



# Penrith Town Council

Unit 1, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR

Tel: 01768 899 773 Email: [office@penrithtowncouncil.gov.uk](mailto:office@penrithtowncouncil.gov.uk)

## **DRAFT MINUTES OF THE ORDINARY MEETING OF THE COMMUNITIES COMMITTEE.**

Held on 26 February 2024, at 5.15pm at Penrith Town Council Office, Unit 1,  
Board Room, Church House, Friargate, Penrith.

### **PRESENT**

Cllr Bowen  
Cllr Donald  
Cllr Snell

Pategill Ward  
North Ward  
West Ward

Cllr B. Jayson  
Cllr Kenyon

West Ward  
North Ward

Community Services Officer  
Acting Town Clerk

### **General Power of Competence**

The Town Council resolved from 15 May 2023, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to adopt the General Power of Competence

# **DRAFT MINUTES FOR THE ORDINARY MEETING OF**

## **COMMUNITIES COMMITTEE**

**MONDAY 26 February 2024**

### **PART I**

#### **CC23/40 Apologies**

Members received apologies from Cllr S Jackson.

#### **CC23/41 Minutes**

Members were asked to authorise the Chair to sign, as a correct record, the minutes of Communities Committee held on Monday 18 December 2023 and agree they be signed as such by the Chair.

#### **RESOLVED THAT:**

The minutes be approved, and the Chair be authorised to sign, as a correct record, the minutes of the meeting of the Communities Committee held on Monday 18 December 2023.

#### **CC23/42 Declarations of Interest and Requests for Dispensations**

Members were asked to receive declarations by Members of interests in respect of items on the agenda and apply for a dispensation to remain, speak and/or vote during consideration of that item.

There were no declarations of interest.

#### **CC23/43 Public Participation**

Members noted that there were no questions or representations, from members of the public.

#### **CC23/44 Excluded Item: Public Bodies (Admissions to Meetings) Act 1960**

Members noted that there were no items that should be considered without the presence of the press and public, pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960.

#### **CC23/45 Resolutions Report**

Members noted the report.

### **CC23/46 Meeting dates 2024/25**

Members approved the following meeting dates for the Communities Committee for the 2024/25 municipal year and recommended to Council:

- Monday 10 June 2024 at 5pm
- Monday 14 October 2024
- Monday 9 December 2024
- Monday 10 February 2025
- Monday 14 April 2025

### **CC23/47 Communications Report**

Members noted the report and thanked the Community Services Officer for the level of detail included in the report.

### **CC23/48 Penrith Way update**

Members considered the report and the recommendations contained within.

#### **RESOLVED THAT:**

- i. Approval be given to progress the Penrith Way project without physical signage.
- ii. A design concept for the Penrith Way leaflet be brought back to a further meeting of the Communities Committee.

### **CC23/49 Eden Local advertisement**

Members considered the report and the recommendations contained within.

#### **RESOLVED THAT:**

- i. Penrith Town Council provide the Eden Local with a quarterly advertisement on a seasonal basis (Winter, Spring, Summer, Autumn).
- ii. Delegated authority be given to council officers to provide relevant content for each edition.

### **CC23/39 Next Meeting**

Members noted that the next meeting is scheduled for 15 April 2024 at 5pm at Penrith Town Council Office, Unit 1, the Board Room, Church House, Friargate, Penrith.

**FOR THE ATTENTION OF ALL MEMBERS OF  
THE COMMUNITIES COMMITTEE  
AND FOR INFORMATION TO ALL REMAINING  
MEMBERS OF THE TOWN COUNCIL**

**Access to Information**

Copies of the agenda are available for members of the public to inspect prior to the meeting. Agenda and Part I reports are available on the Town Council website:

<https://www.penrithtowncouncil.gov.uk/>

**Background Papers**

Requests for the background papers to the Part I reports, excluding those papers that contain exempt information, can be made to the Town Clerk address overleaf between the hours of 9.00 am and 3.00 pm, Monday to Friday via [office@penrithtowncouncil.gov.uk](mailto:office@penrithtowncouncil.gov.uk)