



Penrith Town Council

Unit 1, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR

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MINUTES OF THE ORDINARY MEETING OF THE COMMUNITIES COMMITTEE.

Held on 14 October 2024, at 5.15pm at Penrith Town Council Office, Unit 1,
Board Room, Church House, Friargate, Penrith.

PRESENT

Cllr Bowen

Pategill Ward

Cllr Smith

South Ward

Cllr Jackson

North Ward

Cllr Snell

West Ward

Cllr B. Jayson

West Ward

Community Services Officer
Economic Development Officer
Deputy Town Clerk

General Power of Competence

The Town Council resolved from 15 May 2023, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to adopt the General Power of Competence

MINUTES FOR THE ORDINARY MEETING OF THE COMMUNITIES COMMITTEE MONDAY 14 OCTOBER 2024

CC24/15 Apologies

Members received apologies for absence from Cllr. Knaggs.

CC24/16 Minutes

Members were asked to authorise the Chair to sign, as a correct record, the minutes of Communities Committee held on Monday 10 June 2024 and agree they be signed as such by the Chair.

Cllr. B. Jayson joined the meeting at 17:20.

RESOLVED THAT:

The minutes be approved, and the Chair be authorised to sign, as a correct record, the minutes of the meeting of the Communities Committee held on Monday 10 June 2024.

CC24/17 Declarations of Interest and Requests for Dispensations

Members were asked to receive declarations by Members of interests in respect of items on the agenda and apply for a dispensation to remain, speak and/or vote during consideration of that item.

There were no declarations of interest.

CC24/18 Public Participation

Members noted that there were no questions or representations from members of the public.

CC24/19 Excluded Item: Public Bodies (Admissions to Meetings) Act 1960

Members noted that there were no items that should be considered without the presence of the press and public, pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960.

CC24/20 Resolutions Report

Members noted the Resolutions Report.

CC24/21 Communications Report

Members noted the Communications Report.

CC24/22 Work Plan Report

Members noted the Work Plan Report.

CC24/23 Climate Strategy Report

Members noted the Climate Strategy Action Plan update Report.

CC24/24 Policy Review

Members considered the reviewed Consultations Policy and Electronic Communications Policy.

RESOLVED THAT:

- i. The Consultations Policy be approved with proposed amendments to Section 5 and go forward for ratification by Full Council.
- ii. The Electronic Communications Policy be approved with proposed amendments to Section 2 and go forward for ratification by Full Council.

CC24/25 VE Day 80 – A Shared Moment of Celebration

Members considered the report, and the recommendations contained within.

RESOLVED THAT:

The Council take part in the 80th Anniversary VE Day Commemoration event, to be held on the 8 May 2025, with delegated authority being given to officers to progress the event.

CC24/26 2025/26 Budget: Process and Proposals

Members considered the joint report of the Responsible Finance Office and Acting Town Clerk.

RESOLVED THAT:

- i. The current Communities Committee budget of £90,000 (excluding one off items) for the current financial year be retained.
- ii. The Communities Committee proposes to the Budget Working Group that the Medium-Term Financial Plan be increased by £5,000 to £95,000 to meet proposed budget adjustments.
- iii. Two Service Development Proposals be submitted as growth bids in the 2025/26 budget process.

CC24/27

Members noted that the next meeting is scheduled for 9 December 2024 at 5.15pm at Penrith Town Council Office, Unit 1, the Board Room, Church House, Friargate, Penrith.

**FOR THE ATTENTION OF ALL MEMBERS OF
THE COMMUNITIES COMMITTEE
AND FOR INFORMATION TO ALL REMAINING
MEMBERS OF THE TOWN COUNCIL**

Access to Information

Copies of the agenda are available for members of the public to inspect prior to the meeting. Agenda and Part I reports are available on the Town Council website:

<https://www.penrithtowncouncil.gov.uk/>

Background Papers

Requests for the background papers to the Part I reports, excluding those papers that contain exempt information, can be made to the Town Clerk address overleaf between the hours of 9.00 am and 3.00 pm, Monday to Friday via office@penrithtowncouncil.gov.uk

CHAIR:

DATE: