



Penrith Town Council

Unit 1, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR
Tel: 01768 899 773 Email: office@penrithtowncouncil.gov.uk

DATE: 1 July 2025

NOTICE IS HEREBY GIVEN that an **ORDINARY MEETING** of **THE PLANNING COMMITTEE** will be held on Monday 7 July 2025, at 5.15pm and you are hereby **SUMMONED** to attend to transact the business as specified in the agenda and reports hereunder.

The meeting will be held at Unit 2, Church House, 19-24 Friargate, Penrith.

To assist in the speedy and efficient dispatch of business, Members should read the agenda and reports in advance of the meeting. Members wishing to obtain factual information on items included on the agenda are asked to enquire of the relevant officer **PRIOR** to 9.00am on the Friday prior to the meeting.

Members are asked to indicate if they wish to speak on an item **PRIOR** to the meeting (by 1.00pm on the day of the meeting at the latest) by emailing office@penrithtowncouncil.gov.uk

COMMITTEE MEMBERSHIP

Cllr Bowen	Pategill Ward	Cllr B Jayson	West Ward
Cllr Davies	West Ward	Cllr D Jayson	North Ward
Cllr Holden	Carleton Ward	Cllr Lawson	Carleton Ward
Cllr Jackson	North Ward	Cllr. Shepherd	East Ward

A handwritten signature in black ink that reads "V. Tunnadine". The signature is fluid and cursive.

Mrs V Tunnadine, Town Clerk

Public Participation

Members of the public are welcome to attend. Details about how to comment on an agenda item are available on the Town Council Website.

Filming

Please note that this meeting may be filmed for live or subsequent broadcast via the internet or social media.

Please be advised that the Town Council does not record or live stream meetings.

Penrith Town Council fully supports the principle of openness and transparency and has no objection to filming and reporting at its Full Council, and Committee meetings that are open to the public. It also welcomes the use of social networking websites, such as Twitter and Facebook, to communicate with people about what is happening, as it happens. Filming will only commence at the beginning of a meeting when the Chair opens the meeting with apologies and will finish when the meeting is closed or when the public may be excluded from an exempt item. The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded.

General Power of Competence

The Town Council resolved from 15 May 2023, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to adopt the General Power of Competence.

**AGENDA FOR THE MEETING OF
PLANNING COMMITTEE
MONDAY 7 JULY 2025**

PART I

1. Apologies For Absence

Receive apologies from Members.

2. Minutes

Authorise the Chair to sign, as a correct record, the minutes of the meeting of the Planning Committee held on Monday 2 June 2025 and agree they be signed as such by the Chair.

3. Declarations of Interests and Requests for Dispensations

Receive declarations by Members of interests in respect of items on this agenda and apply for a dispensation to remain, speak and/or vote during consideration of that item.

ADVICE NOTE:

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Monitoring Officer at least 24 hours in advance of the meeting

4. Public Participation

Receive any questions or representations which have been received from members of the public. A period of up to 15 minutes for members of the public to ask questions or submit comments.

ADVICE NOTE:

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The public must make a request in writing to the Town Clerk **PRIOR** to the meeting, when possible. A member of the public can speak for up to three minutes. A question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given.

5. EXCLUDED ITEM: Public Bodies (Admissions to Meetings) Act 1960

Determine whether item 13 should be considered without the presence of the press and public, pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960, as publicity relating to that (any of those) matter/s may be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for the other special reasons noted in relation to that matter on the agenda. The information is commercially sensitive.

6. Resolutions Report

Note the report.

7. Penrith Parking Review

To consider the draft response relating to Penrith to the Parking Service Review being undertaken by Westmorland and Furness Council.

8. Community Infrastructure Levy

To resolve to further lobby Westmorland & Furness Council to regularise the adoption of CIL across the whole Council area.

9. Footpath Nos 358014 and 358029 – Temporary Prohibition of Pedestrians Order 2024

To note that the order made by Westmorland and Furness Council on 18 June 2024 which would have expired on 23 June 2025 has been extended until 23 December 2025 or completion of the works, whichever is the earlier.

10. Change of Meeting Date

To change the date of the meeting in January 2026 from 5th January to 12th January.

