



Penrith Town Council

Unit 1, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR
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Minutes of the

PLANNING COMMITTEE

Held on Monday 7 July 2025, at 5.15pm at Unit 2, Church House, 19-24 Friargate, Penrith.

PRESENT:

Cllr Bowen	Pategill Ward	Cllr B Jayson	West Ward
Cllr Davies	West Ward	Cllr D Jayson	North Ward
Cllr Holden	Carleton Ward	Cllr Lawson	Carleton Ward
Cllr Jackson	North Ward	Cllr. Shepherd	East Ward

Town Clerk

**MINUTES FOR THE MEETING OF
PLANNING COMMITTEE
MONDAY 7 JULY 2025**

PART I

PL25/14 Apologies For Absence

Apologies were received from Councillor Lawson.

PL25/15 Minutes

Members were asked to authorise the Chair to sign, as a correct record, the minutes of the meeting of the Planning Committee held on Monday 2 June 2025 and agree they be signed as such by the Chair.

RESOLVED THAT:

The minutes of the meeting of the Planning Committee held on Monday 2 June 2025 be approved.

PL25/16 Declarations of Interests and Requests for Dispensations

Members were asked to declare any interests and apply for a dispensation in respect of items on the agenda. None received.

PL25/17 Public Participation

Members noted that there no questions or representations had been received from members of the public prior to the meeting.

PL25/18 EXCLUDED ITEM: Public Bodies (Admissions to Meetings) Act 1960

Members considered whether item 14 should be considered without the presence of the press and public, pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960, as publicity relating to that (any of those) matter/s may be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for the other special reasons noted in relation to that matter on the agenda. The information is commercially sensitive.

RESOLVED THAT:

Item 14 should be considered without the presence of the press and public due to the commercially sensitive information contained within the report.

PL25/19 Resolutions Report

Members noted the report.

PL25/20 Penrith Parking Review

Members considered the draft response relating to Penrith to the Parking Service Review being undertaken by Westmorland and Furness Council.

RESOLVED THAT:

The response be approved with an additional paragraph in support of disc parking as an effective parking method for people who are aware of the system and who know where to collect the free discs. However, noting that for visitors and trades people new to the town, the system is unclear and requires additional promotional signage or online information. Members also proposed 30 minute discs for the town centre at Devonshire Street, Market Square and Middlegate and 3 hours elsewhere.

PL25/21 Community Infrastructure Levy

Members were asked to resolve to further lobby Westmorland & Furness Council to regularise the adoption of CIL across the whole Council area.

RESOLVED THAT:

That a letter be sent from the Chair of Planning, Councillor Jackson requesting the adoption of CIL be broadened and harmonised across the Local Planning Authority.

PL25/22 Footpath Nos 358014 and 358029 – Temporary Prohibition of Pedestrians Order 2024

Members noted that the order made by Westmorland and Furness Council on 18 June 2024 which expired on 23 June 2025 had been extended until 23 December 2025 or on completion of the works, whichever is the earlier.

PL25/23 Change of Meeting Date

Members were asked to approve the change the date of the meeting in January 2026 from 5 January to 12 January as requested by the Chair of Planning.

RESOLVED THAT:

The date of the meeting in January 2026 change from 5 January to 12 January.

PL25/24 Planning Applications: Delegated Responses

Members noted the following planning responses submitted by the Deputy Town Clerk under delegated authority on behalf of the committee between the scheduled meetings of the Committee

Application Number	2025/0965/ADV
Location Address	Morrisons Petrol Filling Station Brunswick Road Penrith CA11 7JU
Proposal	Advertisement Consent for 1no internally illuminated totem sign.
Response	No Objection

Application Number	2025/0923/HOU
Location Address	9 Barton View Penrith CA11 8AU
Proposal	Single storey front extension, conversion of loft and addition of dormers to front and rear to create accommodation at first floor level.
Response	Support

Application Number	2025/0968/ADV
Location Address	4 Angel Square Penrith CA11 7BT
Proposal	Advertisement Consent for 1 x aluminium fascia sign with acrylic letters.
Response	Support – change of name replacing like for like

Application Number	2025/0979/LBC
Location Address	Penrith Railway Station Ullswater Road Penrith CA11 7JQ
Proposal	Listed Building Consent for stone work repairs.
Response	Support

Application Number	2025/0987/LBC
Location Address	Grey Goat Sandgate Penrith CA11 7TH
Proposal	Listed Building Consent for splicing repairs to existing rotten timber windows, frames and cills. Rake out broken putty to glass and re-putty as required. Install new ventilation fans to front and rear of the property.
Response	Support

Application Number	2025/0882/HOU
Location Address	25 Willow Close PENRITH CA11 8TH
Proposal	Proposed two storey side extension.
Response	Support

PL25/25 Planning Applications: For Consideration

Members considered the following applications plus any additional applications received after the publication of the agenda where the consultation period expires before the next scheduled meeting and which required a committee decision.

