



Penrith Town Council

Unit 1, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR

Tel: 01768 899 773 Email: office@penrithtowncouncil.gov.uk

DATE: 4 June 2025

NOTICE IS HEREBY GIVEN that an **ORDINARY MEETING** of **THE COMMUNITIES COMMITTEE** will be held on **9 June 2025**, at 5:15pm and you are hereby **SUMMONED** to attend to transact the business as specified in the agenda and reports hereunder.

The meeting will be held at the Board Room, Unit 1, Church House, 19-24 Friargate, Penrith.

To assist in the speedy and efficient dispatch of business', Members should read the agenda and reports in advance of the meeting. Members wishing to obtain factual information on items included on the Agenda are asked to enquire of the relevant officer **PRIOR** to 9.00am on the day of the meeting.

Members are asked to indicate if they wish to speak on an item **PRIOR** to the meeting (by 1.00pm on the day of the meeting at the latest) by emailing office@penrithtowncouncil.gov.uk

COMMITTEE MEMBERSHIP

Cllr Bowen	Pategill Ward	Cllr B. Jayson	West Ward
Cllr Donald	North Ward	Cllr Smith	South Ward
Cllr Jackson	North Ward	Cllr Snell	West Ward

Mrs V. Tunnadine Town Clerk

Public Participation

Members of the public are welcome to attend. Details about how to comment on an agenda item are available on the Town Council Website.

Filming

Please note that this meeting may be filmed for live or subsequent broadcast via the internet or social media.

Please be advised that the Town Council does not record or live stream meetings.

Penrith Town Council fully supports the principle of openness and transparency and has no objection to filming and reporting at its Full Council, and Committee meetings that are open to the public. It also welcomes the use of social networking websites, such as Twitter and Facebook, to communicate with people about what is happening, as it happens. Filming will only commence at the beginning of a meeting when the Chair opens the meeting with apologies and will finish when the meeting is closed or when the public may be excluded from an exempt item. The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded.

General Power of Competence

The Town Council resolved from 15 May 2023, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012, to adopt the General Power of Competence.

AGENDA FOR THE MEETING OF COMMUNITIES COMMITTEE MONDAY 9 JUNE 2025

PART I

1. Apologies For Absence

Receive apologies from Members.

2. Appointment of Vice Chair

Appoint a Vice-Chair of the Communities Committee for the remainder of the 2025-26 municipal year.

3. Declarations of Interest and Requests for Dispensations

Receive declarations by Members of interests in respect of items on this agenda and apply for a dispensation to remain, speak and/or vote during consideration of that item.

ADVICE NOTE:

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Monitoring Officer at least 24 hours in advance of the meeting

4. Public Participation

Receive any questions or representations which have been received from members of the public. A period of up to 15 minutes for members of the public to ask questions or submit comments.

ADVICE NOTE:

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The public must make a request in writing to the Town Clerk **PRIOR** to the meeting, when possible. A member of the public can speak for up to three minutes. A question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given.

5. EXCLUDED ITEM: Public Bodies (Admissions To Meetings) Act 1960

Determine whether any item/s should be considered without the presence of the press and public, pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960, as publicity relating to that (any of those) matter/s may be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for the other special reasons noted in relation to that matter on the agenda.

6. Resolutions Report

Note the written report.

7. Communications Report

Note the written report.

8. Climate Strategy Report

Note the written report.

9. Penrith Stars of Business Awards

Consider the report and recommendations contained within.

10. Fairhill Viewing Plaque

Consider the report and recommendations contained within.

11. Penrith Arts & Culture Events

Consider the report and recommendations contained within.

12. Penrith Rotary Club Corporate Membership

Consider the report and recommendations contained within.

13. Next Meeting

Note the next meeting is scheduled for **20 October 2025** at **5:15pm**, Board Room, Unit 1, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR.

PART II PRIVATE SECTION.

There **are no** further items in this part of the Agenda.

**FOR THE INFORMATION OF ALL
MEMBERS OF THE COMMUNITIES COMMITTEE
AND FOR ATTENTION TO ALL REMAINING
MEMBERS OF THE TOWN COUNCIL**

Access to Information

Copies of the agenda are available for members of the public to inspect prior to the meeting. Agenda and Part I reports are available on the Town Council website

Background Papers

Requests for the background papers to the Part I reports, excluding those papers that contain exempt information, can be made to the Town Clerk address overleaf between the hours of 9.00 am and 3.00 pm, Monday to Wednesday via office@penrithtowncouncil.co.uk

AGENDA CONTENTS FOR THE ORDINARY MEETING OF COMMUNITIES COMMITTEE

31 MARCH 2025

ITEM	PAGE NO:
1. Apologies	NOT APPLICABLE
2. Election of Vice Chair 3. Declarations of Interest 4. Public Participation 5. Excluded Item: Public Bodies (Admission to Meetings) Act 1960	NOT APPLICABLE
6. Resolutions Report	7-8
7. Communications Report	9-16
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9. Penrith Stars of Business Awards	24-25
10. Fairhill Viewing Plaque	26-28
11. Penrith Arts & Culture Events	29-31
12. Penrith Rotary Club Corporate Membership	32-33
13. Next Meeting	NOT APPLICABLE

Communities Committee: 9 June 2025

Item 6

Resolutions Report

This report shows the progress made against resolutions from the Council's Communities Committee this municipal year.

STATUS KEY:

- On hold - Not commenced
- Completed
- In progress - Started and ongoing

Reference	Activity	Status	Notes
Brought Forward from Previous Year			
CC24/25	VE Day 80 – A Shared Moment of Celebration		Council delivered the successful VE Day 80 Commemoration event at St Andrews Churchyard on Thursday 8 May 2025.
CC24/38	Cold Springs Nature Reserve		Cumbria Wildlife Trust (CWT) has completed the two projects at Cold Springs Nature Reserve relating to the Wildlife Garden and the creation of a Pond Platform. The Community Services Officer is arranging a site visit with the Chair of the Communities Committee to mark the success of the project.
CC24/39	Small Event Donation		The Council partnered with the Penrith Business Improvement District, grant funding them £2,000 to deliver a Marmalade themed event in Penrith on Saturday 26 April - with music at the Bandstand and free transport to Dalemmain.
CC24/51	Policy Review		The Civic Awards Scheme was ratified by Full Council on Monday 24 March 2025, and the Freedom of the Town Policy was ratified by Full Council on Wednesday 21 May 2025.