11. Planning Applications: Delegated Responses

Note the following planning responses submitted by the Deputy Town Clerk under delegated authority on behalf of the committee between the scheduled meetings of the Committee

Application Number	2025/0965/ADV
Location Address	Morrisons Petrol Filling Station Brunswick Road Penrith CA11 7JU
Proposal	Advertisement Consent for 1no internally illuminated totem sign.
Response	No Objection

Application Number	2025/0923/HOU
Location Address	9 Barton View Penrith CA11 8AU
Proposal	Single storey front extension, conversion of loft and addition of dormers to front and rear to create accommodation at first floor level.
Response	Support

Application Number	2025/0968/ADV
Location Address	4 Angel Square Penrith CA11 7BT
Proposal	Advertisement Consent for 1 x aluminium fascia sign with acrylic letters.
Response	Support – change of name replacing like for like

Application Number	2025/0979/LBC
Location Address	Penrith Railway Station Ullswater Road Penrith CA11 7JQ
Proposal	Listed Building Consent for stone work repairs.
Response	Support

Application Number	2025/0987/LBC
Location Address	Grey Goat Sandgate Penrith CA11 7TH
Proposal	Listed Building Consent for splicing repairs to existing rotten timber windows, frames and cills. Rake out broken putty to glass and re-putty as required. Install new ventilation fans to front and rear of the property.
Proposed Response	Support

Application Number	2025/0882/HOU
Location Address	25 Willow Close PENRITH CA11 8TH
Proposal	Proposed two storey side extension.
Proposed Response	Support

12. Planning Applications: For Consideration

Consider the following applications plus any additional applications received after the publication of the agenda where the consultation period expires before the next scheduled meeting and which require a committee decision. Please click on the planning application number to open a link to the application on the planning portal of Westmorland and Furness Council.

Application Number	2025/1084/FPA
Location Address	Crossfield Farm Bowscar Penrith CA11 9NQ
Proposal	Erection of two extensions and two flues to existing building.

Application Number	2024/2275/FPA
Location Address	Croft Avenue Residential Care Home Croft Avenue Penrith CA11 7RJ
Proposal	Single storey extension to the front elevation to provide an additional 14no bedrooms with associated communal accommodation, and creation of new parking and retaining wall.

Application Number	2025/1164/LBC
Location Address	Station House Penrith Railway Station Ullswater Road Penrith CA11 7JQ
Proposal	Listed Building Consent for restoration and refurbishment works to provide a cafe on the ground floor with a linked multi functional room on the first floor and residential studio accommodation for staff on the second floor.

Application Number	2025/1154/LBC
Location Address	36 Great Dockray PENRITH CA11 7BN
Proposal	Listed Building Consent for the re-roofing and associated repairs and replacement works to chimneys, gable render and rainwater goods.

Application Number	2025/1153/FPA
Location Address	36 Great Dockray PENRITH CA11 7BN
Proposal	Re-roofing and associated repairs and replacement works to chimneys, gable render and rainwater goods.

Application Number	2025/0913/FPA
Location Address	Cumbria View Redhills Penrith CA11 0DR
Proposal	Replacement of existing dwelling with a two storey office building.

Application Number	2025/1170/ADV
Location Address	Land off Carleton Hill Road Carleton PENRITH CA11 8TZ
Proposal	Advertisement Consent for 3D aluminium individual lettering fascia signage with a backlit bar.

13. Next Meeting

Note the next meeting is scheduled for 29 July 2025, Unit 2, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR.

PART II PRIVATE SECTION

14. Town Centre

To consider the recommendations in the report.

**FOR THE ATTENTION OF ALL
MEMBERS OF THE PLANNING COMMITTEE
AND FOR INFORMATION TO ALL REMAINING
MEMBERS OF THE TOWN COUNCIL**

Access To Information

Copies of the agenda are available for members of the public to inspect prior to the meeting.

Agenda and Part I reports are available on the Town Council website at <https://www.penrithtowncouncil.gov.uk/> or, in the case of planning applications, the link to applications on the Westmorland & Furness Council Website can be found at <http://eforms.eden.gov.uk/fastweb/search.asp>

Background Papers

Requests for the background papers to the Part I reports, excluding those papers that contain exempt information, can be made to the Town Clerk address overleaf between the hours of 9.00 am and 3.00 pm, Monday to Wednesday via office@penrithtowncouncil.gov.uk



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DRAFT Minutes of the meeting of the

PLANNING COMMITTEE

Held on **Monday 2 June 2025**, at 5:15 pm, Unit 2, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR.

