



# Penrith Town Council

Unit 1, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR

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**DATE: 13 October 2023**

**NOTICE IS HEREBY GIVEN** that an **EXTRA ORDINARY MEETING** of **PENRITH TOWN COUNCIL** will be held on **18 October 2023**, at **6.00pm** and you are hereby **SUMMONED** to attend to transact the business as specified in the agenda and reports hereunder.

The meeting has been called by the Council Chair.

The meeting will be held at Unit 2, Church House, 19-24 Friargate, Penrith.

To assist in the speedy and efficient dispatch of business, Members should read the agenda and reports in advance of the meeting. Members wishing to obtain factual information on items included on the Agenda are asked to enquire of the relevant officer **PRIOR** to 9.00am on the day of the meeting.

Members are asked to indicate if they wish to speak on an item **PRIOR** to the meeting (by 1.00pm on the day of the meeting at the latest) by emailing [office@penrithtowncouncil.co.uk](mailto:office@penrithtowncouncil.co.uk)

## FULL COUNCIL MEMBERSHIP

|                 |               |                |               |
|-----------------|---------------|----------------|---------------|
| Cllr. Bowen     | Pategill Ward | Cllr. Knaggs   | East Ward     |
| Cllr. Burgin    | South Ward    | Cllr. Lawson   | Carleton Ward |
| Cllr. Donald    | North Ward    | Cllr. Rudhall  | East Ward     |
| Cllr. Holden    | Carleton Ward | Cllr. Shepherd | East Ward     |
| Cllr. Jackson   | North Ward    | Cllr. Smith    | South Ward    |
| Cllr. B. Jayson | West Ward     | Cllr. Snell    | West Ward     |
| Cllr. D. Jayson | North Ward    | Cllr. Thomson  | West Ward     |
| Cllr. Kenyon    | North Ward    |                |               |

Mr I. Parker, Acting Town Clerk

## **Public Participation**

Members of the public are welcome to attend. Details about how to comment on an agenda item are available on the Town Council Website.

## **Filming**

**Please note that this meeting may be filmed for live or subsequent broadcast via the internet or social media.**

**Please be advised that the Town Council does not record or live stream meetings.**

Penrith Town Council fully supports the principle of openness and transparency and has no objection to filming and reporting at its Full Council, and Committee meetings that are open to the public. It also welcomes the use of social networking websites, such as Twitter and Facebook, to communicate with people about what is happening, as it happens. Filming will only commence at the beginning of a meeting when the Chair opens the meeting with apologies and will finish when the meeting is closed or when the public may be excluded from an exempt item. The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded.

## **General Power of Competence**

The Town Council resolved from 15 May 2023, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012, to adopt the General Power of Competence.

# **AGENDA FOR THE EXTRA ORDINARY MEETING OF FULL COUNCIL 18 OCTOBER 2023**

## **PART I**

### **1. Apologies for Absence**

Receive apologies from Members.

### **2. Declarations of Interest and Requests for Dispensations**

Receive declarations by Members of interests in respect of items on this agenda and apply for a dispensation to remain, speak and/or vote during consideration of that item.

#### **ADVICE NOTE:**

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests that have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests that they have already declared in the Register, as well as any other registrable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Monitoring Officer at least 24 hours in advance of the meeting.

### **3. Public Participation**

- a) Receive any questions or representations that have been received from members of the public. A period of up to 15 minutes for members of the public to ask questions or submit comments.
- b) Receive reports from Westmorland and Furness Councillors.

#### **ADVICE NOTE:**

Members of the public may make representations, answer questions and give evidence at a meeting that they are entitled to attend in respect of the business on the agenda. The public must make a request in writing to the Acting Town Clerk **PRIOR** to the meeting, when possible. A member of the public can speak for up to three minutes. A question shall not require a response at the meeting nor start a debate on the question. The Chair of the meeting may direct that a written or oral response be given.

### **4. Excluded Item: Public Bodies (Admissions to Meetings) Act 1960**

Determine whether any items should be considered without the presence of the press and public, pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960, as publicity relating to that (any of those) matter/s may be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for the other special reasons noted in relation to that matter on the agenda.

## **5. Expansion of Places at Beaconside CE Primary School Consultation**

To consider the Westmorland and Furness Council Consultation Proposal on the Expansion of Places at Beaconside CE Primary School and to prepare a corporate response.

## **6. Statement of Licensing Policy 2024-2029**

Note that Westmorland and Furness Council are undertaking a 12-week consultation on its draft Statement of Licensing Policy 2024-2029 and to consider a corporate response.

