



# Penrith Town Council

Unit 1, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR  
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**DRAFT** Minutes of the meeting of the

## COMMUNITIES COMMITTEE

Held on **Monday 23 March 2026**, at 5:15pm, the Board Room, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR.

### PRESENT

Cllr Donald	North Ward
Cllr Jackson	North Ward
Cllr B. Jayson	West Ward

Community Services Officer  
Events Officer

The Town Council resolved from 15 May 2023, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to adopt the General Power of Competence.

**DRAFT MINUTES FOR THE MEETING OF THE  
COMMUNITIES COMMITTEE  
MONDAY 23 MARCH 2026**

**PART I**

**CC25/63 Apologies For Absence**

Apologies for absence was received from Cllrs Bowen, Kenyon and Lawson.

**CC25/64 Minutes**

Members were asked to authorise the Chair to sign, as a correct record, the minutes of Communities Committee held on Monday 9 February 2026 and agree they be signed as such by the Chair.

**RESOLVED THAT:**

The minutes be approved, and the Chair be authorised to sign, as a correct record, the minutes of the meeting of the Communities Committee held on Monday 9 February 2026.

**CC25/65 Declarations of Interest and Requests for Dispensations**

Members were asked to disclose their interests in matters to be discussed whether disclosable pecuniary or other registrable interest, and to decide requests for dispensations.

No declarations of interest were made.

**CC25/66 Public Participation**

Members noted that there were no questions or representations that had been received from members of the public prior to the meeting.

**CC25/67 EXCLUDED ITEM: Public Bodies (Admissions To Meetings) Act 1960**

Members were asked to determine whether any items should be considered without the presence of the press and public, pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960, as publicity relating to that (any of those) matter/s may be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for the other special reasons noted in relation to that matter on the agenda.

**RESOLVED THAT:**

- i. Item 18: Be considered in Part 2 private session as the matter was considered exempt information as it contained information relating to the formulation of confidential proposals and negotiations and matters that are, at this stage, draft and speculative.

## **CC25/67 EXCLUDED ITEM: Public Bodies (Admissions To Meetings) Act 1960 Continued**

### **RESOLVED THAT:**

- ii. Item 19: Be considered in Part 2 private session subject to approval at Item 12, as the matter was considered exempt information as it included draft bid / expression of interest material and related background information.

## **CC25/68 Resolutions Report**

Members noted the report.

## **CC25/69 Communications Report**

- a) Members noted the report.
- b) Members considered the report and the recommendations contained within.

### **RESOLVED THAT:**

Penrith Town Council renew its contract with Granicus for the GovDelivery service for the period April 2026 to April 2027.

## **CC25/70 Climate & Environment Strategy Report**

Members noted the report.

## **CC25/71 Communities Committee Workplan Report**

Members noted the report.

## **CC25/72 Penrith May Day 2026**

Members noted the verbal report.

## **CC25/73 Penrith Town Centre Greening 2026**

Members considered the report and recommendations contained within.

### **RESOLVED THAT:**

A financial contribution of £4,000 be approved to support Penrith BID's Town Centre Greening Project for 2026.

## **CC25/74 Town of Culture**

Members considered the report and recommendations contained within.

### **RESOLVED THAT:**

- i. An Expression of Interest be submitted for the UK Town of Culture 2028 by 31 March 2026
- ii. That the draft UK Town of Culture 2028 Expression of Interest document be considered in Part 2 private session.

### **CC25/75 Policy Review**

Members considered the report and recommendations contained within.

#### **RESOLVED THAT:**

The Annual Town Meeting Procedure & Guidance be adopted.

### **CC25/76 The Great Penrith Picnic 2026**

Members noted the verbal report.

### **CC25/77 Penrith Goes Orange**

Members considered the report and the recommendations contained within.

#### **RESOLVED THAT:**

A financial contribution of £500 be approved towards the delivery of the Penrith Goes Orange event.

### **CC25/78 Armed Forces Events / Activities**

Members considered the report and recommendations contained within.

#### **RESOLVED THAT:**

- i. Penrith Town Council support Westmorland & Furness Council's funding application for Armed Forces Day events.
- ii. Delegated authority be given to officers to liaise and partner with Westmorland & Furness Council to deliver any relevant Penrith Armed Forces Day events or activities.

### **CC25/79 Next Meeting**

Members noted that the next meeting was scheduled for 29 June 2026 at 5:15pm, Board Room, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR.

## **PART II PRIVATE SECTION**

The following matters were considered exempt information as the matters include information relating to the formulation of confidential proposals and negotiations, draft and speculative material, and draft bid / expression of interest documentation with associated background information.

### **CC25/80 Events Development 2027/28**

Members noted the verbal report.

### **CC25/81 Town of Culture**

Members considered the report and the recommendations contained within.

#### **RESOLVED THAT:**

The Expression of Interest for the UK Town of Culture bid be submitted by the deadline of Tuesday 31 March 2026, with delegated authority given to officers to make any further amendments required.

#### **CHAIR:**

#### **DATE:**

### **FOR INFORMATION FOR ALL MEMBERS OF THE TOWN COUNCIL**

#### **Access to Information**

Copies of the agenda are available for members of the public to inspect prior to the meeting. Agenda and Part I reports are available on the Town Council website

#### **Background Papers**

Requests for the background papers to the Part I reports, excluding those papers that contain exempt information, can be made to the Town Clerk address overleaf between the hours of 9.00 am and 3.00 pm, Monday to Wednesday via [office@penrithtowncouncil.gov.uk](mailto:office@penrithtowncouncil.gov.uk)