CC24/53	Website Development		CSO working to deliver Website update.
CC24/54	Events in Penrith		Officers working to progress scheme.
CC24/67	Council Champions		CSO to convene a Working Group meeting of Communities Committee in June / July to further discuss the role descriptions for the Council Champions. These roles will then be taken to a future meeting of Full Council.
CC24/68	Penrith Pop-Up Community Café		CSO working on a feasibility report to be taken back to October's meeting of Communities Committee.
CC24/69	Events Lighting		CSO met with W&F Council officers to discuss the lighting scheme in April 2025. CSO to follow back up with W&F officers.

COMMUNITIES COMMITTEE

Date: 9 June 2025

Public Report

Matter: Communications Report

Item no: 07

Author: Community Services Officer

Supporting Member: Cllr Smith, Chair

Purpose of Report:

To inform and update members of the Communities Committee of the Council's recent communication activities.

Background

This report provides an update on the Council's communication activities since the last meeting of the Communities Committee on Monday 31 March 2025.

Headline Statistics:

Platform	Likes / Follows	Number of Posts	Reach	Post Reactions	Comments	Post Shares
Facebook	769 (+76) / 1191 (+92)	102	77141	490	53	131
Instagram	875 (+12)	25	2639	76	0	3
X (Formerly Twitter)	276 (+1)	12	713	4	3	4
govDelivery	2,724 (+98)	4,982	5,209	N/A	N/A	N/A
YouTube	3 (+0)	2	40	0	0	N/A
BlueSky	6 (+1)	4	N/A	0	0	0
Summary	5,844 (+452)	5,127	85,742	570	56	138

Press Releases:

May 2025:

- [Friday 30 May – Sounds Around Town Returns to Penrith for Summer 2025!](#)
- [Wednesday 21 May – Council appoints first female Mayor of Penrith](#)

April 2025:

- [Wednesday 30 April – Penrith May Day 2025 is almost here!](#)
- [Monday 28 April – Penrith Town Council Awards £1,838 Grant to Penrith Pumas Wheelchair Rugby Club](#)

All Penrith Town Council press releases can be found on the Penrith Town Council website:

<https://www.penrithtowncouncil.gov.uk/information/press-releases/>

Newsletters:

- [Latest News: May 2025](#)
- [Latest News: April 2025](#)

All editions of Penrith Town Council News can be found on the Penrith Town Council website:

<https://www.penrithtowncouncil.gov.uk/information/newsletter/>

Each edition is also read aloud through an arrangement with the Eden District Talking Newspaper Association. All recordings can also be found on the Penrith Town Council website through the link above.

Penrith May Day 2025

Programme:

The Community Services Officer designed and published the Penrith May Day 2025 Programme. The eight-page programme was available in digital form through the Council website and social media channels. The programme was also available in printed form – with copies inserted into the Friday 2 May edition of the Cumberland & Westmorland Herald, available prior to the event at the Penrith Town Council Office, Penrith Tourist Information Centre, Penrith Library, Another Weigh and were also available on the day of the event.

Survey:

The Council conducted an online and paper copy survey for Penrith May Day 2025 to get the public's feedback about the event. The Council

offered a £50 All4One to increase interest in the survey and incentivise completion. The winner of the voucher has been notified.

Event Page:

The Council announced acts, entertainment, exhibitors and community groups for Penrith May Day 2025 on the Council's Event Page on Facebook.

The page gained 708 followers who marked themselves as either "Interested" or "Going" to the event. All followers would be notified as soon as the Council posted on the event page, creating interest in the various act, entertainment, exhibitors and community groups attending Penrith May Day 2025.

The page, along with all announcements can still be viewed using the link:

<https://www.facebook.com/events/1757792234782757/>

Appendix

Appendix A – Communications Report: Highlights

Appendix B – Penrith May Day 2025 Event Programme

Appendix A - Communications Report: Highlights

Date	Content	Platform	Reach	Reactions	Shares	Comments
21-May-25	New Mayor & Deputy Mayor Announcement	Facebook	1983	31	22	3
12-May-25	Penrith May Day Feedback Survey	Facebook	5820	9	1	7
09-May-25	VE Day 80 Commemoration Event - Thank you message	Facebook	1485	18	1	5
06-May-25	VE Day 80 Commemoration Event – Promotion	Facebook	1589	6	0	7
04-May-25	Penrith May Day Activities	Facebook	975	6	0	10
04-May-25	Penrith May Day Promotion	Facebook	7768	5	1	0
02-May-25	Penrith May Day Programme	Facebook	1047	11	0	7
02-May-25	Penrith May Day Programme	Facebook	1804	3	0	0
01-May-25	Penrith Town Council News - April 2025	Facebook	1084	3	0	1
30-Apr-25	Annual Town Meeting – Penrith - Promotion	Facebook	1472	2	9	7
28-Apr-25	Penrith May Day Programme	Facebook	2666	7	0	0
25-Apr-25	Penrith May Day Road Closures	Facebook	1345	2	0	6
14-Apr-25	Fairhill Play Area Closure	Facebook	1456	0	0	1
10-Apr-25	VE Day 80 Commemoration Event – Promotion	Facebook	2901	18	0	18
09-Apr-25	Annual Town Meeting – Penrith - Promotion	Facebook	1390	3	0	6
08-Apr-25	Fairhill Play Area Closure	Facebook	2256	2	3	7
07-Apr-25	Beacon Edge Benches Repainted	Facebook	991	25	0	2
07-Apr-25	Penrith May Day – Final call for businesses	Facebook	979	2	0	4
29-Mar-25	Penrith Town Council News - March 2025	Facebook	797	4	0	2
28-Mar-25	Events & Activities	Facebook	1176	5	0	2

Appendix B – Penrith May Day Programme 2025



May Day 2025

Programme

Monday 5 May - 12pm - 5pm



Picture Courtesy of The Cumberland & Westmorland Herald

Supported By

Made Possible By

Supported By



PENRITH BID
BUSINESS IMPROVEMENT DISTRICT



Penrith Town Council



**Westmorland
& Furness
Council**



May Day 2025

Mayor's Welcome

As Mayor of Penrith, it is my absolute pleasure to welcome you all - residents, visitors, families, and friends to this year's Penrith May Day celebrations! This event is a true highlight in our town's calendar, and I hope to see lots of you here today to share in the fun, tradition, and community spirit that make Penrith such a special place.