Application Number	2025/1084/FPA
Location Address	Crossfield Farm Bowscar Penrith CA11 9NQ
Proposal	Erection of two extensions and two flues to existing building.
RESOLVED THAT a response be returned to Westmorland and Furness Council in SUPPORT of the application with a comment that it is contingent that the environmental report is satisfactory for the LPA officers.	

Application Number	2024/2275/FPA
Location Address	Croft Avenue Residential Care Home Croft Avenue Penrith CA11 7RJ
Proposal	Single storey extension to the front elevation to provide an additional 14no bedrooms with associated communal accommodation, and creation of new parking and retaining wall.
RESOLVED THAT a response be returned to Westmorland and Furness Council in OBJECTION of the application with comments: United Utilities have raised concerns, inadequate surface water run off mitigation and concerns raised by highways for access and egress of vehicles.	

Application Number	2025/1164/LBC
Location Address	Station House Penrith Railway Station Ullswater Road Penrith CA11 7JQ
Proposal	Listed Building Consent for restoration and refurbishment works to provide a cafe on the ground floor with a linked multi functional room on the first floor and residential studio accommodation for staff on the second floor.
RESOLVED THAT a response be returned to Westmorland and Furness Council in SUPPORT of the application with a caveat that the scheme and design is sympathetic to the Listed Buildings Regulations and that there is no reduction in paid and free car parking spaces.	

Application Number	2025/1154/LBC
Location Address	36 Great Dockray PENRITH CA11 7BN
Proposal	Listed Building Consent for the re-roofing and associated repairs and replacement works to chimneys, gable render and rainwater goods.
RESOLVED THAT a response be returned to Westmorland and Furness Council in SUPPORT of the application.	

Application Number	2025/1153/FPA
Location Address	36 Great Dockray PENRITH CA11 7BN
Proposal	Re-roofing and associated repairs and replacement works to chimneys, gable render and rainwater goods.
RESOLVED THAT a response be returned to Westmorland and Furness Council in SUPPORT of the application.	

Application Number	2025/0913/FPA
Location Address	Cumbria View Redhills Penrith CA11 0DR
Proposal	Replacement of existing dwelling with a two storey office building.
RESOLVED THAT a response be returned to Westmorland and Furness Council in OBJECTION to the application with comments: Whilst the Town Council supports employment provision, the development is not sympathetic visually, requires porous car parking amenity, soft landscaping and shielding. The issues regarding drainage are of concern.	

Application Number	2025/1170/ADV
Location Address	Land off Carleton Hill Road Carleton PENRITH CA11 8TZ
Proposal	Advertisement Consent for 3D aluminium individual lettering fascia signage with a backlit bar.
RESOLVED THAT a response be returned to Westmorland and Furness Council in OBJECTION of the application with a comment: The illuminated signage is intrusive within a rural area.	

PL25/26 Next Meeting

Members reviewed the next meeting scheduled date and agreed the date for the next meeting was 28 July 2025, Unit 2, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR.

PART II PRIVATE SECTION

PL25/27 Town Centre

Members considered a proposal for additional funding of £20,000 from General Reserves to commission detailed plans and costings for potential projects identified in the Penrith Town Centre Public Realm Improvements Document for the Northern Gateway (top of Middlegate), Burrowgate and Market Square.

RESOLVED THAT:

- i. Detailed plans and costings to be commissioned for the Northern Gateway (top of Middlegate), Burrowgate and Market Square.
- ii. Additional funding of £20,000 as a transfer from General Reserves be approved. That this request go forward to Full Council for ratification.
- iii. Delegated authority be given to the Economic Development Officer and Deputy Town Clerk to develop a scoping document, to liaise with contractors and progress the scheme of work.

CHAIR:

DATE:

**FOR THE ATTENTION OF ALL
MEMBERS OF THE PLANNING COMMITTEE
AND FOR INFORMATION TO ALL REMAINING
MEMBERS OF THE TOWN COUNCIL**

Access To Information

Copies of the agenda are available for members of the public to inspect prior to the meeting.

Agenda and Part I reports are available on the Town Council website at <https://www.penrithtowncouncil.gov.uk/> or, in the case of planning applications, the link to applications on the Westmorland & Furness Council Website can be found at <http://eforms.eden.gov.uk/fastweb/search.asp>

Background Papers

Requests for the background papers to the Part I reports, excluding those papers that contain exempt information, can be made to the Town Clerk address overleaf between the hours of 9.00 am and 3.00 pm, Monday to Wednesday via office@penrithtowncouncil.gov.uk