



# Penrith Town Council

Unit 1, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR

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## **MINUTES OF THE ORDINARY MEETING OF THE COMMUNITIES COMMITTEE.**

Held on 12 June 2023, at 4.00pm at Penrith Town Council Office, Unit 1,  
Board Room, Church House, Friargate, Penrith.

### **PRESENT**

Cllr. Snell

West Ward

Cllr. Bowen

Pategill Ward

Cllr. Jackson

North Ward

Cllr. Kenyon

North Ward

### **General Power of Competence**

The Town Council resolved from 15 May 2023, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to adopt the General Power of Competence

**MINUTES FOR THE ORDINARY MEETING OF  
THE COMMUNITIES COMMITTEE  
MONDAY 12 June 2023**

**PART I**

**CC23/01 Apologies**

Members received apologies from Cllr. B. Jayson.  
Cllr. Donald was absent without apologies.

**CC23/02 Appointment of Vice Chair**

Members considered the appointment of the Vice-Chair of the Communities Committee for the remainder of the 2023-24 municipal year.

**RESOLVED THAT:**

Councillor Bowen be appointed as the Vice-Chair of the Communities Committee for the remainder of the 2023-24 municipal year.

**CC23/03 Declarations of Interest and Requests for Dispensations**

Members were asked to receive declarations by Members of interests in respect of items on the agenda and apply for a dispensation to remain, speak and/or vote during consideration of that item.

Cllr Kenyon, as a member of PACT, declared a registerable interest in item 08 Solar Made Easy in Penrith.

Cllr Bowen, having attended the Solar Made Easy event, declared a registerable interest in item 08 Solar Made Easy in Penrith.

**CC23/04 Public Participation**

Members noted that there were no questions or representations, from members of the public.

**CC23/05 Excluded Item: Public Bodies (Admissions to Meetings) Act 1960**

Members noted that there were no items that should be considered without the presence of the press and public, pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960.

### **CC23/06 Timings of Meetings**

Members considered the timings of ordinary meetings of the Communities Committee.

#### **RESOLVED THAT:**

All meetings be held at 5pm subject to Cllr B Jayson confirming their availability. An alternative time of 6pm was also agreed should 5pm not be suitable for Cllr B Jayson.

### **CC23/07 Work Plan Report**

Members noted the Community Services Officer Committee Work plan report.

### **CC23/08 Solar Made Easy in Penrith**

Members noted the written update about the Solar Made Easy in Penrith project.

### **CC23/09 Penrith Business Improvement District – Renewal Ballot**

Members considered the report and the recommendations contained within.

#### **RESOLVED THAT:**

- i. The Council's voting allocation be used in favour of Penrith BID renewal.
- ii. The Town Clerk complete the ballot paper accordingly and submit the vote before the ballot closes on 28th June 2023.

### **CC23/10 Eden Rivers Trust - Access to Eden**

Members considered the report and the recommendations contained within.

#### **RESOLVED THAT:**

- i. The Council become a partner of the Access to Eden project and collaborate and deliver projects related to climate change, connectivity and open green space using existing budgets.
- ii. The Community Services Officer meet regularly with representatives of the Eden Rivers Trust to monitor and support the project.
- iii. The Community Services Officer complete a formal letter of support for the project.
- iv. £500 be committed to the Eden Rivers Trust for each year of the delivery phase of the Access to Eden project (2024-28) for the running of the Tree Nursery at Brackenber Allotments.

### **CC23/11 2024 May Day Carnival**

Members considered the report and the recommendations contained within.

#### **RESOLVED THAT:**

- i. The Council be an event partner for the 2024 May Day Carnival.
- ii. The Community Services Officer and Contracts & Services Manager support the Lions Club of Penrith to confirm relevant consents and assist with the preparation of an Event Plan and risk assessments necessary for the delivery of the May Day event in 2024.

### **CC23/12 Future Meeting Planning**

Members considered future meeting themes and prioritised which groups to meet.

#### **RESOLVED THAT:**

Digital Woodoo be invited to present at the next Communities Committee meeting.

### **CC23/13 Stars of Business Awards 2023**

Members considered £500 sponsorship of the 'Unsung Hero' award for the Stars of Business Awards 2023.

#### **RESOLVED THAT:**

- i. The Council sponsor the award.
- ii. The Council provides a Mayors Medal to the beneficiary.
- iii. The Mayor and guest attend the ceremony in October.

### **CC23/14 Next Meeting**

Members noted that the next meeting is scheduled for 9 October 2023 at 5pm at Penrith Town Council Office, Unit 1, the Board Room, Church House, Friargate, Penrith.

## **PART II – PRIVATE SECTION**

No matters.

### **FOR THE ATTENTION OF ALL MEMBERS OF THE COMMUNITIES COMMITTEE AND FOR INFORMATION TO ALL REMAINING MEMBERS OF THE TOWN COUNCIL**

#### **Access to Information**

Copies of the agenda are available for members of the public to inspect prior to the meeting. Agenda and Part I reports are available on the Town Council website:

<https://www.penrithtowncouncil.gov.uk/>

#### **Background Papers**

Requests for the background papers to the Part I reports, excluding those papers that contain exempt information, can be made to the Town Clerk address overleaf between the hours of 9.00 am and 3.00 pm, Monday to Friday via [office@penrithtowncouncil.gov.uk](mailto:office@penrithtowncouncil.gov.uk)

**CHAIR:**

**DATE:**