This year marks a new chapter for Penrith May Day, as it is the first time Penrith Town Council has had the honour of organising the event. For the past 40 years, the Penrith Lions Club has done an outstanding job running this much-loved celebration, and we owe them a huge debt of gratitude for their dedication, hard work, and passion. Their commitment has created wonderful memories for generations, and we are proud to continue their legacy by ensuring this event remains a treasured tradition.

May Day is a time for us all to come together, celebrate our town's rich history, and enjoy a fantastic day out with family and friends. This year, as we mark the 80th anniversary of VE Day, it also offers a quiet moment to reflect on the importance of community, resilience, and the values that continue to bring us together.

We have an exciting programme of entertainment, performances, and activities lined up—so whether you're here to enjoy the funfair, take part in the activities, or simply soak up the lively atmosphere, there is something for everyone to enjoy.

I would like to extend my heartfelt thanks to everyone who has worked tirelessly to make today possible—from the organisers and volunteers to local businesses and community groups who have come together to support this event. Your dedication and enthusiasm are what make Penrith such a wonderful place to live, visit, and celebrate together.

So, let's make this a May Day to remember! Enjoy the celebrations, embrace the festivities, and most importantly, have fun!



May Day 2025

Event Map

What's on Where

Sandgate Bus Station

- Taylors Funfair - From 10am

St Andrews

- Stomping Ground - FREE outdoor play for 5-16 year olds
- FREE Vintage Stalls & Games
- Town Band & Milnthorpe Steel Band
- Community Groups
- Teddy Bear Zipwire
- First Aid Point (Penrith Parish Centre)

King Street

- Landtrain Terminus

Exhibiting:

- Blood Bikes
- Great North Air Ambulance
- Penrith Mountain Rescue
- Carlisle & West Cumbria Advanced Motorists
- Bay Search & Rescue
- Penrith Fire Service
- Cumbria Police

Great Dockray

- FREE Keswick Climbing Wall
- FREE Inflatable Fun, including Wipeout and Football Darts
- FREE Obstacle Golf
- FREE Curling

Cornmarket

- Music in the Bandstand

Little Dockray

- FREE Balloon Modeller
- FREE Face Painting
- Street Artists (EVAN)
- Sunshine Bear (Roving)

Market Square

- Giant Deckchair
- Community Groups
- Penrith Town Council Information Point

Devonshire Street

- Euphoric Circus - free circus skills
- Baton of Hope
- Upfront Puppet Circus (FREE)
- Music (Roving)
- Shepherds Hut - Music

Middlegate

- Tractors (Static)
- Mobius Loop (Digital Creation)

Burrowgate

- Vintage Vehicles (Static)

Angel Square

- Entertainers (Roving)

*Please note, the locations marked on this map are for illustrative purposes only and may not accurately represent the exact positions of the acts and entertainment which is also subject to change on the day of the event.

What's on When

May Day 2025

Schedule

Entertainment

All Entertainment, other than the funfair, will be **FREE** and be taking place **between 12pm - 5pm**.

Community Stalls

Organisations attending the Penrith May Day event to run community stalls include:

Market Square

Penrith Lions Club
Cumbria Wildlife Trust
Oak Tree Animal Charity
The Inner Wheel
The Dog's Trust

St Andrews

Young Farmers Association
Penrith Cricket Club
Penrith & District Red Squirrel Group
4Eden / My Community

King Street

Cumbria Police
Blood Bikes
Great North Air Ambulance
Penrith Mountain Rescue
Carlisle & West Cumbria Advanced Motorists
Bay Search & Rescue
Penrith Fire Service

FREE Land Train

Explore the Penrith May Day Event Site for free with the Land Train, running non-stop throughout the day. Stops are listed below:

- King Street (Terminus)
- Market Square
- Great Dockray
- Narrows
- Sandgate Bus Station

Each stop will be clearly marked with a flag, where passengers can get off and on.

Middlegate & Burrowgate

Vintage Vehicles and Tractors will be exhibiting between 12pm and 3.45pm, where they will be judged by the Mayor and Deputy Mayor from 1pm, with rosettes awarded to the winners.

Time	Bandstand	Devonshire Street	St Andrews
12.00pm - 12.30pm	Brunswick School Choir / Eden Dance	Stanelli's Super Circus	Milnthorpe Steel Band
12.30pm - 1.00pm		BJamba	Milnthorpe Steel Band
1.00pm - 1.30pm	The Maybe Band	Streetbeats	
1.30pm - 2.00pm		Kenneth Wilson	
2.00pm - 2.30pm - Walking Parade			
2.00pm - 2.30pm		Stanelli's Super Circus	Milnthorpe Steel Band
2.30pm - 3.00pm	Streetbeats	Pete Garnett	Milnthorpe Steel Band
3.00pm - 3.30pm	Blue Jam Ceilidh	Stanelli's Super Circus	Town Band
3.45pm - Vehicle Exit Procession			
4.00pm - 5.00pm	Cassette Baby		

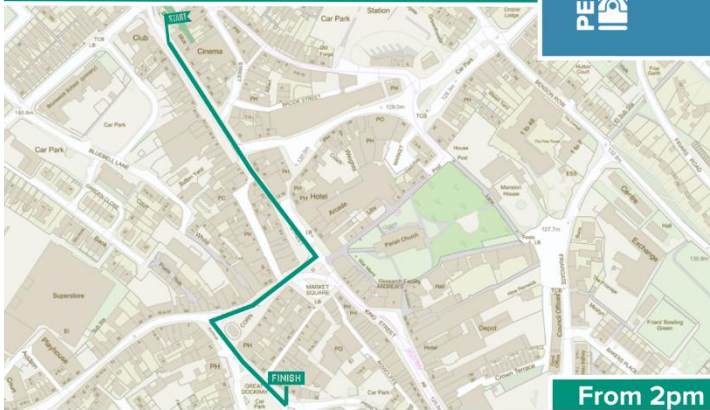
14

Walking Parade Route



May Day
2025

Parade



From 2pm

Walking Parade - From 2pm

Featuring Penrith Players, Bjamba, the Town Band, Penrith Lions Club and Eden Dance!