The Licensing Act 2003 requires that Westmorland and Furness Council, acting as the Licensing Authority, prepare, consult on and publish a Statement of Licensing Policy to be published every five years, setting out the policies the Council will generally apply to promote the four licensing objectives when making decisions on applications under the Act.

This will be Westmorland and Furness Council's first Statement of Licensing Policy and once adopted will be in force from 1st April 2024. The former Eden District Council legacy policy will remain in place until 31st March 2024.

A copy of the draft policy can be accessed here:

[Draft Statement of Licensing Policy 2024-2029](#)

## **7. Statement of Gambling Policy 2024-2027**

Note that Westmorland and Furness Council are undertaking a 12-week consultation on its draft Statement of Gambling Policy 2024-2027 and to consider a corporate response.

The Gambling Act 2005 requires that Westmorland and Furness Council, acting as the Licensing Authority, prepare, consult on and publish a Statement of Gambling Policy every three years, setting out how the Authority will manage the licensing of local gambling premises.

This will be Westmorland and Furness Council's first Statement of Gambling Policy and once adopted will be in force from 1st April 2024. The former Eden District Council legacy policy will remain in place until 31st March 2024.

A copy of the draft policy can be downloaded here:

[Draft Statement of Gambling Policy 2024-2027](#).

## **8. Local Cycling and Walking Infrastructure Plan (LCWIP)**

To consider confirmation of support for the Penrith Core Walking Zone identified in the Penrith LCWIP.

## **9. Next Meeting**

Note the next meeting of the Full Council is scheduled for Monday 20 November 2023 at 6.00pm, Unit 2, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR.

## **PART II Private Section**

**There are no items in this part of the Agenda**

### **FOR THE ATTENTION OF ALL MEMBERS OF THE TOWN COUNCIL**

#### **Access to Information**

Copies of the agenda are available for members of the public to inspect prior to the meeting. Agenda and Part I reports are available on the Town Council website:

<https://www.penrithtowncouncil.gov.uk/>

#### **Background Papers**

Requests for the background papers to the Part I reports, excluding those papers that contain exempt information, can be made between the hours of 9.00 am and 3.00 pm, Monday to Wednesday via [office@penrithtowncouncil.gov.uk](mailto:office@penrithtowncouncil.gov.uk)

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# FULL COUNCIL

**Date:** 18 October 2023

## **Public Report**

**Matter:** Consultation on Expansion of Places at Beaconside CE Primary School  
**Item no: 05**

**Author:** Deputy Town Clerk / Acting Town Clerk

**Supporting Member:** Chair of Council

### **Purpose of Report:**

To consider the consultation received from Westmorland and Furness Council to expand places at Beaconside CE Primary School and prepare a response.

### **Recommendations:**

That Councillors consider the consultation document and determine what response to make to Westmorland and Furness Council.

### **Law and Legal Implications**

The Town Council resolved from 15 May 2023, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to adopt the General Power of Competence.

## **1. Report Details**

- 1.1 On Wednesday 4 October, Penrith Town Council received notification from Westmorland & Furness Council that they were consulting upon a proposed expansion of primary school places at Beaconside School. The deadline for the consultation is 31 October 2023.
- 1.2 W&F state that the expansion is to meet additional demand for school places as a result of recent housing developments in the Penrith area to make sure there are sufficient school places for the existing local population as well as those living in the new housing developments.
- 1.3 The proposal is to increase the maximum number of children to be admitted in each year group from 73 places to 90 places with the increase phased over several years. Should it be approved, the statutory change would be implemented from 1 September 2026.
- 1.4 The proposal would also create some additional specialist places within a resourced provision which provides specialist support for children with special educational needs and disabilities (SEND) within a mainstream setting.
- 1.5 Members may wish to note that there have been a number of planning approvals for the development of new homes in the area of Carleton. Planning applications have been approved for 894 homes in this area of town, with a current live application for a proposed 105 dwellings yet to be determined.

- 1.6 Although not in the same area, two new developments currently have permission at the North end of Penrith together with an additional live planning application providing a total of a further 499 dwellings.
- 1.7 According to the most recent statistics available online, Beaconside School currently has 480 pupils on its roll (September 2023) with a current maximum school capacity of 511 places.

## **2. Options Analysis Including Risk Assessment**

### **a) Risk**

That no formal corporate response is submitted.

### **b) Consequence**

Should the Town Council not provide a response on the consultation, it has missed an opportunity to participate in a consultation affecting the residents of the town.