PRESENT

Cllr Bowen	Pategill Ward
Cllr Holden	Carleton Ward
Cllr Jackson	North Ward
Cllr D Jayson	North Ward

Deputy Town Clerk

The Town Council resolved from 15 May 2023, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to adopt the General Power of Competence.

**MINUTES FOR THE MEETING OF THE
PLANNING COMMITTEE**

2 JUNE 2025

PART I

PL25/1 Appointment of Vice Chair

RESOLVED THAT:

Councillor Holden be appointed as Vice Chair of the Planning Committee for the 2025-2026 Municipal Year.

PL25/2 Apologies For Absence

Apologies for absence with reasons were received from Councillors Davies, B Jayson, Lawson and Shepherd.

PL25/3 Declarations of Interest and Requests for Dispensations

Members were asked to disclose their interests in matters to be discussed whether disclosable pecuniary or other registrable interest, and to decide requests for dispensations.

No interests or dispensations were received.

PL25/4 Public Participation

Members noted that there were no questions or representations that had been received from members of the public prior to the meeting.

PL25/5 EXCLUDED ITEM: Public Bodies (Admissions To Meetings) Act 1960

Members considered whether any items on the agenda should be considered without the presence of the press and public, pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960, and agreed that there were no applications to be considered without the press or public.

PL25/6 Timings of Meetings

RESOLVED THAT:

Meetings of the Planning Committee commence at 5.15pm and that the calendar appointments be updated to reflect this.

PL25/7 Resolutions Report

Members noted the report.

PL25/8 Street Naming

Members noted the potential names put forward to a developer from the Planning Committee's pre agreed list. The names put forward reflected the historical trades in Penrith namely: Weavers, Glovers, Saddlers, Cobblers, Drapers, Pewter and Millers.

PL25/9 Proposed Upgrade to Existing Radio Base Station Installation at CS_120766_40 Existing Base Station Beacon Hill Penrith CA11 8SJ (NGR: E352915, N531235)

RESOLVED THAT:

A response be returned to the company in SUPPORT of the application to upgrade the existing infrastructure.

PL25/10 Penrith Conservation Area Management Plan Workshop

Members agreed a date to meet with the Conservation Officer.

PL25/11 Planning Applications - Delegated Responses

Members noted the planning responses submitted by the Deputy Town Clerk under delegated authority on behalf of the committee between the scheduled meetings of the Committee:

Application Number	2025/0763/FPA
Location Address	Land off Beacon Edge PENRITH
Proposal	Variation of condition 2 (plans compliance) for design amendments to the dwelling, attached to approval 2024/2009/FPA.
Response	Support

Application Number	2025/0717/FPA
Location Address	Skirsgill Lodge Redhills Lane Redhills Penrith CA11 0DT
Proposal	Change of use of dwelling (class C3) to offices (class E).
Response	Support

Application Number	2025/0687/HOU
Location Address	39 Barco Avenue PENRITH CA11 8LX
Proposal	Proposed single storey side garage extension, single storey rear extension and alterations to include rendering and addition and omission of openings.
Response	Support

Application Number	2025/0642/FPA
Location Address	24-25 Devonshire Street PENRITH CA11 7ST
Proposal	Retrospective heating ventilation and air-conditioning (HVAC) improvements, including the installation of two external air source heat pumps (ASHP) to the rear of the building.
Response	Support

Application Number	2025/0796/LBC
Location Address	49 Arthur Street Penrith CA11 7TU
Proposal	Listed Building Consent to install a centre-pivot velux roof window to the front elevation roof slope.
Response	Support – there are other properties with similar roof lights

Application Number	2025/0708/TPO
Location Address	5 Sandath Gardens Fell Lane PENRITH CA11 8BG
Proposal	Mature Silver Birch subject to Tree Preservation Orders EDC TPO81-T4 TPO81-T4 - fell due to fungus.
Response	Support but would like to request replacement planting of a native tree or shrub to support biodiversity and carbon capture