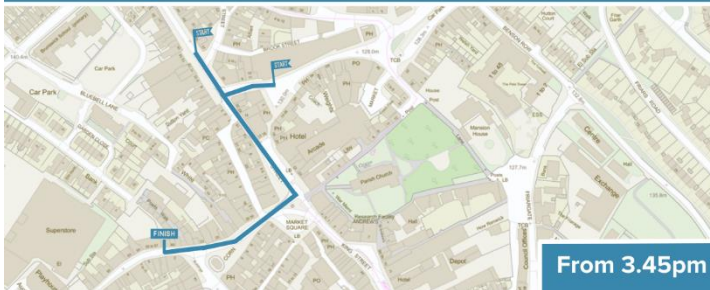
Led by a Tractor and the historic Lions head, expect a colourful procession filled with music, dance, and history that will bring Penrith's streets to life!

The parade will follow the route shown on the map to the left, moving through Middlegate, Devonshire Street, Cornmarket, and concluding in Great Dockray.

For more information about the inspiration behind the parade, please visit the Penrith Arts & Culture website by scanning the QR code to the right:



Vintage Vehicles & Tractors Route



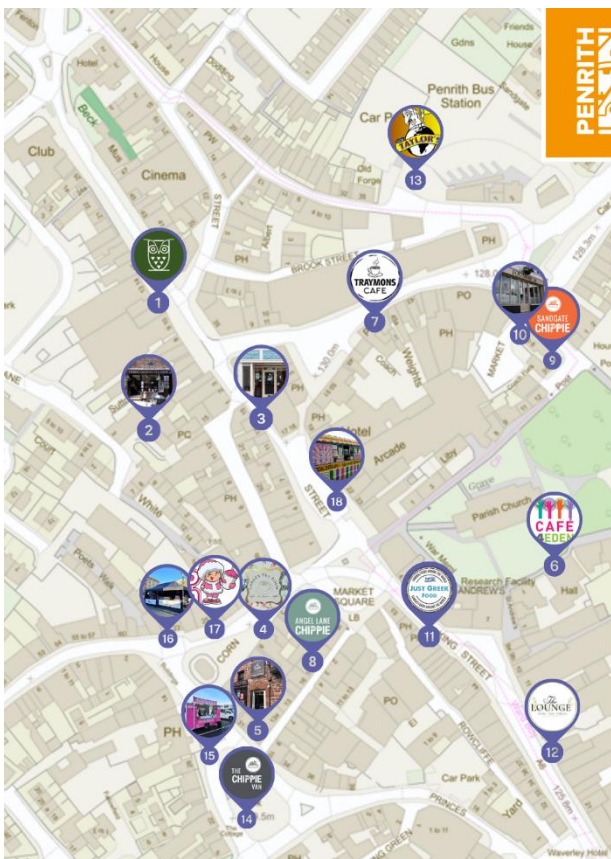
From 3.45pm

Vintage Vehicle & Tractor Exit Procession - From 3.45pm

Featuring up to 40 vintage vehicles & Tractors!

Following being awarded rosettes for attendance and 1st, 2nd and 3rd prizes in various categories judged by the Mayor and Deputy Mayor, the Vintage Vehicles and Tractors will follow the route showed on the map to the left. They will enter Middlegate, Devonshire Street, Cornmarket, and drive up Castlegate.

Please be mindful of these vehicles.



May Day
2025

Shop Local

Where to Eat, Drink & Shop

Below are a list of businesses which have indicated to the Council that they will be open on Monday 5 May 2025, along with local street vendors:

Cafes

1. Redby Coffee
2. Three Crowns Tea Shop
3. Narrowbar Cafe
4. Garden Tea Room Penrith
5. Oliver's Tasty Bites
6. Cafe4Eden
7. Traymons Cafe

Restaurant & Takeaway

8. Angel Lane Chippie
9. Sandgate Chippie
10. Foundry 34
11. Just Greek
12. The Lounge

Carnival

13. Taylor's Funfair - an assortment of food and drinks.

Street Vendors

14. The Chippie Van
15. Dinky Donuts
16. Holly Bank Farm - BBQ

Street Vendors

17. Eskimo Edith - Slushies
18. Eden Whippy

Discover
THE PENRITH APP



Find everything there is to shop, eat and do in Penrith on the free Discover App!



Search 'Discover App' in your google play or app store

Scan to Download



Victory in Europe Day 80

As we come together for this year's Penrith May Day celebrations, we also take time to remember and honour a momentous milestone in our history—the 80th anniversaries of Victory in Europe (VE) Day. This significant anniversary marks the end of World War Two in Europe and provides an opportunity for reflection, gratitude, and community spirit.

On 8 May 1945, news of Germany's surrender brought an outpouring of joy across the UK and beyond. Millions took to the streets in celebration, with parties, music, and dancing as people rejoiced at the long-awaited end of the war in Europe. However, for many, the conflict was not yet over. It was not until 15 August 1945 that the war in the Asia ended with Victory over Japan Day (VJ Day), finally bringing peace after years of hardship and sacrifice.

This year's national commemorations will pay tribute to the millions of men and women across the UK and the Commonwealth who played their part in the war effort. From the brave soldiers who fought on the front lines to the children who were evacuated and the countless individuals who kept the country running on the Home Front, their stories remain an enduring legacy of resilience and unity.

Echoing the celebrations of 80 years ago, communities across the country will mark the occasion with street parties, barbecues, and gatherings. These events will not only honour the past but also reinforce the importance of coming together as a community, just as people did in 1945.

As we celebrate Penrith May Day, let us remember the spirit of those who lived through the war and those who never returned. Their courage and sacrifice ensured the freedoms we enjoy today. Whether through shared stories, moments of remembrance, or community festivities, we invite you to join us in marking this important anniversary with gratitude and unity.



May Day
2025

VE Day

Penrith to mark VE Day 80 with Commemorative Event



On Thursday, 8 May 2025, Penrith will come together to mark the 80th anniversary of Victory in Europe (VE) Day with a special commemorative event, joining communities across the country in paying tribute to those who served during the Second World War.

On the morning of Thursday 8 May 2025, at 9am, Cllr Scott Jackson, will read the VE Day 80 Proclamation at the Town Hall on behalf of the Penrith Mayor, which the public are welcome to attend.

Later that evening, the Council is organising a commemorative event at St Andrews Churchyard, which the public are also welcome to attend, where, from 9pm, Lakeland Larks will sing songs of the era, culminating in the lighting of a gas beacon at 9.30pm by an army veteran at St Andrews. A tribute will also be read by the Chair of the Penrith Branch of The Royal British Legion.

Survey

Tell us what you think and be in with a chance to win a £50 One4All Voucher!

Following the first-ever Penrith May Day event organised by Penrith Town Council, we are keen to get your thoughts about the day to help us plan and improve future events.

