



# Penrith Town Council

Unit 1, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR  
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Minutes of the Extra Ordinary (Additional) Meeting of Penrith Town Council held on Monday 7 November 2022, Unit 2, Church House, Friargate, Penrith.

## **PRESENT**

Cllr. Bowen	Pategill Ward	Cllr. Rudhall	East Ward
Cllr. Davies	West Ward	Cllr. M. Shepherd	North Ward
Cllr. Holden	Carleton Ward	Cllr. C. Shepherd	East Ward
Cllr. Kenyon	North Ward	Cllr. Snell	West Ward
Cllr. Knaggs	West Ward		

Town Clerk  
Services and Contracts Manager

**MINUTES FOR THE  
EXTRA ORDINARY (ADDITIONAL)  
MEETING OF  
FULL COUNCIL  
7 November 2022**

**PART I PUBLIC SESSION**

**PTC22/68 Apologies for Absence**

Apologies for absence were received from Cllrs. Burgin, Clark and Lawson.

**PTC22/69 Minutes**

**Confirmation of Full Council Minutes**

Members were asked to authorise the Chair to sign, as a correct record, the minutes of the meeting of Town Council held on Monday 10 October 2022 and agree they be signed as such by the Chair. Councillor Holden requested that an additional sentence "This is in conjunction with Cumbria County Council", be added to PTC22/62 "Reports from Members".

**RESOLVED THAT:**

The Chair be authorised to sign, as a correct record, the minutes of the meeting of Town Council held on Monday 10 October 2022 with the agreed amendment which was handwritten on to the minutes and duly signed by the Chair.

**PTC22/70 Declarations of Interest and Requests for Dispensations**

Members were invited to provide declarations by Members of interests in respect of items on this agenda and apply for a dispensation to remain, speak and/or vote during consideration of that item. None received.

**PTC22/71 Public Participation**

Members noted that there were no questions or representations that have been received from members of the public. There were no reports from District and County Councillors.

**PTC22/72 Excluded Item: Public Bodies (Admissions to Meetings) Act 1960**

Members were asked to determine whether item 8 should be considered without the presence of the press and public, pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960, as publicity relating to that (any of those) matter/s may be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for the other special reasons noted in relation to that matter on the agenda.

**PTC22/72 Excluded Item: Public Bodies (Admissions to Meetings)  
Act 1960 Continued  
RESOLVED THAT:**

Item 8 Grants be considered in private session.

**BUSINESS OF PUBLIC INTEREST**

**PTC22/73 Penrith Business Improvement District – Third Term  
Revote**

Members were asked to consider the report and the recommendations contained within.

**RESOLVED THAT:**

- i. The Council vote in favour of Penrith BID renewal.
- ii. The Town Clerk be given delegated authority to complete the ballot paper accordingly and submit the vote by post before the ballot closes on 30 November 2022.

**PTC22/74 Next Meeting**

Members noted that the next meeting of the Full Council was scheduled for Monday 19 December at 6.00pm, Unit 2, Church House, 19-24 Friargate, Penrith

**PART II PRIVATE SECTION**

The following was exempt information as it related to the financial or business affairs of any particular person (including the authority holding that information) and personal sensitive information relating to members of staff.

**PTC22/75 Grants**

Consider the Grant Report and recommendations contained within.

**RESOLVED THAT:**

A grant is not awarded on this occasion.

Members identified that the event as proposed was a positive community festive event that they would wish to support. They acknowledged that the applicant had been given support to resubmit a revised and complete application and that this additional meeting was convened primarily to consider their revised submission. However, Members were not able to approve the application as the revised submission did not fulfil the requirements of the Grant Scheme criterion which was reviewed in 2021 to ensure applicants provided appropriate and relevant information for Members to make informed and consistent decisions. The application was turned down as it was both incomplete and contained financial anomalies.

**CHAIR:**

**DATE:**

**FOR THE ATTENTION OF ALL  
MEMBERS OF THE TOWN COUNCIL**

***Access to Information***

Copies of the agenda are available for members of the public to inspect prior to the meeting.

Agenda and Part I reports are available on the Town Council website:

<https://www.penrithtowncouncil.gov.uk/>

***Background Papers***

Requests for the background papers to the Part I reports, excluding those papers that contain exempt information, can be made between the hours of 9.00 am and 3.00 pm, Monday to Wednesday via [office@penrithtowncouncil.gov.uk](mailto:office@penrithtowncouncil.gov.uk)