### **c) Controls Required**

Submit a formal response.

## **3. Financial and Resource Implications**

None

## **4. Equalities Implications**

None

## **5. Climate Change and Environmental Implications**

None in this report, but some may be identified when the consultation is discussed and included within the corporate response.

## **Appendices**

1. Consultation Proposal document
2. Plan showing new development in the Carleton Area

## **Background Documents:**

None





# Expansion of Places at Beaconside CE Primary School Penrith

## Consultation Proposal



## What is the consultation about?

Westmorland and Furness Council is in receipt of funding from house builders to provide additional school places for children. This is intended to meet additional demand for school places as a result of recent housing developments in the Penrith area. This is known as 'Section 106 funding' and its purpose is to make sure that there are sufficient school places for the existing local population as well as those living in new housing. This consultation is regarding the Council's proposal to increase the number of mainstream school places at Beaconside CE Primary School, and to create some additional specialist places within a resourced provision (resourced provision provides specialist support for children with special educational needs and disabilities (SEND), within a mainstream setting).

## The Proposal

- An increase in published admission number (PAN) which is the maximum number of children to be admitted in each year group. It is proposed to increase the PAN from the existing 73 places to 90 place and that this increase will be phased over several years. Whilst this increase is not significant enough to necessitate a formal consultation process Westmorland and Furness Council are consulting as we would like to understand the views of all interested stakeholders on this proposal. This proposal would result in a total of 119 additional pupils over a phased period. The increase would be accommodated through new, additional classroom space.
- The number of resourced provision places will increase from 10 to 24. This will enable both Key Stage 2 pupils as well as Key Stage 1 to be accommodated on site. This will consolidate existing provision within Penrith and negate the need for those children attending the Resourced Provision in Key Stage 1 to transition to North Lakes Junior School in Key Stage 2. Instead, they will be able to remain on roll at Beaconside with their peers in the same year group and continue to receive the specialist support they need.
- It is anticipated the construction work required would be completed by September 2026, (subject to further feasibility work).

## Who is this consultation for?

This document is aimed at parents, staff and governors of Beaconside CE Primary School and anyone else with an interest, or stake in, education in the area.

## Background

Local housing developments will add to numbers of school aged children living in Penrith, and the Section 106 funding provides a good opportunity to add capacity at the school to make sure there is sufficient space to accommodate the growing number of children. The additional resource provision places will help to meet the needs of the growing number of children with SEND in the local area, provide greater access to specialist help and support, and make it possible for children benefiting from it to be educated within their local community and accessing the same school until they reach the end of Year 6. Currently children have to transfer elsewhere at the beginning of year 3 to continue accessing the additional support they need. The statutory change would be implemented on 1 September 2026.

## Have your say

As well as being able to complete the questionnaire (online or using the form below) you can attend a meeting to be held at the school to ask any questions you may have on **16 October 2023**, in Key Stage 1 Hall at the main entrance on Hutton Hill. There will be separate meetings for the staff/governors and parents/stakeholders as detailed below.

- Staff and Governors - 4.30 - 5.30pm
- Parents and other stakeholders - 6.00 - 7.00pm

## What happens next?

Once the consultation period has closed, Westmorland & Furness' Cabinet will receive a report in December 2023 summarising the responses received. Taking into account those responses, the Cabinet will decide whether to proceed to the next stage of the process, which involves the publication of a detailed proposal for the expansion of school places, as well as the school's RP provision. Publication would trigger a statutory 4-week 'representation period', which provides another opportunity for interested parties to make their views known.

At the end of the representation period, the Cabinet will again consider any views submitted, and will make a final decision on whether the proposal should progress. We expect that final decision would be taken at the Cabinet's meeting in March 2024.

It is important that we hear your views.

## Timeline

| Consultation period                                                                                   | 3 October 2023 – 31 October 2023 |
|-------------------------------------------------------------------------------------------------------|----------------------------------|
| Consultation Meeting<br>Staff and Governors - 4.30 - 5.30pm<br>Parents & stakeholders - 6.00 - 7.00pm | 16 October 2023                  |
| Eden Locality Board                                                                                   | 18 October 2023                  |
| Cabinet for publication of notice                                                                     | 12 December 2023                 |
| Representation period (statutory)                                                                     | 6 January 2024 – 3 February 2024 |
| Cabinet for final decision                                                                            | 26 March 2024                    |
| Implementation effective from                                                                         | September 2026                   |

This consultation runs until 31 October 2023, and you can complete the online questionnaire here.