Scan the QR Code below, or visit:

<https://forms.office.com/e/sgbUJ1xjSx> to access the Council's online survey. It will take between 5-10 minutes to complete. The survey will go live on Monday 5 May 2025 - with the closing date for Submissions being Monday 19 May 2025 at 12pm.

By completing the survey, you can opt to enter our prize draw for a £50 All4One Voucher. The winner will be selected at random and notified within 14 days of the closing date.

Participation in the prize draw is optional, and any personal data provided will be processed in accordance with GDPR. For more details on how we handle your data, please see our Privacy Policy: <https://shorturl.at/18Yhf>



May Day
2025

VE Day

Supporters

The Council would like to thank the following organisations who have made this event possible:

Penrith Arts & Culture Group

Who helped inspire the event programme:



Stewarding



Sponsorship



£5,000 Grant



£2,000 Grant

COMMUNITIES COMMITTEE

Date: 9 June 2025

Public Report

Matter: Climate & Environment Strategy update

Item no: 08

Author: Community Services Officer

Supporting Member: Cllr Smith, Chair

Purpose of Report:

To inform and update members of the Communities Committee of the progress on the Council's Climate Strategy Action Plan.

Background

This report provides an update on the progress on the Council's Climate Strategy Action Plan.

Penrith Town Council Climate Strategy Action Plan April 2025 – March 2026

STATUS KEY:

On hold - Not commenced

In progress - Started and ongoing

Completed

Strategic Objective: Achieve carbon neutrality for Penrith Town Council						
Plan Ref	Project	Timescale	Budget	Partners	Progress	
1.1	Provide climate literacy training for all Councillors and Officers.	April 2026	£850	CALC / CAFS	Email to Councillors who have not attended previous training, informing of future courses provided by CAFS (18/04/24). PTC officers to identify which councillors who have not attended and encourage them to take part in training.	
1.2	Work to reduce consumption of paper and other resources.	April 2026	Nil	-	Internal email to all staff asking them to give consideration to use of resources, printing, recycling, digital. (18/04/24).	
1.3	Reduce the Carbon Output of Penrith Town Council (Actions from the Council's Carbon Audit) Investigate a Salary Sacrifice Electric Vehicle Car Leasing Scheme.	October 2025	Nil	-	Officers working to progress – early into the current Climate &	

	Encourage Councillors to use more sustainable transport options for meetings of the Council.	October 2025	Nil	-	Environment Strategy Action Plan period.
	Purchase locally and wherever possible, fairtrade, recycled and sustainable goods.	Continuous	Nil	-	Officers procuring fairtrade, recycled and sustainable goods wherever possible.
Strategic Objective: Engage the community on climate actions					
2.1	Produce a quarterly newsletter themed on climate related issues. (June, Aug, Nov, Feb)	Quarterly	Nil	-	The next edition of the Climate Newsletter will be sent out in July 2025. Councillors to be requested to input with editorial.
2.2	Identify, promote and make available educational material and training opportunities for use by communities – catalogue existing resources.	August 2025	Nil	-	Page to be set up on the Penrith Town Council website – signposting to partner organisations such as CAFS and PACT. Page to form part of website review.
2.3	Identify the feasibility of a Climate Change Hub in Penrith and undertake consultation.	October 2025	£1,000	-	Climate & Environment Task & Finish Group have identified a suitable location for a Climate Change Hub in Penrith. Officers to progress and bring back

						report to October Communities Committee meeting.
Strategic Objective: Conserve and enhance local biodiversity						
3.1	Collaborate with local organisations to consider additional tree planting in Penrith.	May 2025	£1,000	PACT	Council welcomes schemes to consider additional tree planting in Penrith.	
3.2	Support the development of a Masterplan for Wetheriggs Country Park.	April 2025	-	W&F	Awaiting outcome of A66 review re delivery of a Masterplan for Wetheriggs	
3.3	Support the delivery of the Eden Rivers Trust - Access to Eden project	Continuous	£500	ERT	PTC supported the tree nursery project with a £500 annual grant. Eden Rivers Trust invited to submit a proposal for funding to PTC.	

Strategic Objective: Promote low emission transportation options					
Plan Ref	Project	Timescale	Budget	Partners	Progress
4.1	Work in partnership with appropriate organisations to support and enhance the increase of electric vehicle charging infrastructure.	April 2026	Nil	W&F / industry	Work underway as part of the Climate & Environment Strategy Task & Finish Group. EV infrastructure officers from Westmorland & Furness Council presented to the Climate & Environment Strategy Task & Finish Group.

4.2	Support and promote sustainable community transport schemes	Continuous	£3,000	Transport Providers	Fellrunner - £3,000 grant for 2024/25.
Strategic Objective: Increase the number of green projects in Penrith					
5.1	Promote the Council's Grant Fund for green and climate projects	Continuous	Grant Budget: £30,000	-	PTC grants scheme renewed in April 2025. Grant scheme prioritises projects which have a climate related focus.
5.2	Promote and develop new Penrith Town Council green projects. Identify and promote walking routes around Penrith.	Continuous August 2025	£10,000 £1,500	- -	Eden Rivers Trust invited to submit a proposal for funding to PTC. Penrith Way / Walks work ongoing. CSO to design the leaflet of walks.
5.3	Conduct a climate vulnerability assessment to identify at-risk areas	June 2025	£250	-	Councillor Doug Lawson, as Chair of the Council's Climate & Environment Task & Finish Group to look into.
5.4	Support projects at Cumbria Wildlife Trust's Cold Springs Nature Reserve	April 2025	£8000 (2024-25 budget)	CWT	Cumbria Wildlife Trust (CWT) has completed the two projects at Cold Springs Nature Reserve relating to the Wildlife Garden and the creation of a Pond Platform. The Community Services Officer is arranging a site visit with the Chair of the

							Communities Committee to mark the success of the project.
5.5	Create a "Green" Award for Businesses	April 2026	£1,000	-			To be included as part of Penrith Town Council's Civic Awards in April 2026.
Strategic Objective: Combat Air Pollution							
6.1	Promote the use of public transport, walking and cycling routes in accordance with the Community Transport Policy and the LCWIP.	April 2026	-	W&F			Fellrunner - £3,000 grant for 2024/25.
Strategic Objective: Combat Light Pollution							
7.1	As a planning consultee to consider and comment on the reduction of light pollution in town planning and development projects.	Continuous	-	W&F			Action undertaken through regular meetings of Planning Committee.
7.2	As a planning consultee to recommend for consideration where appropriate the planting of trees and other vegetation to act as light barriers.	Continuous	-	W&F			Action undertaken through regular meetings of Planning Committee.
Strategic Objective: Waste and Recycling							

8.1	Provide information on recycling, composting, and the importance of reducing waste. (Reduce, reuse, recycle leaflet)	April 2026	-	W&F	Officers working to progress – early into the current Climate & Environment Strategy Action Plan period.
8.2	Investigating options for the additional provision of recycling facilities.	April 2026	-	W&F	Officers working to progress – early into the current Climate & Environment Strategy Action Plan period.
Strategic Objective: Rivers & Watercourses					
9.1	Reporting any observed pollution incidents to local environmental authorities.	Continuous	-	EA	SCM & CSO regularly inspect Thacka Beck Field (last inspection: CSO - 03/06/2025) and report any observed pollution incidents directly to the Environment Agency.

