platinum Jubilee celebrations please visit:

www.queensjubileebeacons.com

www.royal.uk/platinum-jubilee-central-weekend

CCEG COMMITTEE

11 October 2021

Matter: Budgetary Control Statement 2021/22: Expenditure to 31 August 2021

Purpose of Report:

To consider the budgetary control statement for the five-month period to 31 August 2021

Item no: 10

Author: Jack Jones, RFO

Supporting Member: Cllr Roger Burgin, Committee Chair

This is a public report

Recommendations

The Committee is recommended to:

- i) receive the budgetary control statement; and
- ii) recommend to Council the transfer of £3,000 from the Grow Nature Grants budget to the Greening budget, to meet an overspending in 2021/22.

Law and legal implications

The Town Council resolved from 20 May 2019, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to adopt the General Power of Competence.

The Local Government Act 1972 requires the Council to have sound financial management.

Link to Council Priorities

Robust budgetary control supports the Council in its delivery of priorities within the approved budget framework.

1. Report Details

The attached budgetary control statement shows the following information for CCEG Committee, analysed over the most detailed budget headings:

- The full year's Approved Budget for 2021/22;
- The Latest Budget for the full year, reflecting the transfer of budgets agreed by Council on 24 May 2021 to allocate resources for the implementation of the new Grants scheme.
- Actual expenditure to 31 August 2021;

- Commitments for expenditure after the month-end, principally approved grants paid in September;
- The resulting spend to 31 August: the Committee should note that, unlike the corporate budgetary control statement, no adjustments are made for prepayments; and
- The remaining budget for the year to 31 March 2022.

The statement shows that expenditure for the first five months of the year totalled only £22,201 against the annual budget of £122,000, so that some £100,000 budget remains for the following seven months. The low spend is partly due to the new Grants scheme not being approved until late May and the general situation due to the pandemic. There are signs that spending is picking up, but it appears likely that there will be a significant underspend at year-end.

This information will feed into the budget process for 2022/23, most directly by forecasting the outturn expenditure for the current year. One issue requires attention, however. The Greening budget of £5,000 is overspent by £2,825, attributable to the £2,864 purchase of planters for the Monument; these were ordered in January to be met from last year's budget, however they have only recently been supplied. This overspending can be offset by the low spend elsewhere, but a formal transfer of estimate from another heading should be made to demonstrate that the Committee is managing its overall budget. To date, no applications have been received for Grow Nature Grants, so Officers recommend that £3,000 is transferred from that budget to the Greening budget to meet the overspending.

2. Options Analysis including risk assessment

Risk & Consequences

Although the identified overspend could be informally set against underspendings elsewhere, this would bypass the set procedure for dealing with budget variations.

Controls Required

Identification of a suitable underspending budget to enable a transfer of estimates.

3. Financial and Resource Implications

The recommended transfer would have no effect on the Committee's overall finances.

Appendices

- Expenditure Sheet statements

Background Papers

- Transaction and trial balance reports from the Sage accountancy system
- Budgetary control working papers



Penrith Town Council

CCEG COMMITTEE

BUDGETARY CONTROL STATEMENT: FIVE MONTHS ENDED 31 AUGUST 2021

Approved Budget 2021/22	Latest Budget 2021/22	Heading	Actual to Date	Commitments	Total to Date	Budget Remaining
£	£		£	£	£	£
		CCEG COMMITTEE:				
		Town Projects:				
15,000	15,000	Town Projects	617		617	14,383
5,000	5,000	Covid-19 Response	460		460	4,540
20,000	20,000		1,077	0	1,077	18,923
		Arts & Entertainment:				
5,000	7,500	Officer Support			0	7,500
7,500	7,500	Arts & Cultural Strategy	859	316	1,175	6,325
29,000	0	Events Grants			0	0
41,500	15,000		859	316	1,175	13,825
		Environment:				
14,500	5,000	Greening	7,825		7,825	(2,825)
31,000	0	Community Grants			0	0
		Grants:				
	15,000	Small Grants			0	15,000
	15,500	Grow Nature Grants			0	15,500
	36,500	Large Grants		5,500	5,500	31,000
0	67,000		0	5,500	5,500	61,500
		Corporate Communications:				
12,500	12,500	Community Engagement	5,184		5,184	7,316
2,500	2,500	Press Support	1,440		1,440	1,060
15,000	15,000		6,624	0	6,624	8,376
122,000	122,000	CCEG Committee Total	16,385	5,816	22,201	99,799

Note:

The Latest Budget reflects the transfer of estimates to allocate resources for the new Grants Scheme, as approved by Council on 24 May 2021.

CCEG COMMITTEE

11 October 2021

Matter: 2021/22 Corporate Project Budget

Purpose of Report:

To consider whether to submit any proposals for funding from the corporate project budget.

