



# Penrith Town Council

Unit 1, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR  
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## **MINUTES OF THE ORDINARY MEETING OF THE COMMUNITIES COMMITTEE.**

Held on 9 October 2023, at 5.00pm at Penrith Town Council Office, Unit 1,  
Board Room, Church House, Friargate, Penrith.

### **PRESENT**

|             |               |                |            |
|-------------|---------------|----------------|------------|
| Cllr Bowen  | Pategill Ward | Cllr B. Jayson | West Ward  |
| Cllr Donald | North Ward    | Cllr Kenyon    | North Ward |
| Cllr Snell  | West Ward     |                |            |

Community Services Officer  
Acting Town Clerk

### **General Power of Competence**

The Town Council resolved from 15 May 2023, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to adopt the General Power of Competence

# **MINUTES FOR THE ORDINARY MEETING OF COMMUNITIES COMMITTEE**

**MONDAY 9 October 2023**

## **PART I**

### **CC23/15 Apologies**

Members received apologies from Cllr S Jackson.

### **CC23/16 Minutes**

Members were asked to authorise the Chair to sign, as a correct record, the minutes of Communities Committee held on Monday 12 June 2023 and agree they be signed as such by the Chair.

### **RESOLVED THAT:**

The minutes be approved, and the Chair be authorised to sign, as a correct record, the minutes of the meeting of the Communities Committee held on Monday 12 June 2023.

### **CC23/17 Declarations of Interest and Requests for Dispensations**

Members were asked to receive declarations by Members of interests in respect of items on the agenda and apply for a dispensation to remain, speak and/or vote during consideration of that item.

There were no declarations of interest.

### **CC23/18 Public Participation**

Members noted that there were no questions or representations, from members of the public.

### **CC23/19 Excluded Item: Public Bodies (Admissions to Meetings) Act 1960**

Members noted that there were no items that should be considered without the presence of the press and public, pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960.

### **CC23/20 Access to Eden update**

Members received a presentation from a representative of the Cumbria Wildlife Trust on the Access to Eden project.

### **CC23/21 Creation of a Penrith Way Walk**

Motion by Councillor Kenyon.

Seconded by Councillor Bowen.

Members received the proposal from Councillor Kenyon for the “Penrith Way” Walk.

Members were requested to facilitate the creation of this new walk and develop a scheme accordingly.

#### **RESOLVED THAT:**

- i. Approval be given for the proposal for the Penrith Way.
- ii. Delegated authority be given to officers to develop the scheme including designing and publicising a Penrith Way leaflet, digitalising the route, designing a Penrith Way icon to be used on signage and in the leaflet, determining locations for signage, investigating and obtaining any consents required and promoting the walk.
- iii. Costs of the development of the Penrith Way scheme are to be met from the Town Projects budget.

### **CC23/22 Resolutions Report**

Members noted the report.

### **CC23/23 Timings of Meetings**

Members considered the timings of ordinary meetings of the Communities Committee.

#### **RESOLVED THAT:**

All meetings be held at 5pm.

### **CC23/24 80<sup>th</sup> Anniversary to Commemorate D-Day**

Members considered the report and the recommendations contained within.

#### **RESOLVED THAT:**

The Council take part in the 80<sup>th</sup> Anniversary D-Day Commemoration event, to be held on the 06 June 2024, with delegated authority being given to officers to progress the event.

### **CC23/25 Cumberland & Westmorland Herald Advertising**

Members considered the report and the recommendations contained within.

#### **RESOLVED THAT:**

- i. The Council provide the Cumberland & Westmorland Herald with a quarterly advertisement on a seasonal basis (Winter, Spring, Summer, Autumn).
- ii. Delegated authority be given to council officers to provide relevant content for each edition.

### **CC23/26 2024/25 Budget: Process and Proposals**

Members considered the joint report of the Responsible Finance Office and Services and Contracts Manager.

#### **RESOLVED THAT:**

- i. The current Communities Committee budget of £70,000 (excluding one off items) for the current financial year be retained.
- ii. The Medium-Term Financial Plan for the Communities committee for 2024/25 be increased to £75,000, to include an increase in the grants budget to a minimum of £20,000.

### **CC23/27 Next Meeting**

Members noted that the next meeting is scheduled for 18 December 2023 at 5pm at Penrith Town Council Office, Unit 1, the Board Room, Church House, Friargate, Penrith.

**FOR THE ATTENTION OF ALL MEMBERS OF  
THE COMMUNITIES COMMITTEE  
AND FOR INFORMATION TO ALL REMAINING  
MEMBERS OF THE TOWN COUNCIL**

#### **Access to Information**

Copies of the agenda are available for members of the public to inspect prior to the meeting. Agenda and Part I reports are available on the Town Council website:

<https://www.penrithtowncouncil.gov.uk/>

**Background Papers**

Requests for the background papers to the Part I reports, excluding those papers that contain exempt information, can be made to the Town Clerk address overleaf between the hours of 9.00 am and 3.00 pm, Monday to Friday via [office@penrithtowncouncil.gov.uk](mailto:office@penrithtowncouncil.gov.uk)

**CHAIR:****DATE:**