COMMUNITIES COMMITTEE

Date: 9 June 2025

Public Report

Matter: Penrith Stars of Business Awards 2025

Item no: 9

Author: Community Services Officer

Supporting Member: Cllr Smith, Chair

Purpose of Report:

To consider providing sponsorship for the "Volunteer of the Year" award as part of the Penrith Chamber of Trade and Commerce's Stars of Business Awards 2025.

Recommendations:

- i. That Penrith Town Council sponsor the "Volunteer of the Year" award as part of the Stars of Business Awards 2025 and provide a Mayors Medal to the beneficiary.
- ii. That the Penrith Mayor and guest attend the ceremony on Friday 17 October 2025.

Law and Legal Implications

The Town Council resolved from 15 May 2023, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to adopt the General Power of Competence.

1. Background

- 1.1 The Penrith Chamber of Trade and Commerce are holding their annual Stars of Business Awards on Friday 17 October 2025.
- 1.2 The Awards ceremony aims to recognise, celebrate and reward the individual and company success of those in business in and around Penrith.
- 1.3 There are ten categories for this year's awards: Penrithian of the Year, Penrith's Best New Business (less than 2 years trading), Penrith's Favourite Barber/Hairdressers, Penrith's Best Business, Penrith's Best Tradesperson, Penrith's Favourite Independent Shop, Penrith's Best Childcare Provider (Including Nurseries, activities and clubs), **Penrith's Volunteer of the Year**, Penrith's Best Food and Drink Business, Penrith's Favourite Fitness & Wellbeing Business
- 1.4 The nomination process for the awards began on Monday 5 May 2025 - allowing the Penrith public to nominate various businesses and individuals for the awards.
- 1.5 Businesses and individuals are shortlisted from this process – with a public vote determining the overall winner of the different award categories.
- 1.6 It is suggested that Penrith Town Council sponsor the "Volunteer of the Year" award. Sponsorship is set at £500 per award.
- 1.7 The Council has previously sponsored the "Unsung Hero" & "Volunteer of the Year" Awards as part of the Penrith Chamber of Trade and Commerce's Stars of Business Awards 2023 & 2024 respectively.

2. Justification/Proposal

2.1. Sponsorship benefits to the Council include:

- i. The opportunity for a Penrith Town Council representative (the Chair / Mayor) to present the chosen award category and speak about the work of the Council (before the award is presented).
- ii. An inclusion of Penrith Town Council's sponsorship of the awards on all media coverage and the Chamber's Facebook and Twitter accounts, on nomination and voting forms, and the awards page on the Chamber website.
- iii. Two tickets to the Stars of Business Awards ceremony for a Penrith Town Council representative (the Chair / Mayor and a guest)

2.2. Whilst the Council has agreed to renew its Awards Scheme for 2026, the Penrith Chamber of Trade and Commerce's 2025 Stars of Business Awards would be six months away from a potential Penrith Town Council Awards evening and is also considered different in focus and audience, thereby reducing the likelihood of duplication or overlap between the two events.

3. Risk assessment & Mitigation

a) Risk

The Council does not sponsor an award as part of the Penrith Chamber of Trade and Commerce's Stars of Business Awards 2025.

b) Consequence

The Council suffers reputational damage and misses an opportunity to promote the work of the Council.

c) Controls Required

The Council sponsor an award as part of the Penrith Chamber of Trade and Commerce's Stars of Business Awards 2025.

4. Financial Implications

Cost of sponsorship per award: £500

5. Legal Implications

By adopting the recommendations contained in this report, the Council is acting within its legal powers.

There are no legal issues arising directly from this report.

6. Equalities Implications

There are no equalities implications associated with this report.

7. Environmental Implications

There are no environmental implications associated with this report.

Appendices:

None.

Background Documents:

None.

COMMUNITIES COMMITTEE

Date: 9 June 2025

Public Report

Matter: Fairhill Viewing Plaque

Item no: 10

Author: Community Services Officer

Supporting Member: Cllr Smith, Chair & Cllr Kenyon

Purpose of Report:

To consider the proposal to install a metal engraved viewing plaque at Fairhill Playing Field.

Recommendations:

- i. Consider the proposal to install a metal engraved viewing plaque at Fairhill Playing Field.
- ii. If supportive, approve that the Community Services Officer and Services & Contracts Manager proceed to deliver the scheme within approved Council budgets and bring back a final design and costs back to a future meeting of Council.

Law and Legal Implications

The Town Council resolved from 15 May 2023, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to adopt the General Power of Competence.

1. Background

- 1.1. Penrith North Ward Councillor, Ron Kenyon, has approached the Communities Committee to consider a proposal to install an interpretive viewing plaque at Fairhill Playing Field.
- 1.2. Penrith is fortunate to benefit from many outstanding natural viewpoints, particularly from the northeastern side of the town.
- 1.3. Existing viewing plaques are already located on Beacon Edge and above Croft Terrace, which allow residents and visitors to identify and appreciate the surrounding landscape.
- 1.4. Fairhill Playing Field offers an exceptional and expansive view stretching from Lowther Castle in the south to Carrock Fell near Mungrisdale in the north.
- 1.5. This proposal suggests installing a permanent viewing plaque at Fairhill Playing Field to enhance public enjoyment of this panoramic outlook.
- 1.6. The installation would align with the Council's aims to improve public spaces and celebrate the town's unique landscape and heritage.