Application Number	2025/0760/TPO
Location Address	Goodwood Carleton Road PENRITH CA11 8LT
Proposal	Works to trees subject to Tree Preservation Orders EDC T3/CC24-G3 T3/CC24-G3 Field OS 4600, Brooklands comprising; T1 Sweet Chestnut Prune back the roadside limb by 3 4 metres and prune back the branches growing towards the house at Goodwood by 2 3 metres. T2 Oak Prune back and thin the crown over the house at Goodwood and the neighbouring property, 1 Brooklands Grange, by up to 5 metres. T3 Sweet Chestnut Prune back and thin the crown and prune back the branch growing towards the house in the interests of good management of the tree and in order to seek to preserve the tree and reduce the risk of structural failure. T4 Sweet Chestnut Prune back the crown by 3 5 metres over the neighbouring property, 1 Brooklands Grange. The proposed works to trees T1, T2 and T4 are intended to alleviate the loading and stress on certain parts of the trees and required in the interests of good management of the trees and to reduce the risk of structural failure.
Response	Support

Application Number	2025/0790/TCA
Location Address	21 Arthur Street Penrith CA11 7TU
Proposal	Ash tree. (<i>Fraxinus excelsior</i>). This tree is heavily affected by Ash Chalara by approximately 75%-85%. Only the stem, one branch and epicormic growth remain after a previous tree reduction. It is proposed to fell the remainder of this tree.
Response	Support but would like to request replacement planting of a native tree or shrub to support biodiversity and carbon capture

PL25/12 Planning Applications - Considered

Members considered the following applications which had been received and which required a committee decision.

Application Number	2025/0817/HOU
Location Address	Broad View Carleton Village Penrith CA11 8TY
Proposal	Removal of existing garage and erection of a two storey side extension and single storey rear extension.
RESOLVED THAT a response be returned to Westmorland and Furness Council in SUPPORT of the application with a request that the applicant incorporates environmentally sustainable design features such as using sustainable buildings materials, recycling of grey and rainwater and high standards of thermal insulation to comply with Policy 1 of the Penrith neighbourhood Development Plan.	

Application Number	2025/0746/LBC
Location Address	9-10 Devonshire Chambers Devonshire Street PENRITH CA11 7SR
Proposal	Listed Building Consent for removal of three internal walls and cleaning of stone work to building front.
RESOLVED THAT a response be returned to Westmorland and Furness Council in SUPPORT of the application which is commendable to allow local independent businesses to grow, however any cleaning to the façade must be done sympathetically and in accordance with any requirements by Historic England.	

Application Number	2025/0799/ADV
Location Address	24-25 Devonshire Street Penrith CA11 7ST
Proposal	Advertisement Consent for the retention of ATM vinyl tablet and surround sign.
RESOLVED THAT a response be returned to Westmorland and Furness Council in SUPPORT of the application.	

Application Number	2025/0973/TCA
Location Address	Beck House Watson Terrace Penrith Cumbria CA11 7NE
Proposal	Section 211 notice for works to trees in a conservation area: T1 – storm damaged conifer stem - fell T2 – sycamore, prune to give 1m clearance from building T3 – sycamore, growing in car port - fell T4 – oak, growing in decking area and close to the property - fell G1 – various, boundary trees that are encroaching onto neighbouring buildings - prune to give 1m clearance All work shall be carried out in accordance with BS3998 'Tree Work - Recommendations'
<p>RESOLVED THAT the following comments be returned to Westmorland and Furness Council:</p> <ol style="list-style-type: none"> 1. The trees in question are highly visible on a major route into Penrith 2. The pruning is not a concern however Penrith Town Council is concerned about the loss of mature trees and most especially a mature oak. 3. Penrith Town Council does not feel it has enough information to either support or object to this application as no information is included about the age of the trees to be felled or clear photos showing the current situation. 4. No information has been provided showing the involvement, comments and advice of W&F Council's arboriculturist, especially with respect to the Oak. 	

PL25/13 Next Meeting

Members noted that the next meeting was scheduled for 7 July 2025 at 5:15pm, Unit 2, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR.

