



# Penrith Town Council

Unit 1, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR  
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Minutes of the meeting of the

## COMMUNITIES COMMITTEE

Held on **Monday 20 October 2025**, at 6:30pm, the Board Room, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR.

### PRESENT

Cllr. Bowen	Pategill Ward
Cllr. Jackson	North Ward
Cllr. B. Jayson	West Ward
Cllr. Kenyon	North Ward

Community Services Officer  
Deputy Town Clerk  
Events Officer

The Town Council resolved from 15 May 2023, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012, to adopt the General Power of Competence.

**MINUTES FOR THE MEETING OF THE  
COMMUNITIES COMMITTEE  
MONDAY 20 OCTOBER 2025**

**PART I**

**CC25/14 Resignation of the Chair of Communities Committee**

Members noted that due to the resignation of Cllr Danny Smith, Deputy Chair of Communities Committee, Cllr Scott Jackson, chaired this meeting and will chair future meetings, with the election of Communities Committee Chair being considered at a future Full Council meeting upon the appointment of the new Member for South Ward.

**CC25/15 Apologies For Absence**

Apologies for absence were received from Cllr Donald.

**CC25/16 Minutes**

Members were asked to authorise the Chair to sign, as a correct record, the minutes of Communities Committee held on Monday 9 June 2025 and agree they be signed as such by the Chair.

**RESOLVED THAT:**

The minutes be approved, and the Chair be authorised to sign, as a correct record, the minutes of the meeting of the Communities Committee held on Monday 9 June 2025.

**CC25/17 Declarations of Interest and Requests for Dispensations**

Members were asked to disclose their interests in matters to be discussed whether disclosable pecuniary or other registrable interest, and to decide requests for dispensations.

No interests or dispensations were received.

**CC25/18 Public Participation**

Members noted that there were no questions or representations that had been received from members of the public prior to the meeting.

**CC25/19 EXCLUDED ITEM: Public Bodies (Admissions To Meetings) Act 1960**

Members considered whether any items on the agenda should be considered without the presence of the press and public, pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960. Members were informed that Item 18 could be considered in the public section of the agenda as the event had been publicised. Members agreed that no items be considered without the press or public.

## **CC25/20 Order of Business**

Cllr Jackson proposed that the Order of Business for Communities Committee be amended to move Item 18 Events in Penrith to Item 7 on the agenda.

**Proposed by: Cllr Jackson**

**Seconded by: Cllr B. Jayson**

### **RESOLVED THAT:**

Item 18 Events in Penrith be moved to Item 7.

## **CC25/21 Events in Penrith**

Members considered the report and recommendations contained within.

### **RESOLVED THAT:**

- i. The Council work with stakeholders and the venue on joint marketing/promotional activities to generate footfall and add to the town's profile.
- ii. For expenditure up to £1000 from the arts and culture budget in the 2025-26 financial year for costs associated with promotional activities events.

**The Deputy Town Clerk left the meeting.**

## **CC25/22 Resolutions Report**

Members noted the report.

## **CC25/23 Communications Report**

Members noted the report and thanked the Community Services Officer for their work with Council communications and the pump track consultation.

## **CC25/24 Climate & Environment Strategy Report**

Members noted the report.

## **CC25/25 Penrith May Day 2026 Working Group Findings**

Members noted the report.

## **CC25/26 Cold Springs Nature Reserve**

Members considered the report and recommendations contained within.

### **RESOLVED THAT:**

- i. The Council supports the Cumbria Wildlife Trust to deliver an access path creation project at the Cold Springs Nature Reserve site and provides a financial contribution of £9,430 from the 2025/26 Climate Change budget.

### **CC25/27 Dog Waste Bag Dispensers**

Members considered the report and recommendations contained within.

#### **RESOLVED THAT:**

- i. The proposal to install two dog waste bag dispensers, with one on Thacka Beck Field and one on Fairhill Playing Field - with suitable locations to be determined by officers, be approved.
- ii. The Council will work with Westmorland & Furness Council to identify any other possible sites where dog waste bag dispensers may be required.

### **CC25/28 Greening Budget Service Development Proposal**

Members considered the report and recommendations contained within.

#### **RESOLVED THAT:**

- i. The Service Development Proposal for a town centre greening budget of £4,000 between 2026 – 2028 be submitted to the Budget Working Group for consideration as part of the 2026/2027 budget process.

### **CC25/29 Penrith Town Centre Dressing Service Development Proposal**

Members considered the report and recommendations contained within.

#### **RESOLVED THAT:**

- i. The Service Development Proposal of £20,000 for a Spring - Summer town dressing scheme in Penrith town centre between 2026 – 2028 be submitted to the Budget Working Group for consideration as part of the 2026/2027 budget process.
- ii. If approved in the 2026/27 budget, delegated authority be given to the Community Services Officer and Services & Contracts Manager to work up a design and tender for the works.

### **CC25/30 New Summer Event Service Development Proposal**

Members considered the report and recommendations contained within.

#### **RESOLVED THAT:**

- i. The Service Development Proposal for a new summer event in Penrith which would act as a showcase for many local summer activities with a proposed budget of £5,000 be submitted to the Budget Working Group for consideration as part of the 2026/2027 budget process.

## **CC25/31 2026/27 Budget: Process and Proposals**

Members considered the report and recommendations contained within.

### **RESOLVED THAT:**

- i. The current Communities Committee budget of £115,000 (excluding one off items) for the current financial year be reduced to £103,000 with the following budget adjustments:
  - a) Climate Efficiency budget from £15,000 to £11,000
  - b) Town Projects budget from £20,000 to £15,000
  - c) Events Development budget from £5,000 to £2,000
- ii. The Medium-Term Financial Plan be adjusted to the following, noting the recommended Service Development Proposals which will be considered as part of the 2026/27 budget process:
  - a) Climate Efficiency: £7,500
  - b) Town Projects: £10,000
  - c) Arts & Culture Development: £10,000
  - d) May Day: £15,000
  - e) Events Development: £1,000
  - f) Grants: £30,000
  - g) Signature Grants: £10,000
  - h) Communications: £10,000
  - i) (Service Development Proposal) Greening: £4,000
  - j) (Service Development Proposal) Town Dressing: £20,000
  - k) (Service Development Proposal) Summer Event: £5,000

## **CC25/32 Next Meeting**

Members noted that the next meeting was scheduled for 17 November 2025 at 5:15pm, Board Room, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR.

## **PART II PRIVATE SECTION**

There were no further items in this part of the Agenda.

**FOR INFORMATION FOR ALL  
MEMBERS OF THE TOWN COUNCIL**

**Access to Information**

Copies of the agenda are available for members of the public to inspect prior to the meeting. Agenda and Part I reports are available on the Town Council website

**Background Papers**

Requests for the background papers to the Part I reports, excluding those papers that contain exempt information, can be made to the Town Clerk address overleaf between the hours of 9.00 am and 3.00 pm, Monday to Wednesday via [office@penrithtowncouncil.gov.uk](mailto:office@penrithtowncouncil.gov.uk)

**CHAIR:**

**DATE:**