2. Justification/Proposal

- 2.1. The proposal is to install a high-quality, long-lasting engraved metal viewing plaque at Fairhill Recreation Ground, approximately 50 metres north of the play area, beside the seat in the corner of the stone wall - where the view is least obstructed.
- 2.2. Key features of the proposal include:
- i. Engraved metal plaque showing the outline of the fells, points of interest, and elevation details.
 - ii. Size: Approximately 1 metre x 30cm.
 - iii. Created by a local artist with experience in producing such panoramas.
 - iv. Produced by a local company (where possible) using laser engraving technology or hand engraving.
 - v. Included an inscription (suggested wording): *"This plaque was placed here by the Penrith Town Council in 2025 to help people enjoy and identify this glorious view."*
 - vi. Mounted using metal supports.

3. Risk assessment & Mitigation

a) Risk

The Council budget overruns due to the bespoke design of the viewing plaque.

b) Consequence

Financial pressure on the Council.

c) Controls Required

Obtain multiple quotations and approve final budget before proceeding.

4. Financial Implications

The costs for the steel fabrication, design, engraving and installation would be funded from the Town Projects budget for 2025-26.

5. Legal Implications

By adopting the recommendations contained in this report, the Council is acting within its legal powers.

There are no legal issues arising directly from this report.

6. Equalities Implications

There are no equalities implications associated with this report.

7. Environmental Implications

There are no environmental implications associated with this report.

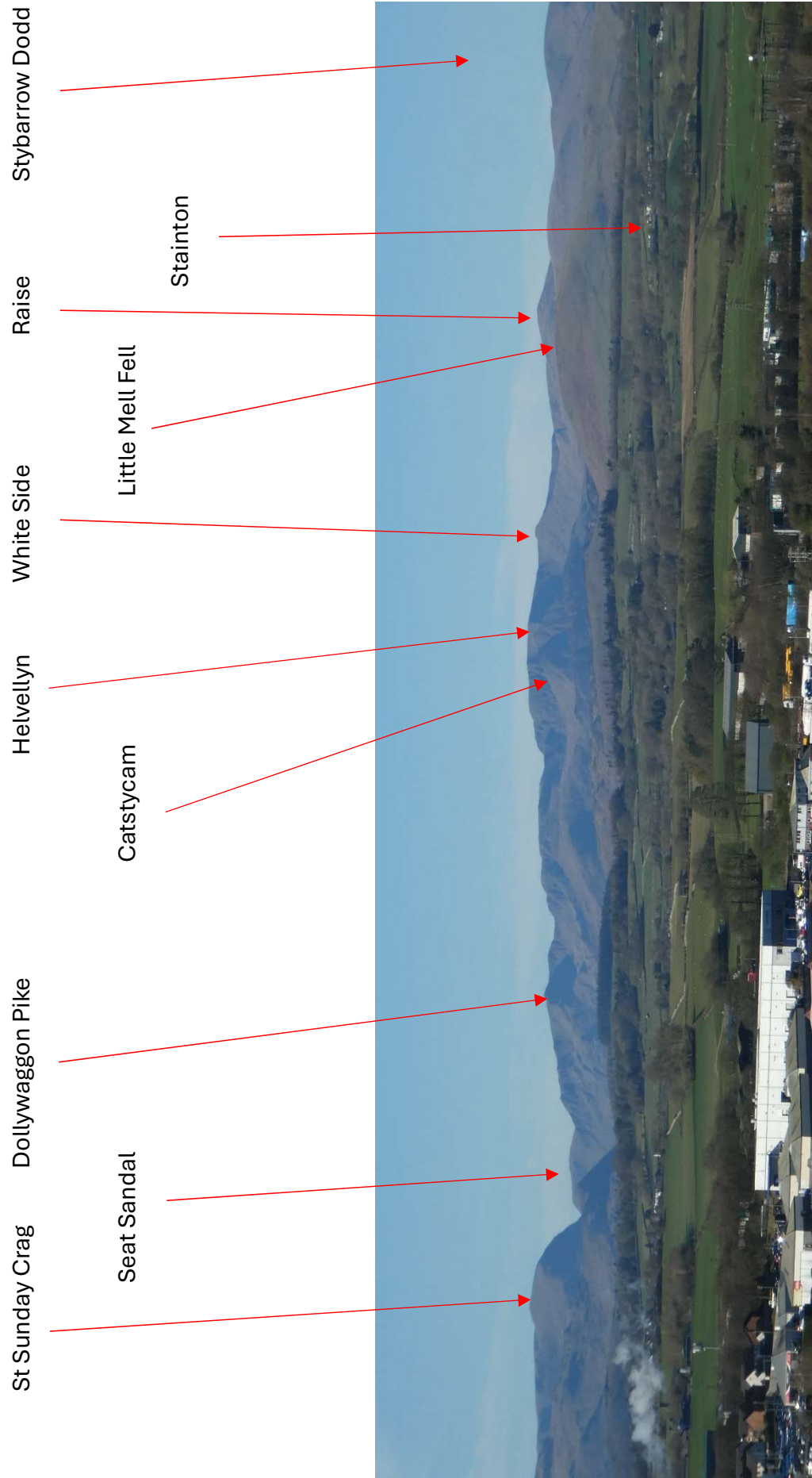
Appendices:

Appendix A – Fairhill Viewpoint

Background Documents:

None.

4 View from St Sunday Crag to Stybarrow Dodd



COMMUNITIES COMMITTEE

Date: 9 June 2025

Public Report

Matter: Penrith Arts & Culture Events

Item no: 11

Author: Community Services Officer

Supporting Member: Cllr Smith, Chair

Purpose of Report:

To note the Penrith Arts & Culture Group's Schedule of Events for 2025 and to consider the additionality request from Stomping Ground for the Penrith Wild Play Days at Thacka Beck Field and Fairhill Playing Field in August 2025 to facilitate the provision of a sensory tent and specialist staffing support.

Recommendations:

- i. To note the Penrith Arts & Culture Group's Schedule of Events for 2025.
- ii. To approve the additionality request from Stomping Ground for the Penrith Wild Play Days at Thacka Beck Field and Fairhill Playing Field in August 2025 to facilitate the provision of a sensory tent and specialist staffing support.

Law and Legal Implications

The Town Council resolved from 15 May 2023, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to adopt the General Power of Competence.

1. Background

1.1. Penrith Town Council, through its Arts & Culture Group, has agreed a Summer programme of events for Penrith to improve the vitality of the town centre and to provide free activities for families and young people to take part in over the Summer months.