PART II PRIVATE SECTION

There were no further items in this part of the Agenda

CHAIR:

DATE:

FOR INFORMATION FOR ALL MEMBERS OF THE TOWN COUNCIL

Access to Information

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Background Papers

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**Planning Committee
7 July 2025**

Resolutions Report

Agenda item 6

Reference	Responsibility	Date	Activity	Status	Supporting Notes
Brought forward from the previous year.					
PL24/129	PL - RR	May-25	Service Development Proposal	In Progress	Brief being developed for circulation to suppliers
New Business					
PL25/6	PL - RR	Jun-25	Tminings of Meetings	Complete	Website Updated
PL25/9	PL - RR	Jun-25	Proposed Upgrade to Base Station Penrith Conservation Area Management Plan	Complete	Response returned
PL25/10	PL - RR	Jun-25	Workshop	Complete	Date agreed and briefing held
PL25/11	PL - RR	Jun-25	Planning Applications - Delegated Responses	Complete	
PL25/12	PL - RR	Jun-25	Planning Applications - Considered	Complete	



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Tel: 01768 899 773 Email: office@penrithtowncouncil.gov.uk

July 2025

By Email: parkingservicereview@westmorlandandfurness.gov.uk

Dear Parking Services,

Parking Services Review - Penrith

Penrith Town Council welcomes the parking services review being undertaken by Westmorland and Furness Council and would like to provide the following comments relating specifically to Penrith.

1. The draft vision and objectives are supported although the Town Council would like to stress that Westmorland and Furness is a diverse area with differing needs that may require a flexible approach to parking within it's very different communities and user groups ie residents visitors shoppers workers etc
2. In relation to travel by sustainable transport modes, Penrith is a service town that supports a large rural hinterland with little to no public transport and it is very different to some of the tourist 'hotspots' in the south of the district.
3. The Town Council contributed towards the Penrith Parking and Movement Study undertaken by Eden District Council which was completed in September 2020. The recommendations were agreed by PTC AND CCC but never taken forward. It is important that this document is taken into consideration during this review and the recommendations noted.
4. In relation to Penrith, long stay cheap parking for workers is essential as many find the current costs prohibitive. The Town Council would strongly advocate for dedicated parking to be made available at a set cost per day if parking before a certain time, for example 8am as it is in Kendal. The current lack of affordable long-stay parking results in some commuters parking on-street and moving their cars numerous times during the day. It also hinders both locals and visitors from

increasing their dwell time specifically as the parking is not pay on exit.

5. Any payment machines should not be limited to payment by phone but should also facilitate card and cash payments to ensure they are accessible to all sectors of the community.

Penrith Town Council would welcome a meeting with officers and the Portfolio Holder responsible for parking services at Westmorland and Furness Council to further discuss any proposals prior to them being enacted.

WESTMORLAND AND FURNESS COUNCIL (FOOTPATH NOS.
358014 and 358029 IN THE PARISH OF PENRITH) (TEMPORARY
PROHIBITION OF PEDESTRIANS) ORDER 2024

NOTICE IS HEREBY GIVEN that the Order made by Westmorland and Furness Council on 18 June 2024, which became operative on 24 June 2024, due to the construction of a new industrial development access road (“the Works”) and which would otherwise expire on 23 June 2025 **:has been continued in force with the approval of the Secretary of State for Transport until 23 December 2025 or completion of the works, whichever is earlier.**

The effect of the Order is to prohibit pedestrians from proceeding along the following sections of footpath in the parish of Penrith:

1. An approx. 20m section of Footpath No. 358014 between grid references: 350225, 530975 and 350218, 530962.
2. An approx. 16m section of Footpath No. 358029 between grid references: 350225, 530975 and 350234, 530961.

A suitable alternative route for pedestrians will be available via a clearly marked route.

If the works have not been completed within the extension period, the order may be extended for a further period with the approval of the appropriate minister.

Any queries to the Countryside Access Team, Westmorland and Furness Unit, Bouthwood Road, Sowerby Woods Industrial Estate, Barrow-in-Furness, LA14 4RD or Highways hotline 0300 373 3306 or via the Westmorland and Furness Council website.

Chief Legal Officer, Westmorland and Furness Council, South Lakeland House, Lowther Street, Kendal, Cumbria, LA9 4DQ