



Penrith Town Council

Unit 1, Church House, 19-24 Friargate, Penrith, Cumbria, CA11 7XR
Tel: 01768 899 773 Email: office@penrithtowncouncil.gov.uk

DRAFT Meeting Minutes: Communities Committee

Date: Monday 21 September 2026 at 17:15

Place: Board Room, Unit 1, 19-24 Friargate, Penrith, Cumbria, CA11 7XR

Present: Chair: Cllr. B. Jayson, Vice Chair: Cllr. Jackson, Cllr. Bowen, Cllr. Donald

Officers: Community Services Manager, Events Manager

Public: 0

Meeting opened at: 17:17pm and closed at 19:32pm

CC26/21 Apologies

Apologies for absence were received from Cllrs Lawson and Kenyon. Members noted that, when submitting his apologies, Cllr Lawson had also resigned from the Committee due to work commitments. The resulting vacancy will be considered at the Full Council meeting on 28 September 2026.

CC26/22 Declarations of Interest

No Declarations of interest were received.

CC26/23 Minutes

Members considered the minutes of the previous Committee meeting held on Monday 29 June 2026.

RESOLVED THAT:

The minutes for the meeting held on Monday 29 June 2026 were approved and signed as a correct record.

CC26/24 Public Participation

There were no representations from the public.

CC26/25 Excluded Item: Public Bodies (Admissions to Meetings) Act 1960

Members noted that there were no matters to be considered in private session.

CC26/26 Motion on Notice – Councillor Bowen

Members considered the Motion on Notice and recommendations contained within.

RESOLVED THAT:

Penrith Town Council's representatives for Borderlands, Cllrs Holden, Jackson and Rudhall, were asked to seek multi-agency support for the following projects to be included as part of the Borderlands Inclusive Growth Deal improvements scheme at Penrith Railway Station:

- improved taxi rank and services;
- additional seating; and
- a drinking water station and water fountain.

CC26/27 Resolutions Report

Members noted the written report.

CC26/28 Communications Report

Members noted the written report.

CC26/29 Communities Committee Workplan Report

Members noted the written report.

CC26/30 Community Engagement Sessions

Members noted the written report.

CC26/31 Penrith Arts & Culture Update

Members considered the report and recommendations contained within.

RESOLVED THAT:

The reviewed Terms of Reference for the Penrith Arts & Culture Group were approved.

CC26/32 Summer Events 2026 Review

Members noted the written report.

CC26/33 Penrith Community Awards 2027 Review

Members considered the report and recommendations contained within.

RESOLVED THAT:

The Penrith Community Awards Scheme Policy be amended and brought back to the next meeting of Communities Committee for approval.

CC26/34 Extension of Meeting

In accordance with Standing Order 3w, Cllr Jayson proposed the extension of the meeting of Communities Committee.

Proposed by: Cllr B. Jayson

Seconded by: Cllr Bowen

RESOLVED THAT:

The meeting of Communities Committee be extended.

CC26/35 2027/28 Budget Proposals

Members considered the report and recommendations contained within.

RESOLVED THAT:

- i. The current Communities Committee budget of £127,500, excluding one-off items, was retained and its continuation in the Medium-Term Financial Plan was agreed.
- ii. One service development proposal was agreed for submission as a growth bid in the 2027/28 budget process:
 - a. Commissioning an Eamont 927 commemorative coin for distribution to Penrith's primary school-aged children, subject to further research into design, costs and quantities.

CC26/36 Next Meeting

Members noted the next meeting of the Communities Committee was scheduled for 23 November 2026 at 5.15pm at the Board Room, Unit 1, 19-24 Friargate, Penrith, Cumbria, CA11 7XR.

CHAIR SIGN:

DATE:

General Power of Competence

The Town Council resolved from 15 May 2023, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to adopt the General Power of Competence.

FOR THE ATTENTION OF
ALL MEMBERS OF THE COMMUNITIES COMMITTEE
& FOR INFORMATION FOR TOWN COUNCIL MEMBERS

Access to Information

Copies of the agenda are available for members of the public to inspect prior to the meeting. Agenda and Part I reports are available on the Town Council website:

<https://www.penrithtowncouncil.gov.uk/>

Background Papers

Requests for the background papers to the Part I reports, excluding those papers that contain exempt information, can be made via:

office@penrithtowncouncil.gov.uk