1.2. The agreed Summer programme of events in Penrith includes "Sounds Around Town", a project where the Council has partnered with Plug & Play and Eden Valley Artistic Network (EVAN) to bring live music to different locations in Penrith Town Centre across sixteen different weekends in Summer 2025 to encourage visitors to explore the town centre, stay longer, and enjoy everything Penrith has to offer.

1.3. It also includes "Penrith Wild Play Day", a project where the Council has partnered with Stomping Ground to deliver two free Wild Play Days in August 2025 at Thacka Beck Field and Fairhill Playing Field.

1.4. As per the Council's approved Penrith Arts & Culture Group Terms of Reference both projects are within the Council's approved budgets for Arts & Culture, and as such the Communities Committee is being asked to note the Penrith Arts & Culture Group's Schedule of Events for 2025.

1.5. However, Stomping Ground has identified an opportunity to increase the inclusivity of the events they are delivering on behalf of the Council.

1.6. In 2023 and 2024, Stomping Ground ran successful Wild Play Day events in Penrith at Thacka Beck Field which attracted over 80 young people in 2023 and over 120 young people in 2024.

1.7. For 2025, Stomping Ground has been working with 4Eden and My Community Penrith, who have identified an opportunity to improve the inclusivity of the events in August 2025 to reach underrepresented groups who may otherwise be unable to attend or enjoy the event fully.

1.8. The proposal includes the provision of a sensory tent and specialist staffing support during the event to enable those young people with sensory processing difficulties, anxiety, or neurodivergent conditions, providing targeted support for individuals with additional needs, ensuring the event is welcoming and accessible to all members of the community.

2. Justification/Proposal

2.1. The proposed enhancement involves the provision of a sensory tent and specialist staffing support during the event.

2.2. A sensory tent will offer a calm, safe space, particularly for children and adults with sensory processing difficulties, anxiety, or neurodivergent conditions.

2.3. The presence of a recognisable facility signals to the community that the event is inclusive and accessible to those with additional needs.

2.4. My Community Penrith will provide one staff member to manage the sensory tent and liaise with families throughout the day.

2.5. 4Eden will provide three staff members for one-to-one support for children attending with additional needs, ensuring families receive personalised assistance.

2.6. In addition to the support services, 4Eden will facilitate an inclusive art activity and present the Council with a collaborative canvas artwork created during the event.

2.7. These enhancements would be advertised in the run-up to the event to communicate clearly that it is accessible for everyone, encouraging greater community participation.

2.8. The proposal also includes logistical support to install and remove the sensory tent (Fixit team).

2.9. The improvements would be in place for the full day of the event and would visibly enhance its inclusivity, reputation, and community impact.

3. Risk assessment & Mitigation

a) Risk

The Council does not deliver accessible Penrith Wild Play Day events.

b) Consequence

Individuals are excluded from attending the events.

c) Controls Required

Consider the additionality request as outlined above.

4. Financial Implications

The costs associated with this additionality request are outlined below and would be funded from the Arts & Culture budget for 2025/26:

1. Sensory Tent from MyCommunity: £125
2. MyCommunity staff member (4 hours @ £18ph): £72
3. 4Eden one-to-one support (3 staff, 4 hours @ £18ph): £216

4. Fixit logistical support: £25

Total per event = £438 x two events = £876

5. Legal Implications

By adopting the recommendations contained in this report, the Council is acting within its legal powers.

There are no legal issues arising directly from this report.

6. Equalities Implications

There are no equalities implications associated with this report.

7. Environmental Implications

There are no environmental implications associated with this report.

Appendices:

None.

Background Documents:

None.

COMMUNITIES COMMITTEE

Date: 9 June 2025

Public Report

Matter: Penrith Rotary Club Corporate Membership

Item no: 12

Author: Community Services Officer

Supporting Member: Cllr Smith, Chair

Purpose of Report:

To consider the Penrith Rotary Club's offer of Corporate Membership to Penrith Town Council.

Recommendations:

- i. Consider the Penrith Rotary Club's offer of Corporate Membership to Penrith Town Council.

Law and Legal Implications

The Town Council resolved from 15 May 2023, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to adopt the General Power of Competence.

1. Background

- 1.1. Rotary International is a long-established global service organisation with a presence in Penrith through its local Rotary club.
- 1.2. The Penrith Rotary Club has extended an invitation to Penrith Town Council to consider joining as a corporate member following volunteering to support with stewarding for the Penrith May Day 2025 event.
- 1.3. This proposal stems from Rotary's interest in collaborating with organisations committed to community service and public engagement.
- 1.4. The offer allows the Council to participate in local, national, and international charitable initiatives alongside other community stakeholders.
- 1.5. Rotary's network includes 1.2 million members worldwide and focuses on areas such as education, clean water, economic development, and peacebuilding.
- 1.6. Rotary clubs meet regularly and invite guest speakers, providing a platform for the Council to present its objectives and community initiatives.
- 1.7. The Penrith Rotary Club currently meets twice monthly: on the second Monday at Penrith Golf Club and the fourth Monday at The George Hotel in Penrith.
- 1.8. The club welcomes attendance but does not require it, and members may join meetings as often or as little as they wish.

2. Justification/Proposal

- 2.1. The proposed corporate membership would enable the Council to formally engage with Penrith Rotary Club's events, meetings, and service projects.
- 2.2. One corporate subscription, priced at £125 annually, allows up to four Council members to participate under one membership.

- 2.3. One participant would be designated as the 'Principal Member' with the other three as 'Alternate Members,' all of whom may attend meetings and participate fully in club activities.
- 2.4. The Principal Member would be eligible to stand for club officer roles, including President, Secretary, or Treasurer, offering opportunities for leadership development.
- 2.5. Participating members would have access to Rotary's regional, national, and international networks, including The Rotary Foundation and associated action groups.
- 2.6. Members would benefit from volunteering opportunities, personal development, networking, and skills-sharing.
- 2.7. The association with Rotary would further align the Council with a respected community organisation and broaden its community impact.

3. Risk assessment & Mitigation

a) Risk

The Council does not take up this opportunity to engage with a local community group.

b) Consequence

The Council does not effectively engage with a local community group.

c) Controls Required

The Council takes up this offer of membership to the Penrith Rotary Club.

4. Financial Implications

£125 annually.

5. Legal Implications

By adopting the recommendations contained in this report, the Council is acting within its legal powers.

There are no legal issues arising directly from this report.

6. Equalities Implications

There are no equalities implications associated with this report.

7. Environmental Implications

There are no environmental implications associated with this report.

Appendices:

None.

Background Documents:

None.