



# Penrith Town Council

Unit 1, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR

Tel: 01768 899 773 Email: [office@penrithtowncouncil.gov.uk](mailto:office@penrithtowncouncil.gov.uk)

**DATE: 31 MARCH 2022**

**NOTICE IS HEREBY GIVEN** that an **EXTRA ORDINARY MEETING** of **PENRITH TOWN COUNCIL** will be held on **Tuesday 5 April 2022**, at 6.00pm and you are hereby **SUMMONED** to attend to transact the business as specified in the agenda and reports hereunder.

The meeting will be held at Unit 1, Board Room, Church House, 19-24 Friargate.

To assist in the speedy and efficient dispatch of business', Members should read the agenda and reports in advance of the meeting. Members wishing to obtain factual information on items included on the Agenda are asked to enquire of the relevant officer **PRIOR** to 9.00am on the Monday 4 April 2022.

Members are asked to indicate if they wish to speak on an item **PRIOR** to the meeting (by 1.00pm on the day of the meeting at the latest) by emailing [office@penrithtowncouncil.co.uk](mailto:office@penrithtowncouncil.co.uk)

## **FULL COUNCIL MEMBERSHIP**

Cllr. Burgin	South Ward	Cllr. Jackson	North Ward
Cllr. Clark	South Ward	Cllr. Kenyon	North Ward
Cllr. S. Clarke	Carleton Ward	Cllr. Knaggs	West Ward
Cllr. Davies	West Ward	Cllr. Lawson	Carleton Ward
Cllr. Donald	North Ward	Cllr. M. Shepherd	North Ward
Cllr. Fallows	East Ward	Cllr. C Shepherd	East Ward
Cllr. Hawkins	East Ward	Cllr. Snell	West Ward

Mrs V. Tunnadine, Town Clerk

Members of the public are welcome to attend. Details about how to attend and how to comment on an agenda item are available on the Town Council website.

The Town Council resolved from 20 May 2019, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012, to adopt the General Power of Competence.

# **AGENDA FOR THE EXTRA ORDINARY MEETING OF FULL COUNCIL 5 April 2022**

## **PART I**

Members are asked to:

### **1. Apologies for Absence**

Receive apologies from Members.

### **2. Declarations of Interest and Requests for Dispensations**

Receive declarations by Members of interests in respect of items on this agenda and apply for a dispensation to remain, speak and/or vote during consideration of that item.

#### **ADVICE NOTE:**

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests that have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests that they have already declared in the Register, as well as any other registrable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Monitoring Officer at least 24 hours in advance of the meeting.

### **3. Public Participation**

Receive any questions or representations that have been received from members of the public. A period of up to 15 minutes for members of the public to ask questions or submit comments.

#### **ADVICE NOTE:**

Members of the public may make representations, answer questions and give evidence at a meeting that they are entitled to attend in respect of the business on the agenda. The public must make a request in writing to the Town Clerk **PRIOR** to the meeting, when possible. A member of the public can speak for up to three minutes. A question shall not require a response at the meeting nor start a debate on the question. The Chair of the meeting may direct that a written or oral response be given.

#### **4. Excluded Item: Public Bodies (Admissions to Meetings) Act 1960**

Determine whether item/s should be considered without the presence of the press and public, pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960, as publicity relating to that (any of those) matter/s may be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for the other special reasons noted in relation to that matter on the agenda.

#### **5. Jubilee Coin**

Approve the choice and budget for the Jubilee coin as follows:

- a) Note that there are 1249 children within nursery, infant and primary schools within Penrith.
- b) Note that the coin design is:



- c) Note that the cost:
  - i. For 1300 coins are £1,300 plus VAT
  - ii. Coin wallets are £260
  - iii. **Total cost - £1560**
- d) Approve the purchase of 1,300 coins as pictured and a wallet for each, total project cost £1,560.

#### **6. Next Meeting**

Note the next meeting of the Full Council is scheduled for 23 May 2022 which will be the Annual Meeting of the Town Council to be held at 6.00pm, Unit 2, Church House, 19-24 Friargate.

### **PART II Private Section**

**There are no items in this part of the Agenda.**

## **FOR THE ATTENTION OF ALL MEMBERS OF THE TOWN COUNCIL**

### **Access to Information**

Copies of the agenda are available for members of the public to inspect prior to the meeting. Agenda and Part I reports are available on the Town Council website:

<https://www.penrithtowncouncil.gov.uk/>

### **Background Papers**

Requests for the background papers to the Part I reports, excluding those papers that contain exempt information, can be made between the hours of 9.00 am and 3.00 pm, Monday to Wednesday via

[office@penrithtowncouncil.gov.uk](mailto:office@penrithtowncouncil.gov.uk)