<https://consult.westmorlandandfurness.gov.uk/education/expansion-of-places-at-beaconside-ce-primary-school>

Please note that it is not possible to enter into individual correspondence.

If you would prefer, you can complete and return a hard copy of the questionnaire which is attached overleaf.



## What happens next?

### 1. Please indicate your interest *(tick all boxes that apply)*

I am a:

Parent/carer of a child at Beaconside

Member of staff at Beaconside

Governor at Beaconside

Other

If other has been selected, please specify

### 2 Please use the space below to share your comments on the proposals:

Name (please print)

Address (incl. postcode)

The closing date for this consultation is **31 October 2023**

Please return by email to **[school.organisation@cumbria.gov.uk](mailto:school.organisation@cumbria.gov.uk)**



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# FULL COUNCIL

**Date:** 18 October 2023

## **Public Report**

**Matter:** Penrith Local Cycling and Walking Infrastructure Plan (LCWIP)

**Item no: 08**

**Author:** Acting Town Clerk

**Supporting Member:** Chair of Council

### **Purpose of Report:**

To consider a request from Westmorland and Furness Council to confirm support for the Penrith Core Walking Zone identified in the Penrith Local Cycling and Walking Infrastructure Plan (LCWIP)

### **Recommendations:**

- i. That Council confirms its support to Westmorland and Furness Council for the Penrith Core Walking Zone identified in the Penrith Local Cycling and Walking Infrastructure Plan and
- ii. Delegated authority be given to the Economic Development Officer and Deputy Town Clerk to work with Westmorland and Furness Council to support future scheme development.

### **Law and Legal Implications**

The Town Council resolved from 15 May 2023, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to adopt the General Power of Competence.

### **1. Report Details**

- 1.1 The Council endorsed the Penrith Local Cycling and Walking Infrastructure Plan (LCWIP) at its meeting of Full Council held on the 18 July 2022, Minute PTC22/24.
- 1.2 LCWIPs were developed to support the strategy for Active Travel in Cumbria, which formed part of the Cumbria Transport Infrastructure Plan 2022-2037. The LCWIP is a document that identifies and prioritises cycling and walking improvements at a local level. It sets out an approach for developing prioritised routes over the period of the Plan, with the aim of encouraging more people to make journeys on foot or by bike.
- 1.3 The Penrith LCWIP is not a funded plan, so any delivery of the plan since its endorsement requires new investment.
- 1.4 Westmorland and Furness Council have the opportunity to apply for funding which would aim to facilitate the delivery of a first phase of improvements within the Penrith Core Walking Zone. This being the central area of Penrith as shown on the plan at Appendix A (hatched red CWZ1).

- 1.5 The Penrith Core Walking Zone was audited in 2022 and a number of improvements were identified for pedestrians, including dropped kerbs with tactile paving, junction radii tightening to make crossing roads easier, footway widening and improved signage.
- 1.6 Westmorland and Furness Council have sought confirmation of support for the Penrith Core Walking Zone scheme from Penrith Town Council.
- 1.7 Members are recommended to confirm the Council's support for the Penrith Core Walking Zone scheme which is included in the Penrith Local Cycling and Walking Infrastructure Plan.

## **2. Options Analysis Including Risk Assessment**

### **a) Risk**

Not being able to progress the aims of the Penrith LCWIP.

### **b) Consequence**

Should the Town Council not provide support to Westmorland and Furness for the Penrith Core Walking Zone identified in the Penrith Local Cycling and Walking Infrastructure Plan (LCWIP) it may prevent its delivery.

### **c) Controls Required**

Confirm support for the Penrith Core Walking Zone identified in the Penrith Local Cycling and Walking Infrastructure Plan (LCWIP) and confirm this support to Westmorland and Furness Council.

## **3. Financial and Resource Implications**

There are no financial implications requested of the Council.

There will be some staff resource implications moving forward should the Council be required to support future scheme development; however, this is considered acceptable as the LCWIP is an area of work that the Council has previously endorsed and provides clear benefits to Penrith.

## **4. Equalities Implications**

None

## **5. Climate Change and Environmental Implications**

The enhanced provision for cycling and walking addresses climate change and enables the public to use sustainable forms of transport and movement.

## **Appendices**

- A. Penrith LCWIP Walking Network (Red area, CWZ1)

## **Background Documents:**

Report Full Council, 18 July 2022

Penrith Local Cycling and Walking Infrastructure Plan (LCWIP)



# Penrith LCWIP Walking Network