Item no: 11

Author: Jack Jones, RFO

**Supporting Member: Cllr Roger Burgin,
Chair of Finance Committee**

This is a public report

Recommendations

The Committee is requested to consider this report and indicate whether it wishes to submit any proposed initiatives for consideration by Finance Committee.

Law and legal implications

The Town Council resolved from 20 May 2019, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to adopt the General Power of Competence.

Link to Council Priorities

Initiatives should support the delivery of the Council's objectives.

1. Report Details

1.1 Introduction

The 2021/22 Budget approved by Council on 25 January 2021 included a single year growth item of £8,000 for the "creation of a project budget, to be allocated by Finance Committee to initiatives from Committees which are identified during the budget year as being essential to the delivery of the Council's objectives."

At its meeting on 20 September, Finance Committee decided to request the Planning and CCEG Committees to consider submitting bids for funding from this corporate project budget, with any such proposals being considered alongside bids from Finance Committee itself.

The Committee should note that the latest corporate budgetary control statement considered by Finance Committee reported a significant overall underspending of the budget to date, a position reflected in the statement on today's agenda for this Committee's services. It is suggested, therefore, that any proposals should be items which cannot be met from the Committee's existing budget, either directly or by transfer from another heading.

The Committee is invited to consider whether it wishes to bid for any resources from the project budget, in which case initiatives should be essential to the Council's objectives and be capable of being completed within this financial year.

2. Options Analysis including Risk Assessment

2.1 Risk

Initiatives may have little relevance to corporate objectives or be incapable of delivery by 31 March 2022.

2.2 Consequence

Initiatives are perceived to offer poor value for money, or which slip into 2022/23 when no budget is available.

2.3 Controls Required

Proposals must be sound, relevant and able to be delivered this year.

3. Financial Implications

Agreed proposals would be limited to the £8,000 available.

4. Legal Implications

No direct implications.

Appendices

None

Background Papers

- Finance Committee agenda and minutes
- 2021/22 Budget Working Papers

CCEG COMMITTEE

11 October 2021

Matter: 2022/23 Budget: Process and Proposals

Purpose of Report:

To consider the process for the development of the 2022/23 Budget.

Item no: 12

Author: Jack Jones, RFO

**Supporting Member: Cllr Roger Burgin,
Chair of Finance Committee**

This is a public report

Recommendations

The Committee is requested to consider this report and indicate whether:

- a) any revision should be made to the CCEG services budget of £122,000 for the current financial year
- b) the changes made to the 2021/22 Budget to create the Grants scheme budget should be made permanent;
- c) the ongoing budget of £109,500 as shown in the Medium Term Financial Plan appears reasonable or whether Members wish to propose any redirection or reduction of estimates; and
- d) it wishes to identify any service development proposals to be submitted as growth bids in the 2022/23 budget process.

Law and legal implications

The Town Council resolved from 20 May 2019, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to adopt the General Power of Competence.

Sections 41 and 50 of the Local Government Finance Act 1992 require the Council to calculate its annual budget requirement and its resulting precept by 28 February.

Link to Council Priorities

The annual budget should reflect the Council's priorities for the financial year ahead.

1. Report Details

1.1 Introduction

The Finance Committee has agreed guidelines for the preparation of the Council's budget for 2022/23 and has adopted the following parameters, which are similar to those for last year:

- There should be a clear distinction between the committed level of service (the base budget) and proposals to develop services (growth items).
- All Councillors are to be given the opportunity to suggest growth items to improve the Council's services.
- Growth proposals should be scheduled separately from the base budget and assessed by reference to the Council's budget priorities, ie the six Council Plan priorities plus unavoidable legislative or health and safety/business continuity work.

1.2 Timescale

Key dates in the budget process are as follows:

4 October 2021 11 October	Planning & CCEG Committees to consider growth proposals, redirection or reduction in resources
By 31 October	Individual Councillors to consider and submit budget proposals
8 November	Budget Working Group to consider draft budget prospects
6 December (date tbc)	Budget Working Group to consider initial draft detailed budget
6 December 13 December	Planning & CCEG Committees to reconsider their estimates in the light of corporate budgets (if required)
10 January 2022	Finance Committee to consider draft budget

24 January	Council to approve budget and determine precept
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The remainder of this report deals with the first step in the process, mainly for the Committee to consider whether it wishes to make any changes in its budget for next year. The Committee's recommendations will be forwarded to the meeting of Budget Working Party on 8 November.

1.3 Base Budget

The Base Budget is a continuation budget which identifies and provides for the current committed level of service to be maintained. This involves the current year's budget being adjusted to remove any one-off items in the 2021/22 budget and to include the estimated costs of contractually committed changes to expenditure or income. Any approved revisions to the current year's budget should also be assessed to see if they will affect the 2022/23 budget.

The statement at **Appendix A** shows:

- the Committee's 2021/22 Approved Budget;
- approved variations to the current year's budget (the package of estimate transfers to create the new Grants scheme budgets);
- the resulting Latest Budget; and
- its section of the current Medium Term Financial Plan (MTFP), at 2021 price levels.

The budgetary control statement reported elsewhere on this agenda shows only £22,200 expenditure against the current year's budget of £122,000. There has been a slow start up to the year because of the Grants scheme only being approved in late May and an inability to progress schemes, and it seems likely that the current year's £122,000 budget will be more than adequate. Only one overspending service, Greening, has been identified and there are proposals to deal with the overspend. Members are therefore requested to consider whether any revision should be made to the £122,000 provision, eg to reduce it or further re-allocate it, as this would inform a more accurate forecast of the Council's overall finances at year end.

The Medium Term Financial Plan at Appendix A currently shows the Committee's base budget for CCEG services as £109,500 per annum; the reduction of £12,500 from 2021/22 is due to the removal of one-off budgets for the Arts & Cultural Strategy and Covid-19 Response. For conciseness and clarity, the changes made to create the Grants scheme have been assumed to continue into the medium term. Members are asked to consider whether these changes should be permanent, whether the overall provision of £109,500 is appropriate for 2022/23 and the medium term and whether it wishes to reduce any budgets in the light of recent

underspendings or to re-direct any of its budgets, eg to supplement the Greening budget.

1.4 Service Development Proposals (Growth Items)

Committees and individual Members are being given the opportunity to suggest items which would involve increased expenditure but would enable the Council to provide a better level of service to the community. These could be one off items, for a single financial year, or could create an ongoing financial commitment, in which case the implications should be identified clearly.

Growth items (bids) will not be included in the Base Budget but will be scheduled separately for consideration by the Finance Committee and Council. In all cases, proposals should be assessed by reference to the budget priorities, which are:

- Health & Wellbeing;
- Economic Development;
- Transport;
- Growth;
- Community Engagement;
- Core Council Business;
- Unavoidable legislative changes; and
- Essential work to meet health and safety standards or to ensure business continuity.

Finally, the Committee is asked to consider whether it wishes to propose any service development proposals to be progressed as growth bids in the budget process.

2. Options Analysis including Risk Assessment

2.1 Risk

An inadequate budget process which fails to recognise financial and/or legal responsibilities.

2.2 Consequence

Overspendings leading to unwelcome curtailment of spending programmes; possible unpalatable council tax increase; setting an illegal budget; potential reputational damage.

2.3 Controls Required

A sound budget process will address these risks.

3. Financial Implications

A sound budget process is essential for robust financial management. This report identifies the relevant issues relating to the Committee's budget.

4. Legal Implications

The Council's budget must be determined in accordance with the provisions of the Local Government Finance Act 1992.

Appendices

- Medium Term Financial Plan – CCEG Committee

Background Papers

- Budgetary control working papers 2021/22
- 2021/22 and 2022/23 Budget Working Papers



Penrith Town Council

MEDIUM TERM FINANCIAL PLAN 2021/22 TO 2025/26

APPROVED BUDGET 2021/22	VARIATION	LATEST BUDGET 2021/22	Heading	2022/23	2023/24	2024/25	2025/26
£	£	£		£	£	£	£
EXPENDITURE							
CCEG COMMITTEE:							
Town Projects:							
15,000		15,000	Town Projects	15,000	15,000	15,000	15,000
5,000		5,000	Covid-19 Response	0	0	0	0
20,000	0	20,000		15,000	15,000	15,000	15,000
Arts & Entertainment:							
5,000	2,500	7,500	Officer Support	7,500	7,500	7,500	7,500
7,500		7,500	Arts & Cultural Strategy	0	0	0	0
29,000	(29,000)	0	Events Grants	0	0	0	0
41,500	(26,500)	15,000		7,500	7,500	7,500	7,500
Environment:							
14,500	(9,500)	5,000	Greening	5,000	5,000	5,000	5,000
31,000	(31,000)	0	Community Grants	0	0	0	0
Grants:							
	15,000	15,000	Small Grants	15,000	15,000	15,000	15,000
	15,500	15,500	Grow Nature Grants	15,500	15,500	15,500	15,500
	36,500	36,500	Large Grants	36,500	36,500	36,500	36,500
0	67,000	67,000		67,000	67,000	67,000	67,000
Corporate Communications:							
12,500		12,500	Community Engagement (incl Youth Advisory Panel)	12,500	12,500	12,500	12,500
2,500		2,500	Press Support	2,500	2,500	2,500	2,500
15,000	0	15,000		15,000	15,000	15,000	15,000
122,000	0	122,000	CCEG Committee Total	109,500	109,500	109,500	109,500